

Students requesting to take a FLVS during the school day

Please read over what is required to be able to leave campus to take a FLVS course.

- You must be Actively Enrolled and assigned to a teacher in the FLVS course (not just requesting it) before your counselor will remove one of your classes from your schedule. This can only be done before the 1st or 2nd semester begins.
- You will not be able to drop a course on campus once it has started because you want to take a FLVS course to leave campus. You may take the FLVS outside of the school day but you will not be able to drop the course that is already in progress.
- You must complete the entire semester for the course that you are taking on FLVS and have a FINAL grade turned in by the end of that semester. If you do not complete it you will not be allowed to leave campus to take a FLVS course for the next semester.
- You can only have 3 off campus courses which include any combination of FLVS courses and Dual Enrollment courses. Any OJT class counts as an on campus course.
- To take an off campus course it must be in the beginning or at the end of the day. You cannot come and go on campus. You are not permitted on campus during the time you have chosen for your FLVS course.
- You are responsible for your own transportation when arriving after first period or leaving early.

I have read the above information and understand what is required of me to take a FLVS course in place of a course on campus.

Student's signature _____ Date: _____

FLVS Course(s) you are registered for: _____

Period(s) you plan to be off campus to take the FLVS Course: 1 2 3 4 5 6 7

Circle ALL Periods you will be OFF

Campus

I have read the above information and understand what is required of my student.

I am giving my student permission to not attend a class on campus to take a FLVS course(s).

I will be responsible to make sure my student completes the course within the semester.

Parent's Signature: _____ Date: _____

Circle all periods that you are allowing your student to be off campus: 1 2 3 4 5 6 7

Must be completed and returned to your counselor