



PINELLAS COUNTY SCHOOLS
DISTRICT COMMUNITY SERVICE APPEALS FORM



Name: _____ Date: _____

District Student Number: _____ Date Of Birth: _____

High School: _____ Graduation Year: _____

If a proposed plan is not approved by a high school's community service designee, the student may appeal the denial to the Bright Futures Community Service Appeals Committee, which will render a final decision on the student's plan. The committee will be appointed by the District Guidance office who will develop procedures for the committee. Decisions of the committee (without personal identifiable information about an individual student) will be distributed to all high schools.

- 1. To be eligible to receive the Florida Academic Scholars Award a student must complete a program of community service work that includes a "minimum of one hundred (100) hours of community service."
2. To be eligible to receive the Florida Medallion Scholars Award a student must complete a program of community service work that includes a "minimum of seventy-five (75) hours of community service."
3. To be eligible to receive the Florida Gold Seal Vocational Scholars Award a student must complete a program of community service work that includes a "minimum of thirty (30) hours of community service".
4. The student will identify a social problem that interests him/her, develop a plan of personal involvement in addressing the problem and evaluate and reflect upon the experience.
5. The service may be performed at more than one (1) agency and address more than one (1) social problem, however, each agency must be approved by the high school's community service designee prior to the beginning of the experience.
6. The student must be a high school student enrolled in grades 9-12. Students are considered high school students beginning the summer before 9th grade after they have completed 8th grade.
7. If a student transfers to a Pinellas County high school from a Florida public or private high school, the community service hours earned will be honored if the previous school verifies the hours. Students in a Florida home school will have their hours honored if they provide documentation on agency letterhead of the number of hours earned and dates of service completed. Out-of-state students and in-state students without documentation from their previous school may complete the Community Service Project Form #1 (PCS Form 2-2602-2) for review by the community service designee. If approved, the student completes the log form (PCS Form 2-2602-3) and the hours will be accepted.

The following steps are the process for documenting the community service experience. A list of possible community service experiences are listed on the reverse side of this form. This list should not be considered all inclusive.

- 1. Meet with the community service designee at the student's high school to review policies and procedures on the Student Community Service information Sheet (PCS 2-2602-1).
2. Contact the community agency for an interview to discuss the social issue and a plan of action to address the social issue.
3. Complete form #1 (PCS 2-2602-2) after developing a detailed identification of the social problem and plan of action.
4. Submit community service form #1 (PCS form 2-2602-2) to the community service designee at the high school for approval.
5. Log community service hours on form #2 (PCS form 2-2602-3). The agency contact person must sign this documentation.
6. Summarize, evaluate, and reflect upon the community service work experience and the persons in the community that the student interacted with during this service work. Submit this information to the high school community service designee by completing the reverse side of the community service form #2 (PCS form 2-2602-3).
7. The completed forms shall be placed in the student's official cumulative file at the high school.

WHAT HOURS CANNOT BE COUNTED?

- 1. Court mandated community service.
2. An activity for which a student benefited financially or materially for the community service work.
3. All forms of duty within the family. The student's family to include; parents (including step), siblings (including step), any of their grandchildren (including step) and any of their spouses, aunts, uncles, cousins, nieces and nephews.
4. An activity which can be interpreted primarily as proselytizing or religious devotion.
5. An activity where there is no leader or responsible adult on site to evaluate and confirm student performance (i.e., fostering an animal in your home).
6. Donations, such as Locks of Love or giving blood.
7. Except for credit earned through service learning courses adopted pursuant to section 1003.497, Florida Statutes, students may not receive academic credit for service work performed.
8. An activity performed by a student prior to becoming a high school student or after the student's graduation date. A student is considered a high school student the summer prior to his/her 9th grade year.
9. Participation on a sports team or a performance of any kind.

1. District Community Service Appeals Committee Decision: ___ Yes ___ No

Signature: _____ District Bright Futures Committee Chair _____ Date _____

The district community service appeals committee has 45 days to render a decision on this appeal. The decision of this committee is final. The student will be notified by his or her counselor as to the results of the committee discussion.

Please attach the student's proposal (PCS Form 2-2602-2) to the Appeals Form for review.