Executive Summary of Melrose Elementary School Improvement Plan for 2014-15

Melrose Elementary School has 438 students grades Pre-K through 5th grade, two administrators, 28 classroom teachers, 3 academic coaches, 1 MTSS coach, 1 Behavior Specialist and 1 Behavior coach, a full time social worker and school psychologist, 39 additional instructional and support staff members. The mission **of Melrose Elementary School,** the Center for Journalism and Multimedia is to educate and prepare each student for college, career and life by teaching them to be safe, respectful and responsible learners.

To accomplish this mission, Melrose Elementary has 2 goals:

1. All teachers will develop and sustain a healthy, respectful, caring and safe learning environment for students, staff and community resulting in individual employee learning, student achievement and overall school improvement.
2. All students in 3rd, 4th and 5th grade will meet or exceed state average and proficiency as measured by FSA

The core instructional strategies included in our action plans are: providing facilitated guided planning for teachers in grades K-5 on a weekly basis with our 3 embedded academic coaches (Reading, Math, and Science); providing teachers with a 50 minute daily block in which PLC’s, planning and professional development can take place. Two interventionist teachers support Tier 2 in grades K-3rd using Leveled Literacy Instructional Strategies, and in grades 3rd-5th the Jan Richardson strategies are employed by providing in-class modeling and coaching on a bi-weekly basis with a district coach during instruction time. Professional development that supports an understanding of students in trauma filled environments such as our students at Melrose Elementary experience via various book studies and diversity training. Provide Title I Hourly teachers to support Tier 1 achievement for students on or above grade level during the intervention block and the L300 each day; provide each classroom teacher with a specialist to push in during L300 to provide support with small group reading instruction; provide TDEs for teachers to attend Core Connection Trainings; participate in the “Scale Up for Success” initiative which will provide each classroom teacher with a paraprofessional to support and enhance instruction for an increase of student learning gains and achievement; and utilizing data to differentiate and scaffold instruction.

The professional development efforts include an all staff book study “Black Students, Middle Class Teachers” to increase an awareness of how to effectively meet the needs of our unique population, training on Setting the Culture to help develop an understanding of the various backgrounds our students are arriving to school with, and temporary duty elsewhere training to allow teachers to participate in Core Connection Training during the school day.

The parent involvement efforts are a challenge for our school as many parents work during the school day. As a strategy to increase volunteer hours, the school is hosting monthly evening meetings featuring chorus performances for each grade level, incentives for participating at a meeting such as a new uniform shirt or uniform bottom, night conferences to help working parents participate in their student’s learning, a parent academic night featuring grade level specific presentations, participation in the “Scale Up for Success Initiative” which will provide parent workshops to support student learning and by offering daily opportunities to volunteer during the school day as a cafeteria monitor or classroom helper. We are also honoring our Citizens of the Month students at the monthly SAC meetings as an additional recognition for the student and as a way to encourage families to attend SAC

For more information about Melrose Elementary School Improvement Plan, please go to our website which can be accessed at [www.pcsb.org](http://www.pcsb.org).