# 2023-2024 Title I Parent and Family Engagement Plan

## Mildred Helms IB World Elementary School

### Please use the Comprehensive Needs Assessment Data and any other family engagement data to complete the following:

#### School’s Mission Statement:

*Mildred Helms is committed to developing knowledgeable, inquiring, and caring lifelong learners within an intellectually challenging, transdisciplinary program emphasizing international mindedness.*

#### Measurable Outcomes:

*Participation of families and their input on surveys, increased student performance in ELA to 58%, math to 68% and science to 63% proficiency respectively.*

### Building Capacity of Families

Describe how the school will implement activities that will build the capacity for strong parent and family activities, to ensure effective involvement of parents and to support a partnership among the school involved, parents, the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Mildred Helms Elementary IB World School believes in involving parents in all aspects of its Title I programs, therefore our school will encourage parents to become active members of our School Advisory Council (SAC). More than 50 percent of the members of the SAC are required to be parent (non-employee) representatives. The SAC has the responsibility for developing, implementing, and evaluating the various school level plans, including the School Improvement Plan (SIP) and Parent and Family Engagement Plan (PFEP). Therefore, parents will be provided opportunities to give input in the development and decision-making process of all Title I activities related to the school. Parents will receive individualized student reports about the performance of their child(ren) on the State assessments; timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who has not completed the criteria for state level certification; timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals. An annual evaluation will be conducted using surveys completed by stakeholders. The results will be analyzed to evaluate the effectiveness of the school's parent involvement program. Parents may request additional support either directly through their child's teacher or school administrator. A parent may also request support during regularly scheduled SAC or PTA meetings.

We will schedule the following parent and family engagement events with a focus on building relationships/building families’ capacity to improve the academic achievement of our students:

- **Family Reading Night**
- **Math & Science Night**
<table>
<thead>
<tr>
<th><strong>Student Led Conferences</strong></th>
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<tr>
<td><strong>International Showcase &amp; IB Exhibition</strong></td>
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Based on the data from the Comprehensive Needs Assessment, please complete the **Family Engagement Planning Sheet.pdf** for an upcoming event that will be directly tied to the measurable outcome(s) above.

- [x] Completed

### Staff Professional Development related to Family Engagement

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)]

- How will school leadership actively build teacher and staff capacity related to ongoing family engagement connected to academic goals?
  The school leadership will actively build teacher and staff capacity related to ongoing family engagement connected to the academic goals by Professional development with district math coach on new ideas to increase collaboration and parental involvement utilizing the following family events: How to engage families with SWD, How to engage ESOL families, Student Led Conferences and Literacy and Math Gaming at home

### Title I Annual Parent Meeting Experience

Each school will convene an annual meeting designed to inform parents of participating children about the schools Title I program, the nature of the Title I program (schoolwide or targeted assistance), school choice, supplemental educational services, and the rights of parents. [Section 1118(c)(1)].

- How will you get recorded feedback from parents about the meeting? How will the recorded feedback be used to inform future events?
  Parents will be surveyed to gain their feedback. Feedback will be used to plan future events.

- How will you address barriers to increase attendance and academic support at home?
  Barriers will be addressed by advertising the event (date and time) on the marquee, website, Class Dojo and school newsletter so they can prepare to attend. Barriers include conflicts with work schedules and outside of school student activities. We will provide additional times for events as well as support in parent conferences with items to take and use at home.

- How will you ensure that parents unable to attend the Title I Annual Meeting receive the information? (Ex: using various modalities such as video with Flipgrid, School newsletter, Dojo or PBIS rewards).
  Information will be provided on the website, school newsletter and during parent teacher conferences.
**Communication**

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will submit the parents comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

A power point presentation will include a description of the Title I program, description and explanation of the curriculum, as well as assessments and proficiency levels for meeting standards. Parents will be able to provide feedback through a survey and encouraged to attend and participate in our School Advisory Committee meetings.

Title I information will be also our school website.

**Flexible Parent Meeting**

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, childcare, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Parents will be surveyed to meet the needs of those who want to attend. Based on survey results, parents and children will be given opportunities to work together on standards-based activities. Food will be provided to make the event family friendly.

**Accessibility**

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Bilingual staff will provide translation for our families as needed. School communication is translated in home languages and utilization of Lion Bridge for additional access. Access to district personnel to support DHH family members will be requested as needed.