



Cypress Woods Elementary

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Home of the Eagles



Kimberly Hill
Principal

Jennifer Goza
Assistant Principal

August 7, 2018

Dear Cypress Woods Families,

As a result of the Marjory Stoneman Douglas High School Public Safety Act a number of safety measures have been put into place in Pinellas County Schools which will result in changes to the daily operations at Cypress Woods Elementary as well as other PCS schools. All staff will be participating in safety training before students begin school. Joining our staff will be our new School Security Officer (SSO), Penny Bouchard. She will have a visible presence on campus and help to assist in maintaining a safe and secure campus.

All exterior school doors will remain locked at all times. Our school office will be equipped with secure storefront glass. All visitors must be cleared to enter the secure area of the school through Badge Pass. Visitors who do not have a JLA Level 2 clearance must be escorted by school personnel at all times while on campus. Those volunteers with JLA Level 2 clearance will be granted access to campus only on school scheduled volunteer opportunities.

At Cypress Woods Elementary this will be a change from our previous volunteer and visitor process. Also new will be our breakfast and lunch visitor processes. We will no longer be permitting any breakfast visitors in the mornings and we will not permit lunch visitors for the first two weeks of school allowing us to establish routines in the cafeteria with students and staff. Thereafter, parents (including JLA Level 2 volunteers) will be limited to eat lunch on campus with their child only on Fridays in designated locations. I know that this might not accommodate everyone's schedules, but at this time it will be our process. We will continue to discuss this process with PTA and SAC.

Furthermore, when you have a scheduled parent conference, the teacher will meet you in the office and escort you to the classroom or to a school conference room and escort you back to the front office at the conclusion of your conference.

Parents will be allowed to walk students to classrooms the first two days of school, August 13-14, only. Beginning on August 15, students will need to walk to their classrooms. We will have plenty of staff to assist students with getting to the correct classroom. Please feel free to visit the district's safety website for further information regarding school safety.

www.pcsb.org/safety

Sincerely,

Kimberly Hill
Principal

A FIVE STAR SCHOOL OF DISTINCTION

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