

Information for Students and Parents
Bay Point Middle School- Back to School Edition!

Parents and Students,

Welcome back! We are so glad to have you back on campus and virtually! Our theme for our students and staff this school year is RISE UP! We believe that with the help of families, community, staff and students we will Rise Up to any challenge to provide a quality education to all students at Bay Point Middle School.

This packet will serve as a guide to assist you and your student with these procedures and provide you information about our school, expectations, and programs we offer. We ask that you utilize this packet as reference and guide for student success.

There are several forms in this packet that we ask for you to return at Open House or with your student the first week of school if you and/your child are unable to attend the open house event.

We learned last school year after being sent home at Spring Break the need to ensure our communication with our parents and families is available. Much of our communication comes from our Sunday night messages that are sent home via telephone call and through email. Communication is the key to a successful parent-teacher- student- school relationship. Each Sunday night please expect a Falcon update.

For you to ensure you receive your updates, the phone numbers and email address in FOCUS must be updated. Additionally, we ask that you visit the Bay Point Middle School Website often! <https://www.pcsb.org/baypoint-ms>

We will post on our calendar updates on clubs, sports, and events. We will also post information from the district and the school to keep you informed.

Please note, this information was written to accommodate brick and mortar students. It is our sincere hope to have all our students return to campus when parents and students are ready to return. This information will serve as our guide for the remainder of the year.

With Falcon Pride,
Dena Collins, Principal

Important Changes for the 20-21 school: COVID Guidelines:

- Lockers will not be issued. Measures for minimum carrying of items have been established.
- Students currently have or will receive a district issued electronic device for the purposes of E-Books, submitting assignments, and E-Learning
- Bookbags are permitted- for carrying of device. At Bay Point, we prefer clear book bags. (No food or drink may be in the bookbag with the device).
- Reasons Bay Point Middle school prefers clear back packs.
 - Students will be required to bring their district issued devices daily to school. Parents and staff will easily ensure students are coming to school prepared every day for learning and not bringing additional things to school that are not allowed.
 - Students can easily identify their bag- as the student name is on the electronic device- avoiding bags being thrown or accidently stepped on causing damage to the electronic device. Bags will be placed on the backs of student chairs during class.
 - Administrators may need to search a bag- a clear bag is easier to search and will keep our administrators from touching bags more than necessary.
 - Parents and staff will be able to check for items that do not belong in classrooms- food, snacks, and liquids in the book bag while the electronic device is in the bag.
 - The bags may be reused by families for sporting events or other events that require a clear bag for security reasons.
 - Clear bags may be easier for students to clean than a cloth bag.
 - Students are encouraged to have a small carrying bag for their cell phone, money, and any personal hygiene products.
 - Bay Point will be selling, to assist our families, clear back bags at a minimum cost. This may assist with preparing families for returning to school We have ordered 300 bags for our families. We will sell a "school starter pack" or individual shirts or bags.
 - \$25.00- a clear bookbag, one student Bay Point T-Shirt, and starter pack of school supplies
 - \$10.00- clear bookbag only
 - \$12.00 Bay Point T Shirt (\$13.00 XL sizes)
- Hand sanitizer and disinfectants will be in every classroom; our classrooms will be cleaned daily. Students may bring individual hand sanitizers.
- Standard recyclable water bottles will be encouraged to be brought daily. (Access to refill a water bottle will be in the cafeteria.)
- Hand washing (waterless soap dispensers) will be located in key areas of the building and students are encouraged to use often.
- Classrooms are set up with minimum additional furniture to allow for maximum student spacing and social distancing.
- Lunch room has been adapted and spread out for social distancing.
- Students and Staff will be wearing masks in all areas of the building.
- All visitors on campus must complete a questionnaire on health prior to entering the campus (past the main office).
- Students are encouraged to walk quickly to their classes to minimize time in the halls.
- There will be no field trips during the first semester.
- PTSA and SAC meetings will be held virtually through Microsoft Teams.
- Some Parent-Teachers conferences may be asked to be held virtually through Microsoft Teams.

Students attending virtually through MyPCS online- taught by Bay Point teachers will be expected to adhere to the following:

- Follow the daily bell schedule (period by period). Absences and Tardy to class count the same as traditional. Students who are late (over 25 minutes, will be counted as absent.)
- Understand that many of our teachers teach a mix of face to face classes and on- line classes- teachers may not be accessible for questions during other periods of the day. If needed, students will email the teacher and allow for a 24 hour return on messages during school days.
- Have school supplies ready for learning- Utilize Canvas as your platform for completing work- attendance, turning in work

- Maintain a system to organize your day and your materials. This includes minimizing other distractions in your learning environment.
- There will be a mix of “live” and “recorded sessions” students will be required to attend through Microsoft Teams.
- Students are expected to be in the “right class at the right time” of the day.
- Students are expected to submit work when assigned. The level of instruction and “work load” is similar to traditional face to face learning. Students may also be expected to complete additional homework beyond the instructional day.
- Teachers will not have “office hours”. Teachers will have a planning period and will be available for parent conferences, answering student and parent emails, and planning. Students are expected to be engaged and ask questions during his/her assigned period.
- Parents will follow the same procedures for calling in students absent from on-line school.

These changes are to assist our school, staff and students with the most optimal procedures to ensure an academic focus in a safe environment. We appreciate your flexibility during these times and the decisions being made in the interest of all students and staff.

