

HOLLINS HIGH SCHOOL

2020-2021

First Semester Exam Procedures

Hollins High Royals may exempt up to three exams per semester with the exception of seniors. Second semester seniors may exempt up to eight exams if they meet all other eligibility requirements.

- 1) Royals may not exempt AP/AICE courses or courses with an EOC (Algebra 1, Biology, Geometry, US History).
- 2) Royals must have an A/B for report period 1, and a 2nd quarter grade) of an A/B (posted on Dec. 18th) to be eligible to exempt.
- 3) Royals must have a been erolled in, and attending a Pinellas County school on August 24, 2020 to qualify for 1st semester exam exemption.
- 4) All make-up work must be turned in, graded, and posted in Focus before Exam Exemption forms are due. Gradebook grades listed in Focus on December 18th will be utilized for determining exam exemption eligibility.
- 5) Exam Exemption forms will be available for pick-up in the Guidance Office starting Monday, December 7th and are due to Mrs. Rivera on **Friday, December 18th by 2 p.m.**

MyPCS Exam Exemption Procedures

MyPCS students must send an email to their counselor with the following requirements by **Friday, December 18th.**

- A. Subject Line: Exam Exemption
- B. Body of email should include **ALL** the information shared below:

Student Name:

Grade:

R2D2 Email:

Exams to be exempted	Teacher Name	1 st Quarter Grade	Current 2 nd Quarter Grade
1.	1.	1.	1.
2.	2.	2.	2.
3.	3.	3.	3.

- C. Provide parent email address and phone number for verification purposes
- D. Thank you,

(Student Name Here)

Upon receipt of email, counselors will confirm eligibility with teachers and provide a copy of the email to Mrs. Rivera for the student to be included on approved exam exemption report.

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First Semester Exam Schedule

All Grades	Tuesday, 1/12	Wednesday, 1/13	Thursday, 1/14	Friday, 1/15
7:10-8:35	Period 1 review	Period 2 review	Period 1 exam	Period 2 exams
8:35 – 8:45	Passing	Passing	Passing	Passing
8:45-10:10	Period 3 review	Period 4 review	Period 3 exam	Period 4 exams
10:10 – 10:20	Passing	Passing	Passing	Passing
10:20 - 11:45	Period 5 exam	Period 6 exam	Period 5 makeups	Period 6 makeups
11:45 – 11:55	Passing	Passing	Passing	Passing
11:55 – 1:20	Period 7 exam	Period 8 exam	Period 7 makeups	Period 8 makeups
1:20 – 1:55	Lunch	Lunch	Lunch	Lunch

Early Exam Procedures

- Early exams may NOT be given prior to Monday, January 4th 2021.
- Early exams should be scheduled between the teacher and the student, and may not be taken during regularly scheduled classtime.
- Early exam applications will be available in the guidance office starting Monday, December 7th and are due to Mrs. Rivera by **Friday, December 11th**.
- The cost for early exams is \$7.50 per exam.