

PINELLAS COUNTY SCHOOLS  
**PARENT NOTIFICATION OF English Learner (EL) COMMITTEE MEETING**

To the Parents of: \_\_\_\_\_

School: \_\_\_\_\_ Date: \_\_\_\_\_

You are invited to attend and participate in a meeting of the EL Committee to:

- \_\_\_\_\_ discuss your child's EL services eligibility/exit
- \_\_\_\_\_ review your child's EL student plan
- \_\_\_\_\_ reclassify your child to LY status
- \_\_\_\_\_ determine your child's promotion/retention status
- \_\_\_\_\_ discuss monitoring your child's progress since exiting ESOL
- \_\_\_\_\_ other: \_\_\_\_\_

The meeting is scheduled to be held on \_\_\_\_\_ at \_\_\_\_\_  
Date Time

- \_\_\_\_\_ In Person
- \_\_\_\_\_ Virtual via MS Teams (link to join the meeting will be emailed to you)
- \_\_\_\_\_ Phone

Your contact person for this meeting is (name) \_\_\_\_\_

(phone): \_\_\_\_\_ (email) \_\_\_\_\_

SCHOOL USE ONLY - TO BE COMPLETED AFTER THE MEETING			
ELL COMMITTEE RECOMMENDATIONS			
	Yes	No	Date
Responded			
Attended in Person			
Phone Conference/MS Teams virtual meeting			
Interpreter			

Please complete the bottom portion of this form, cut on dotted line, and return to your child's teacher.

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Student: \_\_\_\_\_ Teacher: \_\_\_\_\_

Please check one of the following:

- \_\_\_\_\_ I will be able to attend the above meeting at the scheduled time.
- \_\_\_\_\_ I am unable to attend the scheduled meeting. Please contact me to reschedule the meeting, phone # \_\_\_\_\_
- \_\_\_\_\_ I cannot attend the above meeting. Please contact me at phone # \_\_\_\_\_  
to inform me of the committee's recommendation.

Parent Signature: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_