Thursday, August 20: Open House-See schedules below
All families will complete a 20-21 Clinic Card at Open House

Face to Face students-Schedule 1:
Schedule Pick Up, Forms Drop off, and Building Walkthrough to meet teachers.

See first schedule below:

Online Students-Schedule 2:

Schedule Pick Up, Current device software update, and Forms Drop off

See second schedule below:

Title 1 meeting to be displayed in the Cafeteria.

All Visitors and Students must wear a mask on campus.

We are requesting no more than one parent/guardian attends with the student.

We ask that you attend your assigned time to ensure appropriate social distancing.

Schedule 1	6th grade (arrive by 9:15)	6th grade (arrive by 10:30)	7th grade (arrive by 11:45)	8th grade (arrive by 1:45)
Students Attending Face to Face school.	9:00am-10:15am	10:15am-11:30am	11:30 am- 12:30 pm	1:30 pm-2:30 pm
Schedule 2	6th grade (arrive no later than 3:45)	7th grade (arrive no later than 4:45)	8th grade (arrive no later than 5:45)	Virtual Meet and Greet
Students attending on-line.	3:00 pm-4:00pm	4:00 pm- 5:00pm	5:00 pm- 6:00pm	Thursday, Sept. 10 via Microsoft Teams

Face to Face students, unable to attend open house will receive daily schedule on August 24.

On Line learning students unable to attend open house will receive daily schedule prior to August 24- please follow directions through messenger.

All open house families will enter through the bus back parking lot or side teacher parking lot. A greeter will pick up your pre-completed forms or provide you with blank copies if needed. A blank clinic card will be issued to each child attending Bay Point. The parent will have the option of completing the form in the cafeteria or outside on the benches with a clipboard. Please bring a blue or black pen. Once completed, forms will be brought to an alpha schedule locator table near the gym. A student schedule will be provided. 7th grade families are to bring any updated shot records if not submitted as of 8/20/20. You will need the following information to complete your clinic card: cell phone number and email addresses for parent(s), name and contact information for emergency pick up-release, physician name & dentist name and number, preferred hospital.

Please complete attached forms to this back to school packet (internet exclusion, media release, Title 1 Compact). Parent may also bring any voluntary forms attached: PTSA/SAC forms, ELP,

Bay Point T-Shirts and Clear Back Packs will be on sale at both events (Check or Cash only). Credit Card Payments online only- pre-purchased through our website will be available on 8/20/20 for pick up.

My PCS Online learning students: Students who have received a school district device last school year and are attending school through E-Learning are asked to bring their laptop to school this evening to “reboot” (turn off and on) for updates from the district including virus protection. E Learning students will reboot computers, drop off student information forms and receive his/her schedule. A meet the teacher virtual session will occur, Thursday, September 10. Information will be sent via email to families. A separate Title 1 meeting will be held Thursday, September 10 through Microsoft Teams for E-Learning families.

Your child’s updated Medical Clinic Card- Emergency Notification will be available to complete at Open House.

Please bring a blue/black pen with you. The checked items must be completed, signed and returned.

- | | |
|--|---|
| ✓ Pinellas county Schools K-12 Student Registration Form | |
| ✓ Title 1 Parent-Student- School Compact | - Extended Learning Program voluntary program (voluntary form) |
| ✓ Media Release Form | - PTSA and School Advisory Committee interest form (voluntary form) |
| ✓ Internet Release Form | |

Save this information below:



Bay Point Important Numbers: 727-893-1153 Main School Line

Student Absences are called into grade level office:
Ext. 2083 6th Grade Office: Ms. Hunter-Kittles, Admin Assistant
Ext. 2052 7th Grade Office: Ms. Gilbert-Hall, Admin Assistant
Ext. 2040 8th Grade Office: Mr. Sampson, Admin Assistant

Ext. 2009 Principal Secretary: Ms. Jenkins
Ext. 2002 Data Management Tech: Ms. Zekri
Ext. 2005 Bookkeeper: Ms. Fezell
Ext. 2006 School Resource Officer
Ext. 2010 School Nurse

General School Information

What are the school hours?

9:40 AM – 4:10 PM

- Students may arrive on campus no earlier than 9:00 a.m.
- A bell will ring at 9:25 a.m. for 1st period device start-up.
- Device “boot up” and re-start will occur from 9:27 a.m.- 9:37 a.m.
- Students are to be in their first period for morning show at 9:37 a.m.
- **First Period instruction begins 9:40 a.m. (PCS Online and Traditional Students)**

What time can car-riders/walkers/bike-riders arrive on campus?

All students report to the cafeteria prior to the 9:25 a.m. bell. Bus Riders or students that arrive after 9:25 a.m. who bring a lunch to school and do not eat breakfast will stop at the cafeteria to drop off lunch bag. (This is not required. Students may carry a lunch with him/her in a reusable vinyl lunch box/bag.)

- Free lunch is available to all students. Students may bring a bagged lunch from home. The container for bringing the lunch must be a lunch box or lunch bag (or brown paper lunch bag) with your child's first and last name and grade level clearly written on the bag.
- ***The school will hold the lunch for the student in the cafeteria until the child's lunch time. A staff member will collect the lunches in the appropriate bin and then bring out at the appropriate lunch time for the student to pick up.***

Free Breakfast and Lunch is offered to all students.

