

## 2023-2024 Title I Parent and Family Engagement Plan

**School Name: Morgan Fitzgerald Middle School**

**Please use the Comprehensive Needs Assessment Data and any other family engagement data to complete the following:**

School's Mission Statement: Our mission is to provide the highest academic achievement through a positive and safe learning environment to prepare every scholar for college, career, and life.

Measurable Outcomes:

- 10% growth in proficiency in all core areas on FAST PM 3 (2024)

### **Building Capacity of Families**

Describe how the school will implement activities that will build the capacity for strong parent and family activities, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, the community to improve student academic achievement [Section 1118(e)].

- Biannual Title I Meetings (12/19/23 and 05/14/24)
- Biannual Family Fun Nights (family activities combined with student data dive) after PM1 and PM2

Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)].

- Biannual Family Fun Nights (family activities combined with student data dive) after PM1 and PM2
- Title I Center with resources available for all community members in the lobby

Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

- Funding 10 hr./week additional Parent and Family Community Liaison

Based on the data from the Comprehensive Needs Assessment, please complete the [Family Engagement Planning Sheet](#) for an upcoming event that will be directly tied to the measurable outcome(s) above.

Below are the events we plan to host this year specifically to increase family and community engagement.

<b>Activity/ Task</b>	<b>Person Responsible</b>	<b>Correlation to Student Achievement</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
Meet the Teacher/Grade level Orientation	Parent and Community Involvement Coordinator/ Leadership Team	Providing information, increasing awareness, and building parent relationships to increase student achievement	August 2023	Flyer/Sign-in sheet/Marquee/Picture
Biannual Family	Title I	We will meet with parents and their students to go over their	October 2023,	Ongoing

Fun Night	Coordinator, Instructional Staff Developers	student's data: FAST, iReady, IXL, common assessment, discipline. Both events' "fun" components will have a literacy focus	January 2024	Flyer/Agenda/Signin sheets
STEM Night	ISD for STEM Program; Title I Coordinator; STEM teachers	Exposure and awareness about STEM programming that MFMS offers and how STEM activities can increase student achievement	November 2023	Sign in sheets Post-event survey
Biannual Title 1 Meeting and Band/Chorus Concert	Family and Community Liaison/Leadership Team/Title I Coordinator	Providing information, increasing awareness, and building parent relationships to increase student achievement	December 2023, May 2024	Sign-in sheet/Agenda/ handout

### **Staff Professional Development related to Family Engagement**

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)]

How will school leadership actively build teacher and staff capacity related ongoing family engagement connected to academic goals?

- PLCs clustered around communicating data to families and students, in preparation for Family Fun Nights
- Staff incentives to take PLN course #30100 Hooked on Family Engagement to Increase Student Achievement
- Biannual PTSA membership drive among the staff
- Our Family and Community Liaison will be the point of contact for families to receive resources, support, and information about activities that engage parents and families

### **Title I Annual Parent Meeting Experience**

Each school will convene an annual meeting designed to inform parents of participating children about the schools Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. [Section 1118(c)(1)].

How will you get recorded feedback from parents about the meeting? How will the recorded feedback be used to inform future events?

- Online survey that parents can do on their phones (English and Spanish)
- Paper alternative also presented
- Survey will stay open for 3 days post-event
- Students will be offered PBIS point incentives for parents completing survey
- Feedback will be shared at PDSA meeting after event and next event will lead with that meeting

How will you address barriers to increase attendance and academic support at home?

- Weekly CST meetings with contact during the meeting to chronically absent parents

- Funding/hiring of an MTSS coach to run our comprehensive MTSS program to increase academic support
- ELP program for academic support that home cannot provide
- Saturday school hosted in community centers to provide academic support in areas where walkability is paramount

How will you get the information home to parents using various modalities who do not attend?

- Email
- Virtual sessions offered
- Recording of virtual session posted on website
- Canvas course that all students and parents with emails are auto-enrolled in to share resources

### **Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)] • Timely information about the Title I programs [Section 1118(c)(4)(A)]; • Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; • If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and • If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will submit the parents comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

We will maintain communication about Title 1 programs through the following:

- Hosting the Biannual Title 1 Meeting

Teachers and other staff members will support parents' understanding curriculum, forms and assessments used to measure progress and expected achievement through the following:

- School Compact
- Data Chats
- Focus/Parent Portal
- Canvas
- Parent Conferences
- School Messenger weekly messages
- School Newsletter

Parents will be included in the formulation of suggestions and decision making through the following:

- IEP/504 Meetings
- Parent Surveys
- Participation in SAC to review the School Improvement Plan (SIP), Parent and Family Engagement Plan (PFEP), and school Compact.

If the school-wide plan is not satisfactory to parents, feedback will be presented at the SAC meeting for discussion, review, and updated as needed.

**Flexible Parent Meeting**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

The following barriers exist to parent and family engagement:

- Economically disadvantaged
- Education
- Language
- Transportation

Here are the ways we have planned to ameliorate those barriers:

<b>Barriers (Including the Specific Subgroup)</b>	<b>Steps the School will Take to Overcome</b>
Economically disadvantaged (FRL)	Provide food during most evening events, free lunch for all students, hosting “Phantom Essentials” free store, Thanksgiving and Christmas baskets to neediest families
Education (SWD) (ELL) (FRL)	Open House/Meet the Teacher – preview grade level expectations for the year, using vocabulary and visuals to enhance the ability of all participants to understand the presented information. Have a translator present to ELL families/use digital translation
Language barrier (ELL)	Provide Spanish and Portuguese translation as needed; train all staff in using Lionsbridge translation service to make home-school communication easier
Transportation for parents (FRL)	Partner with local faith-based organization to provide transportation to families using their vans and organization volunteers.

**Accessibility**

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

We will establish a host of opportunities for parents and families to participate in school activities through ensuring multiple levels of access for parents and families. The following methods will be used:

- Family Nights/events/meeting will, when possible, will be presented in multiple languages to service ELL families.
- When possible, offer multiple offerings for events throughout the day to accommodate the schedules of parents and families.

Information will be shared through a variety of mediums, in multiple languages when possible, to reach the highest number of parents and

families. Below are a variety of methods for reaching parents and families:

- Flyers
- Newsletters
- School Messenger messages
- School Website
- Email

And other known best practices as needed