

Parent and Student Quick Start Guide



profferfish®

Ensuring student compliance for Florida Bright Future Volunteer & Work Hours

STEP 1: Sign Into Your Account at profferfish.com

Select **LOG IN** from top navigation bar *(Important Note: Students and Parents use the Same Account)*

- If your school uses ClassLink or Clever, click on that link to access your account **or**
- Select “**Don’t Have an Account? Sign Up**” *(Student name MUST match your Emergency Information Card)*

STEP 2: Discover Volunteer and Work Organizations & Opportunities

Pre-Approved Volunteer & Business Organizations

If an **organization** is pre-approved, you will find it here!
If not listed, you will need to submit for approval.

Pre-Approved Volunteer & Work Opportunities

If an **opportunity** is pre-approved, you will find it here!
If not, you will need to submit it for approval.

Submit a NEW Organization or Opportunity

If an Organization OR Opportunity is not on a pre-approved list, click here to submit it for approval.

STEP 3: Get your Volunteer OR Work HOURS Approved

1

My Florida Bright Futures Plan

Take a minute to complete this short plan outlining your volunteer and/or work goals.

2

Enter Agency Signature, Student Signature & Reflections

A quick and easy way to enter your hours, receive agency signature and share your reflections.

3

Add a Parent/Guardian Signature and Submit for Approval

Parent/guardian needs to click on the thumbs up icon and sign, then its off to your counselor for approval!

CONGRATULATIONS!

Empowering Students to Discover, Learn, & Lead Through Community Involvement