- ***Students Who Eat Breakfast on Campus:*** Car-riders, walkers and bike-riders that participate in the breakfast program may begin arriving on campus at **9:00 AM**. Students who arrive on campus between 9:00 and 9:25 AM are **required** to report to the cafeteria.
- Students must eat breakfast first then at the bell, report to their first period class. No food or drinks may be brought outside of the cafeteria. Students may NOT bring coffee on campus or any other “hot” drink item for safety reasons.
- If your child brings breakfast, this breakfast must be consumed in the cafeteria.

What time do Bus Riders Eat Breakfast?

- If your child is a bus rider and participates in the breakfast program, your child will first eat breakfast then report to class.
- The first bell rings at 9:25 a.m. Students that arrive by bus **prior** to 9:40 a.m. must consume all breakfast items in the cafeteria. Students that arrive **after** 9:40 a.m. will be given a special pass to enter first period. All food must be consumed in the cafeteria prior to entering the classroom.

Is there a before-school tutoring program?

Yes! We offer Monday-Friday before school tutoring to all students- free of charge.

- Students must be on campus between 7:45 a.m.-8:05 a.m.
- Students will be picked up by the teacher and escorted to the classroom from the main office.
- Students will work on homework, computer programs to enhance science, math, and/or reading. Students may work on their personalized learning plan.
- **Students may not walk off campus once they are on campus.**
- Students are escorted to the cafeteria at 8:50 a.m. for breakfast. Students will remain in the cafeteria until 9:25 a.m.

Is there an after-school tutoring program?

Yes, we offer afterschool extended learning programs to all students free of charge Monday through Thursdays.

- Students must report to their afterschool class no later than 4:20 p.m.
- **Students that exit the campus at the end of the day may not return onto campus.**
- Students will work on homework, computer programs to enhance science, math, reading and/or personalized learning plan.

Can parents drop off students or students be on campus before 9:00 AM if they are NOT enrolled in a before school program?

NO -- Students cannot be on campus **before** 9:00 AM unless they are enrolled in a morning program.

There is no supervision of students prior to 9:00 a.m. Students must always be supervised.

There is **NO** supervision in the morning for our students before 9:00 AM. Students may not be on campus if they are not supervised. Parents, if your child must be on campus before 9:00 AM, enroll in the BPMS before school tutoring program or be a member of the YMCA Program.

Parents- do not allow your child to leave the house early if your child is a walker/rides bicycle. There is **NO** supervision at the Dollar store or parks that are located around the school. Once a student is on school campus; the student may not leave school campus without parent permission.

How late can parents pick up children after school?

All afternoon car riders need to be picked up in front of the school by 4:25 PM (or until the pick-up line clears).

Where can parent's drop-off their children in the morning?

- The AM **drop-off point** is at the front of the school. Parents should use the entrance directly in front of the school. Students may only be dropped-off between the posted signs in the front of the school.
- Parents must form a single line of cars. Students must exit the car from the passenger side **ONLY**.

Where can parents pick up their children in the afternoon?

- The PM **pick-up point** is at the front of the school. Students may only be picked-up between the posted signs in the front of Bay Point Middle.
- Parents must form a single line of cars. Students must enter the car from the passenger side **ONLY**.
- Once a parent has picked-up the student, the parent will be able to drive around stopped vehicles. Please drive slowly and use extreme caution while driving in this area.
- **Students that will be picked up from school in the afternoon MUST use the car line. Please do not drop off or attempt to pick up your children on the main road or the teacher parking lot. This is for student safety.**
- **We strongly encourage your child to be looking for your vehicle and to stand on the car ramp closest to the vehicles. This will keep the line moving.**
- There is no visitor parking between 3:40– 4:10 PM. Due to the large volume of pick-up traffic at dismissal time, parents will be unable to access visitor parking spaces located on the Bay Point campus.

What if I need to pick up my student early during the last period?

Due to the traffic congestion and the high volume of activity in the main office during the last 30 minutes before dismissal, parents need to pick up their child **no later than 3:40 PM.**

In the event of an **emergency** from 3:40-4:10, please contact the school so that we may have your child waiting in the front office for dismissal.

Where can parents park when they visit the school?

- There are visitor spots and handicapped parking located on the driveway in front of the school.
- Do not park in the teacher parking lot at the east side of the school.

How does a parent get an emergency transportation change to a student?

- Plans regarding students' pick-up after-school must be made at home in advance, as these messages interrupt the students' instruction and learning.
- To ensure that students receive their messages, all **emergency** transportation change telephone calls need to be made to the Grade Level Office **no later than 3:40 PM.**

How will I know if my child's bus is late leaving Bay Point Middle?

- We encourage all students to use their cell phones to notify their parents of late buses after 4:20 p.m.
- If a student does not have access to a cell phone, the student should request from an administrator on bus duty to use one of the phones located closest to the bus ramp.

Student Materials and Supplies

What can parent and students do to support Bay Point Middle School's reading program?

At Bay Point Middle School we are striving to create a climate that is steeped in reading. Students should always carry some type of "free-reading" material to school every day. Our goal is utilizing "any spare moments" by having students engaged in the reading process. Each day one period of the day is designated as a "DEAR" Drop Everything and Read. Please ensure your child has daily "free-reading" material.

What is the book-bag guidelines? - Clear book bags will be permitted to bring to classes. Lockers will not be issued.

