TO: All School Principals

FROM: Kevin Hendrick, Associate Superintendent, Teaching and Learning Services

SUBJECT: Schedule for Report Periods and Distribution of Report Cards 2020-2021

In order to assure uniformity of dates for distribution of report cards for the school year 2020-2021, please distribute according to the schedule below. <u>Alternative education</u> students and <u>exceptional education</u> students will follow the schedule below for their grade levels.

Mid Period Report			Final Grades	
(for those students needing	End of Report Period	# of Days	and Comment Codes	Report Cards Distributed
a mid-term report- see note below)			Due in Portal	
Thursday	Friday	44	Friday - 4:00 p.m.	Tuesday
September 17, 2020	October 23, 2020		Friday, Oct. 30	November 3, 2020
	Notil	fy Parents of	Potential Retention by Friday, February 12, 2020	
Wednesday	Friday	44	Monday - 4:00 p.m.	Tuesday
November 18, 2020	January 15,2021		January 25, 2021	February 2, 2021
Friday	Wednesday	45	Friday - 4:00 p.m.	Tuesday
February 12, 2021	March 31, 2021		April 9, 2021	April 20, 2021
Friday	Wednesday	47	Friday, June 4- 4:00 p.m.	Wednesday
April 30, 2021	June 9, 2021	47		June 9, 2021
Note: Mid-Term Progress Reports in			ents who have a current grade of N, U, D, or F at mid-term, Progress Reports to all students. Mid-term grades are not er	
Note: Mid-Term Progress Reports in		nd Mid-Term I	Progress Reports to all students. Mid-term grades are not en	
Note: Mid-Term Progress Reports in previous report card		nd Mid-Term I	Progress Reports to all students. Mid-term grades are not er	ntered into Focus.
Note: Mid-Term Progress Reports in previous report card Mid Period Report	. Some schools choose to ser	nd Mid-Term F	Progress Reports to all students. Mid-term grades are not er DARY (GRADES 6-12) STUDENTS Final Grades	ntered into Focus. Report Cards
Note: Mid-Term Progress Reports in previous report card Mid Period Report (for those students needing		nd Mid-Term F	Progress Reports to all students. Mid-term grades are not en <u>DARY (GRADES 6-12) STUDENTS</u> Final Grades and Comment Codes	ntered into Focus.
Note: Mid-Term Progress Reports in previous report card Mid Period Report (for those students needing a mid-term report- see note below)	. Some schools choose to ser End of Report Period	nd Mid-Term F <u>SECON</u> # of Days	Progress Reports to all students. Mid-term grades are not er DARY (GRADES 6-12) STUDENTS Final Grades and Comment Codes Due in FOCUS	ntered into Focus. Report Cards Distributed
Note: Mid-Term Progress Reports in previous report card Mid Period Report (for those students needing	. Some schools choose to ser	nd Mid-Term F	Progress Reports to all students. Mid-term grades are not en <u>DARY (GRADES 6-12) STUDENTS</u> Final Grades and Comment Codes	ntered into Focus. Report Cards
Note: Mid-Term Progress Reports in previous report card Mid Period Report (for those students needing a mid-term report- see note below) Thursday	. Some schools choose to ser End of Report Period Friday	d Mid-Term F SECON # of Days 43	Progress Reports to all students. Mid-term grades are not en DARY (GRADES 6-12) STUDENTS Final Grades and Comment Codes Due in FOCUS Friday- 4:00 p.m.	ntered into Focus. Report Cards Distributed Tuesday November 3,
Note: Mid-Term Progress Reports in previous report card Mid Period Report (for those students needing a mid-term report- see note below) Thursday September 17, 2020	. Some schools choose to ser End of Report Period Friday October 23, 2020	nd Mid-Term F <u>SECON</u> # of Days	Progress Reports to all students. Mid-term grades are not er DARY (GRADES 6-12) STUDENTS Final Grades and Comment Codes Due in FOCUS Friday- 4:00 p.m. October 23, 2020	ntered into Focus. Report Cards Distributed Tuesday November 3, 2020
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ELEMENTARY (Grades K-5) STUDENTS

Note: Mid-Term Progress reports are distributed to high school and middle school student who have a current grade of D or F. Some schools choose to send Mid-Term Progress Reports to all students. Midterm grades are not entered into Focus.