

# Welcome to the East Lake High School...



Once you reside within our school zone, please do the following to enroll your child:

- Stop by our school to get a PCS Portal User ID and password. Make sure you have a valid ID (Driver's License, State ID card, Passport/Visa, Military ID or Green Card) with you.
- While you are at the school, please also ask for a registration packet and a course selection sheet.
- As soon as possible, reserve a seat for your child by using the online "Student Reservation System" (SRS) located on the district's website, [www.pcsb.org](http://www.pcsb.org). (If you already have a User ID and password for another child, you do not have to obtain a new one.)
- Gather the following documents, which are required in order to register:
  1. **Original/ Certified Birth Certificate**
  2. **Florida Certificate of Immunization:** (must be on the DOH680 form and show Code 8, which can be found about half way down the form), or a Medical Exemption, or a Religious Exemption.
  3. **Physical Examination Certificate:** Issued within the past 12 months and includes the major systems, lungs, heart, eyes, etc.
  4. **Two Proofs of Residency:** The following items are acceptable: utility bill, water bill, electric bill, cable/internet bill, land based telephone bill (NOT cellular), rental/lease agreement (active), closing documents (HUD statement), or/and Pinellas County tax statement with homestead exemption. Items must be within the past 60 days, contain the name of one parent/guardian, and have the residing address on them. For bills processed online, you should be able to access your online account and print a bill or print your account information. If you do not have two proofs of address in the name of the parent or guardian, you must complete an Affidavit of Residency, which can be found at [pcsb.org](http://pcsb.org). It must be completed and notarized on both sides and submitted with two of the items listed in the name of the person with whom you reside. This person should also accompany you to register your child.
  5. **Social Security Card:** Optional, but needed for Bright Futures Scholarships.
  6. If possible, please bring the most recent report card or transcript to help in selecting classes. We will request the official records from your child's previous school once you are fully enrolled with us.

Once you are ready, call the school (727-942-5419) to make an appointment. However, the first week of school will be processed on a first come first served basis.

\*\*\*If you attended a Pinellas County public school for the 2017-2018 school year, you only need to have the documents from the school packet and the two proofs of address.\*\*\*

FIRST DAY OF SCHOOL IS AUGUST 13<sup>TH</sup>!  
PLEASE REGISTER BEFOREHAND TO ENSURE YOUR CHILD IS READY FOR THE FIRST DAY.