September 11, 2014

Dear Principals,

You received feedback on your School Improvement Plan *Final Draft* to support you in making improvements to your plan before submitting your Final SIP and your Executive Summary to your Area Superintendent and me by September 15. Please clearly identify your final plan by giving your plan your school name and the words ***Final SIP***. These plans will then be ready for approval by the School Board through the Board’s review of your Final SIP and your Executive Summary.

As part of the School Board approval process for your School Improvement Plan, you will need to complete an Executive Summary to be published in the Board Agenda. In order to improve the quality and reduce the variation of these summaries, the sample attached is to be used to capture the essential description of your school and the major components of your School Improvement Plan that are of most concern to the School Board. If you follow your school improvement plan’s sequence, you will easily be able to pull the required information and place it into this sample. This summary should be brief and well done as it is in the Board Agenda published in hard copy and posted online.

Here are the directions for using the Executive Summary example attached.

Directions for Executive Summary: Substitute your school’s information for the text in red. Keep the text in black the same. The underlined area refers to the Bradley MOU and must be included as a goal in your Executive Summary (and as a goal and strategy in the full SIP). Please remember, there is **no FCAT** for next year so do not include it as a target for your goals.

As soon as you complete your Final SIP and your Executive Summary, email your school’s Executive Summary to your Area Superintendent and me no later than September 15th. This will ensure your school’s inclusion in the Board Agenda for September 23rd approval of your School Improvement Plan.

Since your plan has already been reviewed by several colleagues, there will not be an additional peer review this year.

Call or email if you have any questions.

Sincerely,

Mary Beth Corace

Executive Summary of Starkey Elementary’s School Improvement Plan for 2014-15

Starkey Elementary School has 624 students grades Prek to 5th, two administrators, 46 teachers, and 28 staff members. The mission **of Starkey Elementary** is to achieve excellence through the efforts of a united community, commitment and collaboration.

To accomplish this mission, Starkey has 6 Goals:

1) Increase Reading scores to 75% students of each student subgroup achieving at proficiency levels;

2) Increase Mathematics scores to 75% students of each student subgroup achieving at proficiency levels;

3) Increase Science scores to 75% students of each student subgroup achieving at proficiency levels;

4) Close the achievement gap between Black and non-Black students by 16% to meet our AMO 2015 targets;

5) Reduce the percent of discipline incidents for each student subgroup by 20%;

6) Increase parent involvement hours by 10%.

The core instructional and monitoring strategies included in our action plans are:

* Providing in-class modeling and coaching with a district coach during instruction time;
* Using a variety of modalities (visual, auditory, kinesthetic) when presenting concepts and instruction to meet the varied needs of the students;
* Strengthening core instruction by increasing the amount of time students are engaged in reading and rereading complex text;
* Using state assessments, district assessments, observational data, anecdotal records and teacher-created informal assessments to monitor student progress;
* Meeting in Professional Learning Communities (PLC’s) for data chats regularly to review student responses to tasks and plan for instruction based on that data;
* Conducting data chats with students to support students with goal-setting based on data;
* Utilizing scales and rubrics aligned to the learning goal to assess and inform instruction.

The professional development efforts include the use school-based leadership teams and *“Just in Tim*e” district trainings to guide teachers in differentiating and scaffolding instruction in the most effective methods possible. Teachers meet in Professional Learning Communities (PLC’s) to conduct data chats regularly, review student responses to tasks and to plan for instruction based on that data.

The parent involvement efforts are a challenge for our school as many parents work during the school day. As a strategy to increase volunteer hours, the school hosts a monthly Volunteer Café where they will complete projects together in a social setting to build community and relationships, evening meetings and parent trainings are held on various days of the week to accommodate around prior evening commitments, Also, Conference Night is available for parents to meet with teachers in the evening to encourage face-to-face conferences.

For more information about Starkey’s School Improvement Plan, please go to our website at

<http://www.starkey-es.pinellas.k12.fl.us/>