

October 24, 2017

TO: MEMBERS OF THE SCHOOL BOARD OF PINELLAS COUNTY

FROM: MICHAEL A. GREGO, Ed.D., SUPERINTENDENT

SUBJECT: Request Approval of the 2018/2019 Instructional Calendar and Special Observance Days

BACKGROUND:

A calendar committee representing students, parents, teachers, support staff, instructional staff, and various community groups met on two occasions to develop the Instructional Calendar for the 2018/2019 school year. The proposed calendar includes the following:

- A school start date for 10-month instructional staff on Thursday, August 2, 2018, and for students on Monday, August 13, 2018
- Eighty-eight (88) days of instruction during the first semester and ninety-two (92) days second semester, providing for the administration of first semester exams prior to winter break
- Seven days of preplanning for 10-month teachers
- Potential hurricane make-up days on October 15, 2018, January 7, 2019, and March 8, 2019. If four (4) hurricane make-up days are needed, those will be held on October 15, 2018, November 19, 2018, November 20, 2018, and January 7, 2019.
- A Thanksgiving break from Saturday, November 17, 2018, through Sunday, November 25, 2018, for students and 10-month instructional staff, unless hurricane make-up days are needed.
- A winter break commencing Saturday, December 22, 2018, with 10-month instructional staff returning on Monday, January 7, 2019, and students returning on Tuesday, January 8, 2019
- A spring break from Saturday, March 9, 2019, through Sunday, March 17, 2019, for students and 10-month instructional staff
- A school ending date for students on Wednesday, May 29, 2019, and for 10-month instructional staff on Thursday, May 30, 2019

STRATEGIC DIRECTION: Student Achievement

ALTERNATIVES:

1. Approve the Instructional Calendar for School Year 2018/2019.
2. Do not approve the Instructional Calendar for School Year 2018/2019.
3. Amend the Instructional Calendar for School Year 2018/2019.

RECOMMENDATION:

Alternative No. 1 is recommended.

RATIONALE:

The proposed Instructional Calendar is recommended based on input from representatives of a multitude of stakeholder groups. The calendar takes into consideration a number of non-negotiables:

- That the Pinellas County School District makes all decisions based on what is in the best interest of students.

- A legislative mandate that the opening date for schools may not be earlier than August 10 of each year.

This year's calendar committee also considered input from multiple stakeholder groups, including parents and students, who have requested that the district continues to provide a schedule that permits the administration of first semester exams prior to winter break.

FINANCIAL IMPACT:

There is no financial impact to the district.

DATA SOURCES:

Calendar Committee comprised of Area Superintendents, Communications, Community, Facilities, Finance, Food Services, Human Resources Services, Information Technology Services, Parents, PCTA, PESPA, Pinellas Technical College, Principals, Professional Development, School Board, SEIU, Students, Teachers, Teaching and Learning Services, Testing, and Transportation

SUBMITTED BY:

Paula Texel, Assistant Superintendent, Human Resource Services

**2018-19
Instructional Calendar
Pinellas County Schools**

DRAFT

Thursday, July 26, 2018 Four-day work week ends.

Thursday, August 2 - Non-student days for 198- and 235-day instructional personnel.
Friday, August 10

Monday, August 13..... All schools open. All Pre-k and postsecondary schools' classes begin.

Monday, September 3 Labor Day Holiday - schools closed for staff and students.

Friday, October 12..... End of first quarter.

Monday, October 15^(a) Non-student day for 198- and 235-day instructional personnel.

Saturday, November 17^(a) - Thanksgiving Holidays - schools closed for staff and students.
Sunday, November 25

Friday, December 21 End of first semester.

Saturday, December 22, 2018 - Winter Holidays - schools closed for staff and students.
Sunday, January 6, 2019

Monday, January 7^(a) Non-student day for 198- and 235-day instructional personnel.

Tuesday, January 8 Second semester begins.

Monday, January 21 Martin Luther King, Jr. Day Holiday - schools closed for staff and students.

Monday, February 18 Non-student day for 198- and 235-day instructional personnel.

Thursday, March 7..... End of third quarter.

Friday, March 8^(a) Non-student day for 198- and 235-day instructional personnel.

Saturday, March 9 - Spring Holidays - schools closed for staff and students.
Sunday, March 17

Monday, March 18..... Schools reopen. Classes resume.