- Book bags are not necessary. If your child would like to carry a bookbag to carry his/her individual device- Bay Point prefers a clear bag. (see page 1).
- All efforts to minimize student need to carry items besides a pencil pouch, a folder, some paper and his/her device are being made to assist students to quickly arrive to class and be in his/her assigned seat.
- If a student elects to carry a clear book bag of book bag of their own for the electronic device, food and drinks will not be permitted in the book bag. Procedures have been established for students to either drop off a lunch bag in the cafeteria or students may carry in a separate lunch bag.

- We highly encourage students to keep valuable items at home. We do permit waist pouches and small purses to carry cell phones, writing utensil, personal hygiene products.

What materials do students need?

Students will be issued a district electronic device. This will minimize the need for students to carry books, consumables, and other items such as binders. There is an expectation that students will arrive on campus and to each class prepared for learning and have the appropriate minimum supplies: district issued electronic device, small amount of loose-leaf paper, pencil, pen, notebook/folder.

- Students are encouraged to bring the minimum supplies daily to class.
- Grade level offices will have school supplies available (for Falcon buck purchase).

What things should students NOT bring to school?

- Items that should **not** be at school include laser pointers, cameras, electronic games, and toys.
- Food in bags other than "individual sized serving bags", sunflower seeds, and drinks, other than water are not permitted on campus or in any classroom. Students who elect to carry a lunch on his/her person must have the lunch items in a labeled lunch bag/box.
- Students that have electronic items that do not belong at school and are visible will be subject to the electronic policy.
- The school shall not accept responsibility for personal electronic devices, personal property of any kind including money (per district policy.)
- All bicycles must remain locked in the bike compound area next to the main office. Students should also bring a lock from home to secure these items within the bike compound area.
- Skateboards, in-line skates and skate shoes are not allowed on school grounds.
- Failure to comply with these procedures will result in confiscation of the property. The property will only be returned when the parent comes to the school to pick up the confiscated item.

Are cell phones allowed on campus? Cell phone policy

- Students may have their cell phone on their person during the day, however **the phone must be turned off and may not be visible.**
- Cell phones may be only used prior to entering the campus and after the final bell of the school day.
- Cell phones are encouraged when the bus is running late.
- During computer "boot up time", teachers may allow students to use their personal electronic device once the device restarts, and if the student is in his/her assigned seat and the student content is school appropriate. The cell phone must be powered off once the morning show starts (9:37 a.m.)
- If a student needs to use the phone for emergency use only, he/she may use the phone in Main Office or the Assistant Principal office during the school day.
- **If a parent needs to contact his/her child- please contact the school and we will get the message to the child.**
- The school is NOT responsible for lost or stolen cell phones (per district policy).
- Failure to comply with these procedures will result in confiscation of the property. The property will only be returned when the parent comes to the school to pick up the confiscated item. Hours to pick up confiscated items are before school and after school only.

Attendance

What are the procedures for student sign-in?

- All students arriving on campus after 9:40 a.m. must sign in to the main office and receive a pass to enter class. Students will be unexcused unless student brings appropriate documentation to support excused tardy.
- Students who are consistently tardy to school will be reviewed by the Child Study Team for additional parental support.

What are the procedures for student sign-out?

- The student sign-out area is in the Main Office.
- Students may only be released to individuals listed on the emergency student system in FOCUS.
- All adults picking up students will be required to show ID.
- All student sign-outs must occur before 3:40 PM to minimize class interruptions during the last period of the day and ensure a smooth whole-school dismissal.
- **If a student is signing out early, we strongly encourage that the student delivers a note from the parent to the Main Office (prior to first period). The student will be issued a pass to be released from class at the designated sign-out time.** This keeps classroom disruptions to a minimum.

What are the procedures if a student is absent?

- Parents are to report their student's absence from the BPMS website: Report Student Absence. Parents may also call the school 727-893-1153 to report the absence.
- Please call in by 10:00 AM daily to report an absence. In other words, if a student is ill for three days, the parent needs to call all three days (prior to 10:00 AM). Please give the following information: 1) Caller's name and relationship to student, 2) Student's legal name, 3) Student's grade, 4) Reason for absence, and 5) Day time telephone number where the caller can be reached for verification if deemed necessary.
- **If a student has excessive unexcused and/or excused absences over the course of the school year, the parent will be required to show documentation (doctor's note, etc.). A letter will be mailed home on the 5th and 10th unexcused absence. A conference will be scheduled to discuss excessive absences.**
- All absences are considered **unexcused** unless the parent calls before 10:00 AM on each day of the absence. **Unexcused** absences have a **negative effect on grades.**

- Remember, students accumulate unexcused absences when parents do NOT call-in the absences and the reason for the absence is not a valid reason.

What are the procedures for getting preplanned absences excused? Are they marked excused?

- An absence, a tardy or early sign out will be excused if caused by one of the following reasons:
 - ⇒ Student is ill or injured
 - ⇒ A major illness in the student's immediate family
 - ⇒ Death in the immediate family
 - ⇒ Student attends religious instruction or there is a religious holiday in the student's own faith
 - ⇒ Student is summons, subpoena or court ordered to appear.
 - ⇒ Special event- student must receive permission 5 days prior from date of the event from the principal
 - ⇒ Medical or Dental appointment

Make-Up Work

How can students receive their make-up work after an absence?

