

SUBMIT BID TO: PURCHASING DEPARTMENT School Board of Pinellas County, Florida 301 – Fourth Street S.W. Largo, Florida 33770-3536	<h1 style="margin: 0;">INVITATION TO BID</h1>
BID TITLE:	BID NO.:
F.O.B. DESTINATION POINT:	BUYER: (727)
BID DUE DATE AND TIME: _____ E.T.	ISSUE DATE:
SUBMITTALS:	BID OPENING ROOM:

SUBMITTALS:
Certain **Submittals** are required with this bid. See the **SUBMITTALS CHECKLIST** found later in the bid document for details. Submit **Two (2) complete copies** (1 original & 1 copy) of your bid proposal. Each bid proposal should include all information and submittals requested in this bid. Incomplete bid proposals may be declared non-responsive.

USE OF FEDERAL FUNDS: If the District intends to utilize Federal funds to make purchases from this bid, one or more of the paragraphs listed below from the General Bid Terms & Conditions will be checked. Paragraphs not checked below will not apply to this bid.
 Paragraph 54 Paragraph 55 Paragraph 56 Paragraph 57 Paragraph 58 Paragraph 59 Paragraph 60

PURCHASING CARDS: Not applicable to this bid
 District personnel may choose to use a Visa™ Purchasing Card in place of a purchase order to make purchases from this bid. Unless exception to this condition is checked below, the bidder, by submitting a bid, agrees to accept the purchasing card as an acceptable form of payment and may not add additional service fees or handling charges to purchases made with the purchasing card. Refusal to accept this condition may cause your bid to be declared non-responsive.
 I do not accept the above condition

PURCHASES BY OTHER PUBLIC AGENCIES (D.O.E. Regulation #6A1.012 (5)): - With the consent and agreement of the successful bidder(s), purchases may be made under this bid by other governmental agencies within the state of Florida. Such purchases shall be governed by the same terms and conditions as stated herein.

Note to Bidder:
 A. A signed bid submitted to the School Board obligates the bidder to all terms, conditions and specifications stated in this bid document, unless exceptions are taken and clearly stated in the bidder's proposal.
 B. Bids received after the date & time specified will not be accepted.

Delivery days after receipt of order: _____ Date Submitted: _____ Payment Terms _____

BIDDER MUST FILL IN THE INFORMATION LISTED BELOW AND SIGN WHERE INDICATED FOR BID TO BE CONSIDERED

Company Name: _____	FEIN: _____
Address: _____	Telephone: () - Ext. _____
City, State: _____ Zip: _____	FAX: () - _____

NON COLLUSION: - The bidder, by affixing its signature to this proposal, certifies that its bid is made without previous understanding, agreement, or connection with any person, firm or corporation making a bid for the same item(s), and is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action.

Signature of Owner or Authorized Officer/Agent _____ **E-mail:** _____

Typed Name of Above: _____ **Title:** _____

NO BID: I hereby submit a "no bid" for the reasons checked below:

<input type="checkbox"/> Insufficient time to respond	<input type="checkbox"/> Could not meet Insurance requirements
<input type="checkbox"/> Addenda were received too late to respond	<input type="checkbox"/> Could not meet bonding requirements
<input type="checkbox"/> Could not meet specifications	<input type="checkbox"/> We do not offer the product or service requested
<input type="checkbox"/> Specifications were unclear or restrictive	<input type="checkbox"/> Our schedule will not permit us to respond
<input type="checkbox"/> Terms & Conditions were unclear or restrictive	<input type="checkbox"/> We do not bid directly
<input type="checkbox"/> Keep our company on this bid list for future bids	<input type="checkbox"/> Remove our company name from this bid list for future bids