

REFUNDS

Listed below are the fieldtrips/events that will be refunded at this time. Please complete the form and send by e-mail to: kelly-pettite@pcsb.org. **This form must be received by bookkeeping in order to receive a refund.**

If you are due a refund for an event that is not listed below be aware that expenses have been paid for some events and Largo HS must wait to be reimbursed by vendors before we can issue a refund.

If you have paid funds for more than one household member, please be sure to check **"multiple students"** but you will need to complete one form per student.

Prom: As of 4/8/20 it has been determined that Prom is officially cancelled.

Graduation: At this time there are no plans to cancel graduation. Should there be any change, you will be notified.

ExCEL Disney – Magic Kingdom field trip: Disney does not offer refunds but will extend the date to use these tickets. We will try to reschedule this trip for the fall of 2020/2021 school year. **Therefore, we will only be refunding our current seniors.**

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Original payment Method: _____ Cash or Check _____ Credit Card

School Name: _____ Date: _____ Multiple Students

Student Name: _____ Grade: _____

Check made payable to: _____ Student or _____ Parent/Guardian

Name: _____ E-mail: _____

Address: _____

Phone#: _____

3-2020-00	Senior Brunch (\$25.00)	Amt Paid _____
3-2020.30	Grad Bash (\$135.00)	Amt Paid _____
4-3350.00	Key Club D-CON (\$30.00)	Amt Paid _____
4-3545.00	Model UN Conference (\$20.00)	Amt Paid _____
4-4050.00	Rho Kappa Washington D.C. (\$250.00)	Amt Paid _____
5-2302.82	ExCEL Sr. Celebration (\$20.00)	Amt Paid _____
6-2614.03	ExCEL Disney – Magic Kingdom	Amt Paid _____
3-2020.04	Prom	Amt Paid _____

Total

Paid: _____

*****BELOW THIS LINE: TO BE COMPLETED BY LARGO HS PESONELL ONLY *****

Reason for refund: Events Cancelled Date of Original receipt: _____

Receipt number _____ Signature Sheet# _____ CK# _____

Teacher/sponsor Authorization: _____

Principal Approval: _____

