

Sample Parent Notification: Planning for Restructuring

Dear Parent,

Your child attends _____ Elementary School which receives federal Title I funds to assist students in meeting state achievement standards. Your child's school has not met these standards for five years and did not meet state standards in reading, mathematics, and writing in the 2008-2009 school year. _____ Elementary School has been identified as a School in Planning for Restructuring, which means that the district must develop a plan to restructure the school. As a result, the district must offer your child the option to transfer to a school that is not identified as a School in Need of Improvement **or** to participate in free tutoring (if eligible).

Restructuring the school may include significant changes that impact the staff and the operations of the school. As a parent, you are invited and encouraged to help develop the proposed restructuring plan.

The table below shows the percent of proficient students in your child's school compared to the average percentage of proficient elementary school students in the district and state.

Percent of Elementary School Students Scoring Level 3 (Proficient) or Higher on FCAT			
SUBJECT	SCHOOL	DISTRICT	STATE
Reading	61%	79%	72%
Mathematics	58%	78%	72%
Writing	78%	88%	85%

What are we doing about it?

The Pinellas County School District is providing the following assistance and support to increase the academic achievement of all students at your child's school:

- Providing professional development for all instructional staff
- Implementing a high quality curriculum for all students and effective tutoring for qualifying students
- Working closely with the school to identify and provide resources that help all students make learning gains

_____ Elementary School is providing the following assistance and support to increase the academic achievement of all students:

- Providing regular communication to parents regarding their child's progress
- Offering an after-school tutoring program to eligible students
- Using small group instruction, hands-on strategies, remediation, and data analysis to improve teaching and learning
- Working with the district, community, and families to ensure that all students receive the best education possible

If you would like to know more about efforts to improve your child's school, please visit the school's Web page at: <http://pcsb.org/schools/>. You may also visit the school or call (727) 588-6000 for school contact information.

What can you do?

You play a very important role in your child's education. We encourage you to continue to be involved in your child's education by:

- Attending educational workshops and participating in parent involvement activities
- Reading to your child or encouraging your child to read everyday
- Setting a routine which includes time for homework
- Encouraging your child's academic progress in school
- Assisting in the development of the plan for restructuring the school

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We invite you to become more involved in the district's effort to improve and restructure your child's school. For more information on how to help, please contact the Title I Center at (727) 893-2988.

What are your Choice options?

Under the federal No Child Left Behind (NCLB) law, when a school has been identified as a School in Planning for Restructuring, parents have the following options for the 2009-2010 school year:

- **You may choose to have your child remain at _____ Elementary School.** If your child remains at his/her current school and is eligible for free or reduced-priced lunch, he/she may be eligible to receive **free tutoring** through the Supplemental Educational Services (SES) program for the 2009-2010 school year. This free tutoring is an opportunity for your child to receive additional instruction in the areas of greatest need. **We will send you additional information about free tutoring in the near future.**

Or

- **You may choose to transfer your child to one of the schools listed below with transportation provided by the district.** If demand for transportation exceeds available funds, transportation will be prioritized based on the lowest achieving students. You can also find more information about transferring schools at our Web site:
http://www.pcsb.org/special/nclb/NCLB_main.htm

To transfer your child to another public school, you may choose one of the following schools:

- [Alpha Elementary](#) [Grade 'B' for 08-09](#) [Met 97% of AYP standards for 08-09](#)
- [Beta Elementary](#) [Grade 'A' for 08-09](#) [Met 100% of AYP standards for 08-09](#)

For more information about the performance of schools in the district, please visit the Florida Department of Education's Web site at <http://schoolgrades.fldoe.org> or contact the Title I Center at (727) 893-2988.

It's up to you!

If you want your child to remain at _____ Elementary School, you do not need to complete the enclosed application.

If you want your child to go to another school, please complete the attached application and return it to the *Office of Student Assignment, Pinellas County Schools, 301 Fourth Street SW, Largo, FL 33770*, by August 24, 2009.

If you have any questions or need help with the enclosed transfer application, please contact the Office of Student Assignment at (727) 588-6000.

Sincerely,

District School Superintendent