Friday, April 19 Schools closed for students and 198-day instructional personnel.

Wednesday, May 29..... Last day for all students (with the exception of Adult students at the Postsecondary Centers).

Thursday, May 30..... Non-student day/last day for 198-day instructional personnel.

Monday, June 3, 2019 Four-day work week begins.

^(a) Hurricane make-up days

Make up 1 day	Make up 2 days	Make up 3 days	Make up 4 days
October 15, 2018*	October 15, 2018	October 15, 2018	October 15, 2018
	January 7, 2019	January 7, 2019	January 7, 2019
		March 8, 2019	November 19, 2018
			November 20, 2018

*If hurricane occurs after October 15, 2018, then the one day make up day will be January 7, 2019.

Professional development days, teacher planning days and trade days will be determined by District, PCTA, and Professional Development collaborative agreement and will be posted on the 2018-19 Staff Calendar.

10-MONTH TEACHER CALENDAR 2018-19

DRAFT

Jul-18					Aug-18					Sep-18				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
2	3	4	5	6			1	Start 2	3	3	4	5	6	7
9	10	11	12	13	6	7	8	9	10	10	11	12	13	14
16	17	18	19	20	13	14	15	16	17	17	18	19	20	21
23	24	25	26	27	20	21	22	23	24	24	25	26	27	28
30	31				27	28	29	30	31					
Oct-18					Nov-18					Dec-18				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
1	2	3	4	5				1	2	3	4	5	6	7
8	9	10	11	12	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	12	13	14	15	16	17	18	19	20	21
22	23	24	25	26	19	20	21	22	23	24	25	26	27	28
29	30	31			26	27	28	29	30	31				
Jan-19					Feb-19					Mar-19				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
	1	2	3	4					1					1
7	8	9	10	11	4	5	6	7	8	4	5	6	7	8
14	15	16	17	18	11	12	13	14	15	11	12	13	14	15
21	22	23	24	25	18	19	20	21	22	18	19	20	21	22
28	29	30	31		25	26	27	28		25	26	27	28	29
Apr-19					May-19					Jun-19				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
1	2	3	4	5			1	2	3	3	4	5	6	7
8	9	10	11	12	6	7	8	9	10	10	11	12	13	14
15	16	17	18	19	13	14	15	16	17	17	18	19	20	21
22	23	24	25	26	20	21	22	23	24	24	25	26	27	28
29	30				27	28	29	End 30	31					

Days

- 0 Jul-17
- 22 Aug-17
- 20 Sep-17
- 23 Oct-17
- 18 Nov-17
- 17 Dec-17
- 18 Jan-18
- 20 Feb-18
- 17 Mar-18
- 21 Apr-18
- 22 May-18
- 0 Jun-18

- 198

○ - Holiday ○ - Paid Holiday □ - Non-student day

8/13/18 - 10/12/18 - 1st quarter
 10/16/18 - 12/21/18 - 2nd quarter
 1/8/19 - 3/7/19 - 3rd quarter
 3/18/19 - 5/29/19 - 4th quarter

STUDENT CALENDAR 2018-19

DRAFT

Jul-18					Aug-18					Sep-18				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
2	3	4	5	6			1	2	3	3	4	5	6	7
9	10	11	12	13	6	7	8	9	10	10	11	12	13	14
16	17	18	19	20	Start 13	14	15	16	17	17	18	19	20	21
23	24	25	26	27	20	21	22	23	24	24	25	26	27	28
30	31				27	28	29	30	31					
Oct-18					Nov-18					Dec-18				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
1	2	3	4	5				1	2	3	4	5	6	7
8	9	10	11	12	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	12	13	14	15	16	17	18	19	20	21
22	23	24	25	26	19	20	21	22	23	24	25	26	27	28
29	30	31			26	27	28	29	30	31				
Jan-19					Feb-19					Mar-19				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
	1	2	3	4					1					1
7	8	9	10	11	4	5	6	7	8	4	5	6	7	8
14	15	16	17	18	11	12	13	14	15	11	12	13	14	15
21	22	23	24	25	18	19	20	21	22	18	19	20	21	22
28	29	30	31		25	26	27	28		25	26	27	28	29
Apr-19					May-19					Jun-19				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
1	2	3	4	5			1	2	3	3	4	5	6	7
8	9	10	11	12	6	7	8	9	10	10	11	12	13	14
15	16	17	18	19	13	14	15	16	17	17	18	19	20	21
22	23	24	25	26	20	21	22	23	24	24	25	26	27	28
29	30				27	28	End 29	30	31					