The following is district school board policy:

- Make-up work for full credit and without a grade penalty is allowed for all absences.
- It is the student's responsibility to obtain the missed work.
- The number of days allowed to make up the work shall be equal to the number of days absent.

General Student Procedures and Practices

Can a parent walk directly to his/her child's classroom?

- To enter the campus (beyond the main office), parents must sign-in the main office and receive a visitor badge.
- Teachers must receive a minimum of 24 hours-notice for a parent-teacher conference, visit or "chat".

What are the guidelines for giving student medications during school hours?

- Only prescription medication will be administered on campus. Over-the-counter medications must be accompanied by orders from the physician.
- Medication must be delivered to the school by an adult in the original container in which it is purchased.
- The school nurse must clear students taking any medications.

What are the PE guidelines?

- During the period of time of social distancing, we will not be issuing PE lockers- students will not be dressing out.

Is there a cost for middle school athletic events?

- The cost for middle school athletic events is \$1.00 for students and adults. Children under the age of six are admitted free to all athletic contests.

Can a parent help chaperone field trips and volunteer on campus?

- All parents (or other adults) who volunteer on campus and/or serve as chaperones for field trips or team celebrations must fill out a district volunteer application via the district website. <https://asd.pcsb.org/schoolwiresforms/volunteer/>
- Volunteers are required to reactivate their application each year, prior to volunteering.
- Volunteers who have unsupervised contact with students must be Level 2 screened.

What is the cost of breakfast and lunch?

- Breakfast and lunch are free for all students.
- At lunchtime, students may purchase additional lunch items from the à la carte line.

Can students eat and drink while on campus (excluding breakfast and lunch time)

- As traditional water fountains will not be in use, we highly encourage all students to bring a plastic-disposable water bottle with his/her name on the bottle. Only clear water will be allowed. Students may refill their water bottle at lunch at the water fountain designated for bottle filling.
- BPMS has a very lively bird and small animal population. Additionally, we have staff and students with significant food allergies.
- Students are *strictly prohibited* from eating candy, sunflower seeds, chips, and snacks in the outside and inside halls of the school. All food must be kept in the student lunch box/bag or brown paper lunch bag that is kept with the student or dropped off in the cafeteria and placed in the lunch bin to be consumed at lunch.
 - Students may only bring individual sized snacks on campus unless a specific arrangement has been made with a teacher.

How should we walk in the inside hallways?

- Walk on the right
- Walk while you talk.
- Keep hands, feet, and other objects to yourself

Outside Sidewalk Procedures

- Walk on the right
- Walk while you talk
- Keep hands, feet, and other objects to yourself,
- Stay off the grass.

Which bathrooms are available?

- Utilize the bathroom in the building that you have class in. Do not leave your building to use the restroom.
- All students must use their planner (6th grade) or the teacher assigned pass that is color coded by building.
- Students are limited passes assigned by the teacher.
- No passes are allowed the first ten or last ten minutes of class.
- Students with medical needs must submit a doctor's note.
- Restrooms are also located in the cafeteria and the gym.

Dress Code: Bay Point Middle School Dress Code **"We Dress for Success"**



Bay Point Middle has adopted a modified uniform dress code for students that has been approved by School Advisory Committee and presented to the PTSA.

Tops: A solid color polo style shirt (without logo preferred) or a Bay Point school-sponsored shirt will always be worn by student

Tops on Fridays: Students may wear a "sports team" or "college" T-Shirt or jersey.

Bottoms: All bottoms must be SOLID khaki or SOLID dark blue (pants, jeans, capris, shorts or skirts.)

- Shorts & Skirts must be mid-thigh length or longer
 - Free from rips, tears, holes or frays of any kind.
- Gym shorts and/or basketball shorts may only be worn during P.E.
- All pants and shorts shall be secured at the waist for student safety.

In the event of cooler weather and cold classrooms:

Hood less Jackets/Sweaters/Sweatshirts: These items may be worn over a school shirt- (**no hoodies**). A school shirt must also be worn.

Parents, we greatly appreciate your assistance to help us maintain our dress code policy by following the criteria below

- No skirts or dresses with see through or sheer material may be worn.
- No tights, jeggings, or leggings are to be worn to school as a standalone for clothing.
- No hats of any kind will be worn.
- No **bandanas of any kind** will be worn for any purpose (including for hair clips, headband or bows).
- No head coverings may be worn. Exceptions will be made during the winter when students are outside-information will be provided.
- For student safety reasons as we have outside halls and staircases, all shoes shall have a back and/or strap.

POLICY: 5500.04:

The dress and grooming of District students shall be neat and clean, promoting a positive educational environment. Apparel that disrupts educational activities and processes of the school will result in the removal of the student from the regular school environment until acceptable apparel can be secured for the student. The administration will be the final judge about whether a student's clothing is appropriate for school or whether it will create an environmental climate that is distracting to learning. Principals, faculty, and staff members will enforce the dress code. Failure to comply with the dress code will be handled similarly to other disciplinary infractions.

CONSEQUENCES:

1st & 2nd Offense: Warning, Change of Clothes, Parent contact.

3rd Offense: Change of Clothes, Parent contact, Administrative Detention

4th Offense: Change of Clothes, Parent Contact & In School Suspension.

Bay Point Falcon T- Shirts

On sale: All year long!

