

Sample Parent Notification:
School in Need of Improvement (Year 1)

Dear Parent:

Your child attends _____ Elementary School, which receives federal Title I funds to assist students in meeting state achievement standards. Your child's school has not met these standards for two consecutive years and did not meet state standards in reading and math in the 2008-2009 school year. As a result, _____ Elementary School has been identified as a School in Need of Improvement.

Your child may be eligible to receive **free tutoring** through the Supplemental Educational Services (SES) program for the 2009-2010 school year. This free tutoring is an opportunity for your child to receive additional instruction in the areas of greatest need.

How did my child qualify?

Students who are eligible for free or reduced-price lunch and attend Title I schools that failed to make Adequate Yearly Progress (AYP) for two or more consecutive years are eligible for these services.

What is SES?

SES is a federal program under No Child Left Behind (NCLB) that offers free tutoring to eligible students.

Tutoring is offered in reading/language arts and/or mathematics. This tutoring is an opportunity for extended learning and takes place outside of the regular school day. Each provider offers a different program on different days and at different locations. After you learn more about each of the providers, please choose the provider that can best meet the needs of your child. Tutoring will start by October 15, 2009.

How do I apply?

First, choose a provider for your child from the attached list of approved providers. To help you choose, we have enclosed a chart with questions to ask providers, called "Choosing an SES Provider."

Then, complete the attached application form and list the providers in the order of your preference. The district will try to assign your child to your first choice. If your first choice is not available, your child will be assigned to your second or third choice.

You must return the **yellow Pinellas County Schools Title I Supplemental Services (After School tutoring) Parent's SES Application Form** on or before _____ to one of the following locations:

- Your child's school
- SES Provider Information Fair
- Mail or deliver to the district office at _____

The district will give priority to the lowest achieving of the low-income students if there are not enough funds to offer services to all eligible students whose parents request the services.

How can I learn more?

Please come to one of our scheduled Provider Information Fairs to be held at _____ on _____. You can meet with providers and talk about the program that may best meet your child's needs. You can also find more information about SES on our Web site at:
http://www.pcsb.org/special/nclb/NCLB_main.htm

If you have questions or need additional information, please contact the Title I Office at (727) 893-2988.

Sincerely,

Superintendent

Attachments: **Application Form**
Tutoring Provider Directory
Choosing an SES Provider