

# FALL CRAFT & VENDOR FAIR AT THE HARBOR

## Vendor Application Form

Your signature below confirms agreement to the Terms and Conditions set forth by the Palm Harbor Middle School for the above Fall Vendor & Craft Fair which will be held, rain or shine, on Saturday, October 6, 2018 from 10am-3pm and serves as a legally binding contract.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name of Owner/Contact: \_\_\_\_\_

Name of Business: \_\_\_\_\_

Address of Business: \_\_\_\_\_

Email: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Specific Merchandise and or product that you will be selling: \_\_\_\_\_

\*\*Return this page along with your Vendor application fee of \$50, making checks and or money order payable to PHMS PTSA and mail to:

Palm Harbor Middle School PTSA  
1800 Tampa Rd, Palm Harbor, FL 34683

Contact: Stephanie Johnson at Cell: 843-458-9703 Email: stephj10s@gmail.com

## APPLICATION DEADLINE SEPTEMBER 30, 2018

We look forward to a wonderful Palm Harbor Middle School PTSA Fall Vendor & Craft Fair and hope that you come to share in our excitement and celebration in our endeavors to add to the continued growth of our community! This fair will be **FREE** to the public and open for everyone to enjoy.

**YOUR SUPPORT FOR PHMS PTSA IS GREATLY APPRECIATED**

### PHMS PTSA COMMITTEE USE ONLY:

Date Received: \_\_\_\_\_ Level: Upstairs   Downstairs   Space # Assigned: \_\_\_\_\_

Approved by PHMS: YES   NO   Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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## Terms of Contract and Waiver of Liability; Application Acceptance:

1. Remember this is a first come, first served space assignment.
2. Rain or Shine - there are **NO REFUNDS!**
  - a. Make note: This is a ONE DAY EVENT-NO EXCEPTIONS!
  - b. Space sharing or subletting is NOT PERMITTED!
  - c. Your covered space will be assigned and may not be moved or switched.
  - d. If you do not show for any reason, ALL fees are forfeited!
3. Complete application and submit only Signature Application Page.
4. All Vendors are subject to approval by PHMS.
  - a. All fees will be returned if your application is denied.
5. Return check fee is \$50.00 regardless of reason.
6. Mail completed signature application page with payment in full of \$50 with check or Money Order (made payable to PHMS PTSA) to:  
PHMS PTSA,  
1800 Tampa Rd.  
Palm Harbor, FL 3683

**Contact: Stephanie Johnson at Cell: 843-458-9703 Email: stephj10s@gmail.com**

7. You will be notified immediately if further information is needed.  
Palm Harbor Middle School PTSA reserves the right to determine what merchandise is appropriate to sell at the festival. The following are not allowed: FIREWORKS, GUNPOWDER, SNAP POPS, SILLY STRING, AND SPRAY PAINT FOR HAIR, VULGAR OR SEXUAL MESSAGE, AND INAPPROPRIATE MERCHANDISE OF ANY KIND. Additionally, no firearms, knives or weapons of any kind will be allowed for sale. No food can be sold unless the vendor holds a license to serve food. Decisions are made by the PTSA of Palm Harbor Middle School Executive Committee and the Principal; all decisions are final. This meant to be a fun family friendly event!

## Set-Up Instructions and Vendor Guidelines

1. To help with your set-up time, we are opening the area on Saturday, October 7, 2017 for early set up at 8:30am.
2. All vendors must be ready to sell at the start of the fair at 10am.
3. WEATHER GUIDELINES: If it begins to rain, you have the option of closing down your space. Have a plan in place for inclement weather and have a tarp to cover your merchandise. Most spots will be under a roof.
4. TRASH: Each Vendor is responsible for disposing of their own trash and removing the tape from their space before leaving.
5. Medical personnel will not be on site during but will be called on an as needed basis.
6. Restrooms will be provided on site, and will include handicapped accessibility.
7. There will NOT be electrical outlets available during the fair.
8. Palm Harbor Middle School PTSA reserves the right to make changes and add additional conditions as deemed necessary. Notice to the participant may be in written or verbal form and such changes and conditions become part of this contract and will become binding on all the parties involved. Terms of this contract begin from the time of signature until 4 pm on Saturday, October 7, 2017.
9. Applicant and participants agree to indemnify Palm Harbor Middle School PTSA against all claims resulting from any connections with the use of private or public grounds or physical structures or real property associated with the Palm Harbor Middle School PTSA Craft Fair.