\$12 for sizes S, M, L

\$13 for sizes XL, XXL

Tardy Policy

What is the district's definition of a tardy?

According to district handbook: The student is tardy when he/she is not in his/her assigned station (seat) when the bell rings.

Definition of Excused Tardy (According to district handbook):

Illness	Accident	Emergency
Dental Appointment	Medical appointments	Major family problem
Severe weather	Breakdown of school bus	

Definition of Unexcused Tardy (According to district handbook):

Forget school supplies	Overslept	Non-educational appointments
Missing the school bus	Shopping trips	Pleasure trips (beauty-grooming appointments)
Heavy traffic	Breakdown of vehicle	Forgotten item

What is the difference between a tardy and an absence?

According to district handbook: If a student misses more than half of the period, the student is absent.

What are the consequences for unexcused tardies?

The consequences for unexcused tardies are cumulative. Dates for Tardy Report periods are below.

Tardy 1: Warning- contact home

Tardy 2: Warning- contact home

Tardy 3- Contact Home- Lunch Detention

Tardy 4- Contact Home- Morning Detention (30-minute detention)

Tardy 5- Contact Home- After School Detention (50-minute detention)

Tardy 6- Contact Home- Saturday School (120-minute detention)

Tardy 7- Contact Home- In School Suspension

Bullying

What is school district's definition of bullying and retaliation?

One of the district's priorities is to provide a safe, caring, and orderly environment. Policy 5517.01

- *Bullying – includes cyberbullying and means systematically and chronically inflicting physical hurt or psychological distress on one (1) or more students or employees and may involve but not limited to:*
 - Teasing
 - Social exclusion
 - Threat
 - Intimidation
 - Stalking; including cyber stalking
 - Physical violence
 - Theft
 - Sexual, religious, or racial harassment
 - Public or private humiliation
 - Destruction of property
- *Harassment- means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against a student or employee that:*
 - Places a student or employee in reasonable fear or harm to his/her person or damage to his/her property;
 - Has the effect of substantially interfering with a student's educational performance, opportunities or benefits;
 - Has the effect of substantially disrupting the orderly operation of the school?

What should my child do if he/she feels like he/she is a victim of bullying?

Tell an adult so the situation can be investigated. Since one of our school-wide expectations is to stamp-out bullying, these types of incidents take a priority status.

What should my child do if he/she is involved in a verbal or physical type conflict with another student?

- Inform the teacher closest to the location of the bullying incident.
- If the bullying is a continuing problem, use the following as a guideline:
 - Inform your teacher. -Inform the school resource officer
 - Inform School Counselor -Inform the Principal
 - Inform assistant principal

Bay Point Middle School is a Title 1 School

Title 1 is a federally funded program available to select schools based on the percentage of students eligible for free and reduced lunch. Title 1 funds are supplemental to district funds given to schools and are to be used to increase student achievement.

According to federal guidelines, all schools must hold an Annual Parent Meeting. Of this meeting is held in conjunction with open house early in the school year. Bay Point Middle School will hold their annual Title 1 meeting at open house in the cafeteria.

Information will be present about our school's Title 1 program, curriculum and plans for the highest student achievement. Families will learn about how we utilize our Title 1 Funds. For example, our Title 1 funds allow us the opportunity for a full-time staff developer in the following subject areas: Literacy, Science, and Math. With the assistance of these staff developers, our teachers receive additional support with side by side coaching, students receive additional expert instruction, and groups are pulled frequently for additional remediation. Additionally, our school utilizes Title 1 dollars to provide additional teaching supports for each classroom such as document cameras, smart boards, individual white boards and important software licenses that allow our students additional enrichment and remediation opportunities. Title 1 provides our staff additional professional development activities and trainings that are key to working with students in diverse populations. We are excited to share this information with you.

In Pinellas County, Title 1 serves all students and families in eligible public elementary and secondary schools through school wide programs that provide additional instructional staff and other resources. Title 1 also allocates funds to provide equitable services for eligible students and their families in identified nonpublic elementary and secondary schools in the district. For a complete list of Pinellas County schools served by Title 1, visit our district website.

Students do better in school when their parents/guardians are involved. Building home, school and community partnerships are an essential part of the Title 1 program. One way to encourage this partnership is through the compact. A compact is a voluntary pledge that asks students, teachers, and parents/guardians to agree to work together so that children are successful in school. Signing the compact symbolizes that all agree to work together to ensure student success.

Student Tardy Report periods:

August 31-September 11

September 14- October 9

October 13-November 13

November 16-December 17

January 5- February 5

February 8-March 12

March 2- April 30

May 3- June 9

Students have ample opportunity to move from one class to the next and be on time.