Days

15 Aug-18
 19 Sep-18
 10 Oct-18
44 1st Qtr
 12 Oct-18
 17 Nov-18
 15 Dec-18
44 2nd Qtr
88 1st Sem
 17 Jan-19
 19 Feb-19
 5 Mar-19
41 3rd Qtr
 10 Mar-19
 21 Apr-19
 20 May-19
 0 Jun-19
51 4th Qtr
92 2nd Sem
180 Total

○ - Schools closed for students

11.5-MONTH TEACHER/STAFF CALENDAR 2018-19

DRAFT

7/2/18 - 6/28/19 - 235 days

7/23/18 - 7/31/18 - 7 shutdown/flex days

Jul-18					Aug-18					Sep-18				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
Start 2	3	4	5	6			1	2	3	3	4	5	6	7
9	10	11	12	13	6	7	8	9	10	10	11	12	13	14
16	17	18	19	20	13	14	15	16	17	17	18	19	20	21
23	24	25	26	27	20	21	22	23	24	24	25	26	27	28
30	31				27	28	29	30	31					
Oct-18					Nov-18					Dec-18				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
1	2	3	4	5				1	2	3	4	5	6	7
8	9	10	11	12	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	12	13	14	15	16	17	18	19	20	21
22	23	24	25	26	19	20	21	22	23	24	25	26	27	28
29	30	31			26	27	28	29	30	31				
Jan-19					Feb-19					Mar-19				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
	1	2	3	4					1					1
7	8	9	10	11	4	5	6	7	8	4	5	6	7	8
14	15	16	17	18	11	12	13	14	15	11	12	13	14	15
21	22	23	24	25	18	19	20	21	22	18	19	20	21	22
28	29	30	31		25	26	27	28		25	26	27	28	29
Apr-19					May-19					Jun-19				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
1	2	3	4	5			1	2	3	3	4	5	6	7
8	9	10	11	12	6	7	8	9	10	10	11	12	13	14
15	16	17	18	19	13	14	15	16	17	17	18	19	20	21
22	23	24	25	26	20	21	22	23	24	24	25	26	27	End 28
29	30				27	28	29	30	31					

Days

14 Jul-17

23 Aug-17

20 Sep-17

23 Oct-17

18 Nov-17

17 Dec-17

18 Jan-18

20 Feb-18

17 Mar-18

22 Apr-18

23 May-18

20 Jun-18

235

○ - Holiday ○ - Paid Holiday △ - Non-student day

SCHOOL BOARD APPROVED LIST OF SPECIAL OBSERVANCE DAYS

2018-2019 School Year

August 2018

Eid-al-Adha Wednesday, August 22, 2018 (Observance begins at sunset on Tuesday, August 21, 2018)

September 2018

Rosh Hashanah Monday & Tuesday, September 10 - 11, 2018 (Observance begins at sunset on Sunday, September 9, 2018)

Yom Kippur Wednesday, September 19, 2018 (Observance begins at sunset on Tuesday, September 18, 2018)

Sukkot Monday & Tuesday, September 24 - 25, 2018 (Observance begins at sunset on Sunday, September 23, 2018)

October 2018

Shemini Atzeret Monday & Tuesday, October 1 - 2, 2018 (Observance begins at sunset on Sunday, September 30, 2018)

April 2019

Good Friday Friday, April 19, 2019

Passover (First 2 days) Saturday & Sunday, April 20 – April 21, 2019 (Observance begins at sunset on Friday, April 19, 2019)

Eastern Orthodox Holy Friday Friday, April 26, 2019

Seventh & Eighth Day of Passover Friday & Saturday, April 26 - 27, 2019

June 2019

Eid-al-Fitr Wednesday, June 5, 2019 (Observance begins at sunset on Tuesday, June 4, 2019)

Shavuot Sunday & Monday, June 9 - 10, 2019 (Observance begins at sunset on Saturday, June 8, 2019)

If there is a day that is not listed on the Board approved observance days which impacts a significant number of students in any specific school; the principal has the discretion not to schedule any testing or major course review in accordance with the needs of his/her building.