



James B. Sanderlin IB World School
2350 22nd Avenue South
St. Petersburg, FL 33712
(727) 552-1700

Dear Seventh Grade Families:

Every year, as part of the Civics curriculum, we travel with all 7th grade students to Tallahassee, FL for a Civics tour of our state capital. This year, our trip is planned for Thursday, February 27, 2020 - Friday, February 28, 2020. We will leave Thursday morning at 5:00am and return Friday evening at approximately 6:00pm. This field trip experience is essential to student learning and inquiry giving them a first-hand exposure and insight into the workings of our state government. It also helps prepare students for the statewide Florida EOC. Please see the attached itinerary for more information.

The total cost of this trip, which includes all meals, transportation and hotel fees (quad occupancy) is \$255.00 for students. A deposit of \$125 is due by no later than Wednesday, December 4, 2019 for each person (student and/or chaperone) attending. Final payment is due by January 22, 2020. Please ensure that payments are made on time, as we need to send payment to Educational Tours shortly after each due date.

Please remember that all student rooms will be quad-occupancy with four students rooming together for the evening. If you plan to chaperone and would like to room with your child, the cost would be the double occupancy rate of \$295 per person (including your child). Otherwise, the cost is \$255 for students, and \$295 (Double Occupancy) for adult chaperones. Please remember that all chaperones must be a registered Level II volunteer and your information **MUST** be updated in Focus! (Go to <https://focus.pcsb.org/volunteer>, Username: v.smithj (v.LastName FirstInitial) - all lowercase; Password: Smith1967 (Last Name First letter only capitalized and 4-digit Birth Year).

Payment for the trip can be made in one of the following ways listed below:

- ✓ **Online with Credit/Debit Card:** Go to <https://pcsb.RevTrak.net>. Select "James Sanderlin" from the Middle School menu. Then, choose the "James Sanderlin PK-8 Spanish Field Trip" option. Please note that there is a 3.61% credit processing fee for this service that is calculated at check out.
- ✓ **Check or Money Order:** Make payable to Sanderlin PK-8. Student will turn the payment into Mr. Barlow.
- ✓ **Cash Payment:** Student will turn the payment into Mr. Barlow.

In order to register for the trip, please fill out and return the following items along with a deposit of \$125 per person by December 4, 2019:

- ✓ Pinellas County Field Trip Permission Slip
- ✓ Pinellas County Marine/Boat Permission Slip
- ✓ Educational Tours Tour Enrollment Form

Please contact Ms. Geraghty (geraghtye@pcsb.org) with any questions or if you would be willing to donate to sponsor another student (all donations are tax deductible)!

Sincerely,
Ms. Geraghty & Mr. Barlow

PINELLAS COUNTY SCHOOLS
BOAT/MARINE ACTIVITY INFORMED CONSENT

I (We) hereby grant permission for _____ to board

Wakulla Springs Boat Tour from Wakulla Springs, FL
Vessel Marina

I understand the following:

- 1) My child will be in a marine environment and thus possibly be exposed to various hazardous elements (wild life, extreme heat and sunlight, wind, rain, seawater, insects, motor fumes, ropes, chains, etc).
- 2) My child may become seasick
- 3) My child will be required to wear a Personal Flotation Device at all times while aboard the boat.
- 4) Emergency medical response may be delayed while offshore.

Please provide the following checked items for your child.

<input checked="" type="checkbox"/> Sunscreen	<input type="checkbox"/> Hat
<input checked="" type="checkbox"/> Water	<input type="checkbox"/> Other _____
<input type="checkbox"/> Towel	<input type="checkbox"/> Other _____

Important tips for the day of our trip.

- 1) Make sure your child wears closed toe, non-skid shoes. DO NOT wear sandals or flip-flops.
- 2) Do not allow your child to bring sensitive equipment (cameras, radios, etc).

This section applies only if this box is checked by your child's teacher.

Some trips involve a more hands-on approach to the study of marine science. In these cases, your child may be wading in shallow water to examine sea life or participating in similar activities. This may expose him/her to other hazards associated with an aquatic environment such as: some types of coastal vegetation and/or marine animals that have the ability to sting or bite, or submerged sharp objects.

My signature acknowledges that I have been informed of the reasonably expected hazards associated with the boating/marine activities in which my child will be participating.

Signature of Parent or Guardian

Date

This form must be used in addition to PCS Form 3-2718 Field Trip/Activities Participation Form

PINELLAS COUNTY SCHOOLS
FIELD TRIP/ACTIVITIES PERMISSION FORM



School James B. Sanderlin PK-8, an IB World School

I (We) hereby grant permission for _____ to participate
Student Name
in a field trip/activity to Tallahassee, Florida (OVERNIGHT) on February 27-28, 2020
Location Date
and to make authorized or emergency stops as necessary.