Student Hours: 9:40 am -4:10 pm
 Teacher Hours: 8:50 am- 4:20 pm
 Instructional Support Hours: 8:50 am- 4:20 pm
 Clerical & Campus Monitors: 8:40 am- 4:40 pm

2020-2021 Bell Schedules

A Lunch	Time	B Lunch	Time	C Lunch	Time
Device Start Up	9:27-9:37	Device Start Up	9:27-9:37	Device Start Up	9:27-9:37
1 st period	9:40-10:30	1 st period	9:40-10:30	1 st period	9:40-10:30
2 nd period	10:34-11:21	2 nd period	10:34-11:21	2 nd period	10:34-11:21
A-Lunch	11:25-11:55	3 rd period	11:25-12:12	3 rd period	11:25-12:12
3 rd period	11:59-12:46	B-Lunch	12:16-12:46	4 th period	12:16-1:03
4 th period	12:50-1:37	4 th period	12:50-1:37	C Lunch	1:07-1:37
5 th period	1:41-2:28	5 th period	1:41-2:28	5 th period	1:41-2:28
6 th period	2:32-3:19	6 th period	2:32-3:19	6 th period	2:32-3:19
7 th period	3:23-4:10	7 th period	3:23-4:10	7 th period	3:23-4:10

8th period Incentive Day Schedule

1: 9:40-10:20	1: 9:40-10:20	1: 9:40-10:20
2: 10:24-10:54	2: 10:24-10:54	2: 10:24-10:54
A Lunch: 10:58-11:28	3: 10:58-11:38	3: 10:58-11:38
3: 11:32-12:12	B Lunch: 11:42-12:12	4: 11:42-12:22
4 th : 12:16-12:56	4 th : 12:16-12:56	C Lunch: 12:26-12:56
5 th : 1:00-1:40	5 th : 1:00-1:40	5 th : 1:00-1:40
6 th : 1:44-2:24	6 th : 1:44-2:24	6 th : 1:44-2:24
7 th : 2:28-3:05	7 th : 2:28-3:05	7 th : 2:28-3:05

8th Incentive Period: 3:10- 4:10 (60 mins)

Student and Teacher Early Morning Program Hours:

YMCA Club: 7:00 am-9:20 am

Bay Point MS Extended Learning Time Programs:

Student Hours: 7:45 am-8:40 am-teachers will pick up students at the front of the school and escort to rooms.

Student Early Morning Program Holding Area/Breakfast:

8:40 am-by teacher escort-to the cafeteria (breakfast and morning holding)

9:25 am-Early Morning 1st bell-dismissed by table from cafeteria holding area

9:27 am-Students may go upstairs.

9:27-9:37 am- Students in their first period class starting up device.

9:37 am-Bell- All students in first period- Morning Show

Walkers/Bicycle/Morning Car line:

Students may not be on campus as per district guidelines more than 30 minutes from the start of school. Students may enter the building via the front gate at 9:00 a.m. Students are to report directly to the cafeteria until the 9:25 am bell.

Walkers/Bicycle/Car line:

9:10 am-9:30 am- Report to Cafeteria Holding area (breakfast and holding area)

9:25 am-Early Morning 1st bell-dismissed by table from cafeteria holding area

9:27 am-Students may go upstairs.

9:27-9:37 am- Students in their first period class starting up device.

9:37 am-Bell- All students in first period- Morning Show

Bus Riders:

9:25 am- Dismissal from the bus to the cafeteria holding area (breakfast and holding)

9:27-9:37 am- Students in their first period class starting up device.

9:37 am- Bell-All students in first period- Morning Show

**Shared Responsibilities for Highest Student Academic Achievement
Parent-Student-School Compact**

School Mission: Bay Point Middle School mirror's the district Mission statement: Educate and prepare each student for college, career and life.

Parent/Guardian Agreement

I want my child to reach his/her full academic potential; therefore, I will do the following to support my child's learning:

- Have on-going communication with my student's school, including parent-teacher conferences.
- Support the school staff and respect cultural differences of others.
- Participate in school events.
- See that my student attends school daily and is punctual.
- Talk to my student weekly about homework and academic progress.
- Encourage reading at home.
- Support the school with the modified uniform dress code. [https://www.pcsb.org/domain/1825#:~:text=Bay%20Point%20Middle,-Sign%20In&text=Bottoms%3A%20All%20bottoms%20must%20be,capris%2C%20shorts%20or%20skirts.\)&text=Free%20from%20rips%2C%20tears%2C%20holes,the%20waist%20for%20student%20safety.](https://www.pcsb.org/domain/1825#:~:text=Bay%20Point%20Middle,-Sign%20In&text=Bottoms%3A%20All%20bottoms%20must%20be,capris%2C%20shorts%20or%20skirts.)&text=Free%20from%20rips%2C%20tears%2C%20holes,the%20waist%20for%20student%20safety.)
- Be an active member of our school community: Volunteering, Chaperoning, joining PTSA and/or School Advisory Committee. Contact our parent liaison at (727) 893-1153 Ext. 2012 to assist and provide opportunity.
-

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Email Address: _____ Contact Number: _____

Student Agreement

It is important that I do the best that I am able; therefore, I will do the following:

- Come to school daily, on time, and prepared with my tools for learning (homework, paper, pencil, device).
- Show and give respect for my school, myself, other students, and staff, and have consideration for cultural differences.
- Believe that I can learn, and I will learn.
- Be engaged with my school community by participating actively in classes, getting involved with clubs, sports, and other areas that I may express my talents and strengths.
- Follow the rules of conduct at my school.
- Seek assistance in academics and/or behavior when I am needing additional support.
- Follow Bay Point Middle School Guidelines for Success
- Follow the modified school uniform dress code as approved by PTSA and SAC.

