

# UPDATE

FOCUS STUDENT INFORMATION SYSTEMS



## March 8, 2024

All resources are housed on the Focus Resource Center. To access, scroll to the bottom of this update.



### Summer Bridge Registration will open for families on Tuesday, March 19<sup>th</sup>.

To help you support families who may need assistance completing their application in FOCUS for the first time, please reference the below resources:

- Instructions for Families to complete their applications in Focus can be found at <https://www.pcsb.org/Page/42174> .
- Instructions for School-Based DMT/Office Staff registration for manually registering students for Summer Bridge – Coming Soon.
- **DMT/Office Staff Office Hours on Monday, March 18<sup>th</sup> from 8:00 AM – 11:30 AM** for drop-in support and questions. [Join by clicking here](#) or typing your question in the chat.



### Ridership Campaign/Transportation will begin on Tuesday, March 19<sup>th</sup>.

Parents will receive a call informing them to log into their Focus Parent Account to complete the transportation application.

Please be reminded, the majority of parent account support can be provided at the local school level. Please review the parent account [training, resources, and tips](#) to prepare to support your families.

#### TOOLS YOU CAN USE TO SUPPORT COMMON PARENT NEEDS

- [Duplicate Emails](#)
- [Password Reset](#)
- [Creating an account or attaching a student](#)

We will be reaching out to families to remind them to set up their parent accounts if they do not have one to prepare for the below upcoming in Focus:

- [Updated Parent and Student Contact Information](#) - **Now**

School DMTs can support families with nearly all tech needs. Please review the parent account training information on the Focus Resource Center.



If you have general, non-technical questions about Focus, please contact us at [FocusQuestions@pcsb.org](mailto:FocusQuestions@pcsb.org).

## REMINDER (Past Due)



[CLICK BUTTON](#)

### Directions

1. Link siblings in FOCUS [following the directions linked](#) to the left and attached.
2. Then, [click here to let us know you are finished.](#)

Questions | Contact Janel Shavers ( [shaversj@pcsb.org](mailto:shaversj@pcsb.org) )



[CLICK BUTTON](#)

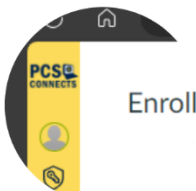
### Update Student Photos Directions

1. [How to Upload Directions](#)
2. [PCS Vendor Photos and Badges SOP 2324 Updated 08.08.23-](#)

Questions | Contact Carter Hankin ( [hankinc@pcsb.org](mailto:hankinc@pcsb.org) )

# FOCUS RESOURCE CENTER

## HOW TO ACCESS

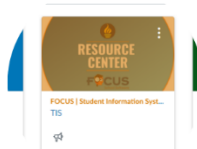


### 01

**Join the Course**

[Click here](#) to join for the Canvas course.

**Suggestion:** Save this link on your desktop or add to your website favorites for easy access in the future.




### 02

**Go to Course**

You can access the course via the link one of two ways.

Option 1: Use the link from Step 1

Option 2: Go to Clever, click Canvas, then select Focus Resource Center from the Dashboard.




### 03

**Use**

The course has 2 main sections:

- **Training Library:** Find full training resources and manuals for department/initiative specific professional learning.
- **Ready Resource:** Easy to use one-pagers to support your work.





**Jewlana Smith, Ed.S.**

Director, Focus Student Information Systems

**Phone:** 727-588-6290

**Email:** [smithjew@pcsb.org](mailto:smithjew@pcsb.org)

[Focus SIS Resource Center](#)