

# **Ensuring all John Hopkins M.S. Students Are to Ready to Learn**

## **Detention (45mins) M/W 4:15pm-5:00pm**

Multiple staff members, in highly visible areas will issue detentions to students at the time they see students committing infractions (dress code, profanity, out of area, running, disruptive, etc.). The student will select an upcoming Monday or Wednesday date for the 45 minute detention from 4:15pm-5:00pm. It is the students' responsibility to inform the parent that a detention has been assigned. Transportation will be provided. Students who fail to attend or disrupt detention on the date they selected, will automatically be assigned an extra school on the following day of the missed detention, and a call to the parent will be made informing them of the missed detention and assigned extra school.

## **Extra School (1:30mins) T/TH 3:30pm-5:00pm**

Students who commit more serious offenses (leaving campus, class disruption, etc.), repeat offenses or fail to serve detention will serve a 1:30 min. extra school. An afternoon D.N.A. (Do Not Admit) list will be emailed to all teachers every Tuesday and Thursday, instructing them to send the Do Not Admit students to the designated location unless they show an all clear pass from the office. Students who fail to attend or disrupt Extra School will be assigned 1 day of ABS (Alternate Bell Schedule) from 12:00pm to 5:00pm. Transportation will be provided.

## **Alternative Bell Schedule (ABS hours) 12:00-5:00pm**

Students who commit more serious offenses, repeat offenses or fail to attend/disrupt extra school will receive ABS. A list of students who have been assigned ABS and should not be in class will be posted daily. Work will be provided by ABS staff. Disruption in ABS will result in additional days ABS or Out of school suspension.

## **D.N.A. (Do Not Admit) list**

The DNA list will be emailed to all staff, instructing them to send the students to the office who need to be seen by administration. All RTL staff will clear their assign buildings at the designated times. Students who are cleared from the list will be issued an all clear pass and show it to his/her teachers each period that day.

## **Intervention Center**

In order to ensure effective instruction daily, students who are preventing others from learning or the teacher from teaching will be sent to the IC room, if/when a teacher makes the call for assistance. The teacher will first go through their in class interventions prior to making the call for assistance. The teacher will complete a pass to IC and check 1 period only. If it is a more serious offense the staff member responding to the classroom will determine if it is a referral to follow.

Students will sign the IC rules sheet upon entering and violating IC rules will result in an ABS being assigned.

Students will be logged in on Office 365, with the time they left class, time arrived, sending teacher name, offense, one period only or referral to follow, and time exited. Staff can view who is in IC at any time.

Teachers who request a student be removed from their class to the IC room must document a parent call in the FOCUS Parent log portal each and every time it is utilized.

Students who repeat disruptive behavior in class, resulting in the necessity to send to IC will receive progressive consequences, beginning with detention, Extra School, ABS and OSS depending on the number and severity of offenses.

### **Progressive Discipline**

Students who commit more serious or repeat offenses will be subject to more serious consequences as a result of the continuous disruptive behavior. Consequences will be up to and including multiple days ABS, OSS and Reassignment.

### **Repeat Misconduct**

In order to ensure all teachers can teach and all students have the right to learn in a safe and orderly environment, students who fail to respond to interventions/support and reach or exceed the established criteria (# referrals/ IC visits), will have all behaviors identified as Repeat Misconduct.

Repeat Misconducted requires the student, along with their parents, sign a behavioral contract outlining the expectations moving forward.

All students continuing repeat misconduct, according to the progressive discipline matrix will only receive ABS or OSS as a consequence for any and all infractions (ESE exceptions).

Students who violate the behavioral contract, present a danger to the safe and orderly operation of the school and/or continually disrupt the teaching and learning process will be referred for reassignment.