Students will be traveling in the following manner:

Walking School Bus Commercial Carrier Bus Rental Vehicle (Auto, Mini Van)
 Private Passenger Vehicle with District Employee Driver Volunteer Driver Student Driver*
Time of Departure (Approximate) 5:00am 2/27 Time of Return (Approximate) 6:00pm 2/28

- 1) I authorize school representatives to obtain medical treatment for my child, which includes required emergency transportation, in case of serious illness or injury and agree to pay for such treatment.
- 2) I understand that the trained school employee who usually dispenses medications may or may not be present during this trip. Medications will be dispensed by a responsible staff member.
- 3) I have documented below all precautions/instructions regarding my child's medication. I have noted any special health-related conditions or allergies regarding my child.

- 4) All provisions of the student code of conduct apply to field trips and activities. To ensure student safety and compliance with the student code, I agree that my child's luggage, belongings, and rooms (where applicable) may be randomly searched for contraband.

If the Field Trip is to a District or non-District site where students will have the opportunity to touch and hold animals, please complete the following:

Your child will have the opportunity to touch and hold captive animals during this field trip. Please check one space below to indicate your approval or denial

YES, my child may touch and hold the animals. **NO**, my child may NOT touch and hold the animals.

* From time to time students may be allowed to drive other students to and from field trips or activities on a case-by-case basis, and only with administrative approval.

I agree / **I do not agree** (check one) to allow my child to ride with another student.

Signature of Parent/Guardian Phone (Home) Phone (Work) Phone (Cell)

Alternate Emergency Contact Phone (Home) Phone (Work) Phone (Cell)

Date

TOUR ENROLLMENT FORM

This form is required on overnight trips for our travel liability insurance coverage. All students, parents, and non-staff chaperones must submit a Tour Enrollment Form.

Participants whose form is not in our office PRIOR to the trip departure may not be permitted to board the bus.

PARTICIPANT NAME(S): _____
PRINT ALL FAMILY PARTICIPANT NAMES HERE (*one form per family*)

SCHOOL NAME: **James B. Sanderlin Pre K-8**
DESTINATION: **TALLAHASSEE**
DEPARTURE DATE: **2/27/2020**

CANCELLATION POLICY

All cancellations are subject to a \$35.00 administrative fee. Cancellations up to 30 days prior to departure will be reviewed and refunded by Educational Tours with the following exceptions: pre-paid theatre, sporting events and other ticketed attractions which are non-refundable (depending upon the activity, the cost is \$15-\$75); deposits required for air travel are non-refundable (generally \$50-\$50). The cancellation fee 29 days or less is 50% of the tour price plus any pre-paid deposits. No refund will be given to those cancellations which occur within 72 hours of trip departure. In case of cancellation due to a verified sickness, injury or death in the immediate family (*sickness or injury must be verified in writing by a licensed medical practitioner*) a full refund, less the \$35.00 administration fee, will be given. Working in full consultation with the sponsoring school and teacher, Educational Tours always reserves the right to send any student home (at parent's expense) for serious rule infractions or violations of law.

RESPONSIBILITY PROVISION

Educational Tours is acting as the agent for you in the making and securing of all arrangements for transportation, sightseeing, hotel accommodations, food service or other services for the tour program. All providers of goods and/or services for the tour program are independent contractors. As a result, Educational Tours is not and shall not be responsible or liable for any negligent act, omission, willful act, or other actions of any third party and/or any person not employed by Educational Tours. Educational Tours shall not be responsible for any injury, loss or damage to person or property caused by Acts of God, Acts of Terrorism, civil unrest, or any other cause beyond the direct control of Educational Tours. You agree to hold Educational Tours, its officers, agents, and employees harmless from and against any liability for damages of any kind not caused by the direct gross negligence of Educational Tours, its agents, officers, and/or employees. You further agree to waive the right to a jury trial in any action involving Educational Tours. This form also gives Educational Tours permission to use pictures from your upcoming tour for promotional purposes. These images will not be sold and will only be used to promote Educational Tours. It is understood there will not be any compensation for this permission.

I have reviewed and understand the Tour Enrollment Form.

(Parent/Guardian Signature)

(Date)

(Print Parent/Guardian Name)

PLEASE RETURN THIS FORM TO THE TRIP SPONSOR WITH YOUR FIRST PAYMENT