Creating A New Parent / Guardian Account

Step 1 – Go to vsa.flvs.net

Step 2 – Select New Parents/Guardian



Step 3 – If this is your first time creating a New Parents/Guardian account be sure to select NO and then **SUBMIT**. External Parent/Guardian Account



Step 4 – Fill in your child's **Username** and **Password** that they use when signing into their online course, and then press **Submit**.

Monitor your child's progress

Student's Username Student's Password Submit

Please enter the username and password of a child you wish to monitor

Step 5 – On the next screen, select the option that best describes who YOU are, and then press **Submit**.



Step 6 – Be sure to fill in **ALL** of the highlighted areas with your personal information and then press **Create Account**.

Please enter and verify your information below:					
First Name		Email Address			
Middle Name		Country	United States	•	
Last Name		Address			
Parent/Guardian Type	[Select Guardian Type] -	City			
Primary Language	[Select Language]	State	[Select State]	•	
Home Phone		Zip Code			
Work Phone		Cell Phone			
Best Time to Contact	[Select Time]		Create Account		

Step 7 – On the next screen, you will be provided with your New Parents / Guardian account **Username** and **Password**. Write this information down so that you have it for future use. When ready, press the **LOGIN** button to log into your new account!

Parent/Guardian Account Results
Your account was created successfully and you now have access to your student's account by clicking on "Login" on this page. Please write down the following information for your records:
Username: DN
Password: 43nn8su
If you would like to add additional students to your account, please log in and add them to your account via the add students menu selection.
If you experience any problems, please submit a help ticket at help.flvs.net

Step 8 – When you want to log into your New Parents / Guardian account in the future, go to <u>vsa.flvs.net</u> and login using your newly assigned Username and Password.

If you have any further questions please contact your student's online teacher or go to <u>help.flvs.net</u> for further information.