Welcome Back!
Welcome Back to the 2023-2024 school year. Our staff is thrilled that you are joining us for a new year of teaching and learning at Plumb Elementary. We are committed to working alongside each of you to meet our Vision of 100% Student Success and our Mission of Academic and Personal Growth for Each Scholar.

First Day of School
The first day of school is Thursday, August 10th. All families are permitted to park and walk their child to their classroom. If you choose to do this, please plan to leave campus by 8:40 am so that our teachers can start the year with their students.
On August 11th, ONLY PREK AND KINDERGARTEN FAMILIES will be permitted to walk to the classroom with their child.
This will only be permitted through the PREK/ASD/Kindergarten Gate.

Class Placements
Careful consideration was given to your child’s placement. Class lists are not final until after the 10-day count. Class lists will be posted at our Meet the Teacher/Open House Event. You can also access in FOCUS.
**Back to School Forms**

Please complete the important back to school forms online. The process has been made much easier this year.

To do this:
1. Go to Focus at [www.focus.pcsb.org](http://www.focus.pcsb.org)
2. Enter your parent ID and password to log in.
3. Complete your Back-to-School Forms packet. You will be prompted to fill out the forms as soon as you log into Focus.

Information regarding digital forms and directions are available at: [www.pcsb.org/backtoschoolforms](http://www.pcsb.org/backtoschoolforms)

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**Family Engagement**

We need you! Please plan to join our PTA.

There are opportunities for you to be a member by paying $5. Join through [memberhub](http://memberhub).

There are opportunities for you to support small or big roles on our PTA. We welcome all!

Volunteer: Be sure to register to be a Level 1 or Level 2 volunteer. Reach out to Mrs. Palma, our Family and Community Liaison. [palmac@pcsb.org](mailto:palmac@pcsb.org)

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**Dismissal**

- Be patient during the first few days of dismissal. Once everyone learns the process it runs very smooth.
- Car riders will be provided a car name tag. This should be used every day.
- Students in grades 1-5 will be dismissed through the main car circle if they are a car rider.
- Kindergarten students and bus/van riders will dismiss through the kindergarten bus/car circle.
- Walkers are dismissed to West Walking Gate (main building), PREK/ASD gate (near kindergarten row) and East Walking Gate (East end of kindergarten row)
- NEW: West Bike Rack Location Change: West bike rack will be located right inside the west gate. We will no longer use the bike rack that is near the exit of the campus. Students must walk their bike on school board property.

- 2:25 PM: Students will not be released after this time for an early release.
- 2:50: Dismissal process begins for walkers and car riders. All students are dismissed by 2:55.
- 3:15: Students remaining in the car circle will be brought into the office.
- 3:20: Parents must sign students out in the front office.

*All students should be picked up from school on time. Parents must make alternate arrangements if they are not able to pick up on time.*