Student Signature: _____ Grade: _____

Date: _____

School Agreement

The entire school staff will share responsibility for improved student achievement; therefore, we will do the following:

- Invite, and hold parent-teacher-student conferences.
- Send timely reports to parents on their child's progress.
- Communicate school progress and activities through multiple platforms that are timely and relevant to all stakeholders.
- Provide an environment that is conducive to learning.
- Respect the student, his/her parent(s) and the diverse culture of the school.
- Teach and reinforce school wide expectations and guidelines, providing additional support as necessary.
- Provide opportunities for students to be involved with their student community through: sports, clubs, and gatherings that are unique to the students of Bay Point.
- Provide opportunities for both academic and behavior celebrations.
- Engage parent and community in conversation and practices to assist the Bay Point students in a successful middle school experience.

Administrator/Staff/Teacher Signature: _____ Date: _____

This pledge is a voluntary agreement designed to promote a partnership between the home and the school. The parent-Student-Teacher Compact meets the requirement of the Title 1 Federal Guidelines. If you have questions or concerns, please contact the school at (727) 893-1153

Join Bay Point Middle PTSA Today!!

A PTSA Information Table will be available at open house.

PTSA is the largest nonprofit volunteer child advocacy organization in the country. We know that you want to do the best for your children. The PTSA can help you do that! We all know that children learn more and have better lives when parents, school staff, students and the community work together.

PTSA brings all these groups together to share thoughts and ideas about programs and activities that benefit children. Our PTSA provides information and resources that strengthen these relationships.

Parent/Guardian Name: _____ Student Name: _____

Student grade level: _____ Best Contact Number to reach you: _____

Best Email address to reach you: _____

Annual Dues: \$5.00 Cash or Check made payable to Bay Point MS PTSA

While the PTSA's strength is its volunteers, we understand that your time is valuable. We would certainly value any time you could provide. However, even if you are unable to make a commitment of time, please consider joining PTSA. Your membership dues enable the PTSA to provide programs and activities for all children.

PTSA Use only: Paid: cash _____ check _____ Date Paid: _____

Get Involved! We Need You....

PTSA and School Advisory Meetings are scheduled the second Tuesday of the Month
We will meet Virtually- via Microsoft Teams for the 1st nine weeks @ 5:30 p.m. PTSA first followed by SAC

School Advisory Council members must be "representative of the ethnic, racial and economic community served by the school. Magnet, fundamental and career academy programs must use the "application area to determine the appropriate "community" composition. Most of the School Advisory Council members (or at least 51%) cannot be employees of the district.

Our SAC committee: reviews, provides input on the following: Title 1 family engagement plan, School Improvement Plan, Student Incentives (PBIS), updates on teaching staff and school projects.

Parent Teacher Student Association is to build a strong working relationship among parents, teachers and schools, in support of students. This includes fundraising which allows us to support our students needs through field trips, incentives, and awards. It also allows us to fund teacher projects, wish lists, clubs and programs along with appreciation incentives.

Name: _____

Best Contact Number to Reach You: _____

Best Email Address to Reach You: _____

I am interested in joining the following:

- School Advisory Council PTSA

I am also interested in serving in the following leadership roles (some roles are by election of group):

- | | | |
|--|---|--|
| <input type="checkbox"/> SAC Chairperson | <input type="checkbox"/> SAC General Member | <input type="checkbox"/> SAC Secretary |
| <input type="checkbox"/> PTSA President | <input type="checkbox"/> PTSA Vice President | <input type="checkbox"/> PTSA Treasurer |
| <input type="checkbox"/> PTSA Secretary | <input type="checkbox"/> PTSA Volunteer Committee Chair | <input type="checkbox"/> PTSA General Member |
| <input type="checkbox"/> PTSA Staff Appreciation Chair | | <input type="checkbox"/> PTSA Student Incentives Committee Chair |

Bay Point Middle School: Extended Learning Program (ELP)

Letter to All Students and Parents

Student Name: _____ Grade Level: _____

Extended Learning Program Tutoring begins Monday, September 14, 2020

To assist your child, prepare for the next grade level and beyond, Bay Point Middle Schools offers, at no cost, additional learning opportunities to assist students with meeting and exceeding math, reading, writing, science, and civics standards.

Actively participating in ELP will be provide additional support in meeting the required state standards needed to meet high school graduation requirements. We highly encourage you and your child to take advantage of this opportunity to meet graduation requirements.

Parent and Student Expectations:

- ELP is a voluntary program and by attending my child is expected to participate.
- ELP tutoring will be computer program based for Reading, Math, Science, and Civics
- ELP tutoring is not graded.
- Homework assistance will be available for students needing additional support.

Sessions:

- Monday- Friday- Before school
- Tuesday-Thursday- After School
 - Drop off for morning is 7:40 a.m.- 8:05 a.m.
 - Pick up for afternoon is 5:10 p.m.

To be completed by parent/guardian and returned by your child to school (submit to the grade level office).

Please enroll my child in the following program (s):

Before School Program: (Check All days and classes)- Students must be on campus (in front of main office between 7:40 a.m.- 8:05 a.m.)

- Monday Tuesday Wednesday Thursday Friday
 Math Reading Science Civics

After School Program: (Check all days and classes)- Students must report directly to program after school and be picked up no later than 5:10 p.m.

- Tuesday Wednesday Thursday
 Math Reading Science Civics

Transportation to and from is not provided by the school.

If your child will attend afterschool, he/she will:

- Walk home Picked-Up from school

Parent/Guardian Name (please print): _____

Parent/Guardian Signature _____

Contact Number _____ Date _____