**Schedule Change Request Guidelines**

 The Administration and Student Services Dept. at Osceola Middle School are aware that you may want to make changes to your child’s schedule. However, we are limited in what changes we can accommodate.

*Examples of a VALID schedule change request*

* Missing a class period on the schedule
* Missing an academic class. Student is missing a core class:
	+ Language Arts
	+ Science
	+ Social Studies
	+ Math
* Have two classes for the same period on your schedule
* Scheduled into a class you have already completed and earned a final grade for
* Adding a new course to replace those completed during summer school

*Examples of an INVALID schedule change request*

* Changing a teacher
* Changing to be with friends
* Changing to have a class during a different time
* Changing electives that you selected

If you have any questions or concerns, please reach out to Mr. Smith, Assistant Principal of Curriculum, at extension 2015.