

**PINELLAS COUNTY SCHOOLS  
ENROLLMENT FORM/RESIDENCY QUESTIONNAIRE**

<b>Student Name</b>	<b>School</b>	<b>Grade</b>	<b>Date of Birth</b>
<b>Street Address</b>	<b>City</b>	<b>State</b>	<b>Zip (Area Code) Phone Number</b>

Please provide information for any PK–12<sup>th</sup> grade siblings (brothers or sisters) of student listed above (if additional lines are needed, attach another page).

Names of other PK-12 <sup>th</sup> grade siblings (First Name, Last Name)	Student's Address (if different from above)	School Name (Include Head Start, PreK, K-12)	Date of Birth	Grade	M/ F	DMT ONLY Coded in Focus? Y/N

Check the **ONE** box that applies to the **current living situation**:

- ☐ I own or have a mortgage on my own home. **STOP HERE →** sign the form and submit to the school
- ☐ I pay rent (my name is on a rental lease). OR I share housing for convenience; OR I am buying a home **STOP HERE →** sign the form and submit to the school

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☐ I do **NOT** own or have a mortgage on my own home **OR** my name is **NOT** on a rental lease due to loss of housing and/or economic hardship: **→ Complete the next sections**, read the important information on the reverse side, sign the form and submit to the school.

**The STUDENT is currently residing in ONE of the following situations:**

- ☐ (A) Staying in a transitional or emergency shelter or FEMA trailer.
- ☐ (B) Sharing the housing of others (i.e., staying with family member or friend).
- ☐ (D) Living in substandard housing (lacks electricity, gas, running water, code violations, lack of cooking capabilities, or over-crowded) or living in a car, campground, park or public place.
- ☐ (E) Living in a hotel or motel.

**Factors contributing to the STUDENT'S current living situation (check all that apply):**

- |                                       |   |   |  |
|---------------------------------------|---|---|--|
| <input type="checkbox"/> (U) Unknown  | <input type="checkbox"/> (F) Flooding       | <input type="checkbox"/> (E) Earthquake       | <input type="checkbox"/> (M) Mortgage Foreclosure    |
| <input type="checkbox"/> (T) Tornado  | <input type="checkbox"/> (S) Tropical Storm | <input type="checkbox"/> (H) Hurricane        | <input type="checkbox"/> (D) Man-Made Disaster-major |
| <input type="checkbox"/> (P) Pandemic |   | <input type="checkbox"/> (W) Wildfire or Fire |  |

**The STUDENT(s) is/are:**

- ☐ In the physical custody of a parent or legal guardian. **(HUY = NO)**
- ☐ NOT in the physical custody of a parent or legal guardian (ex: living alone, with a relative who is not the legal guardian, living with other people, etc.). **(HUY = YES)**

<b>Person completing the form (print name)</b>	<b>Signature</b>	<b>Date</b>
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☐ I have read and understand the educational rights and services under the federal McKinney-Vento Act on the reverse side of this form.

**✍ SCHOOL DMT USE ONLY: Student meets MVA status (as evidenced above) and IS already coded in FOCUS** ☐ Yes ☐ No **DMT INITIALS [      ] Pony to Brenda Johnson at Clearview Adult Ed, Rt B2**

**If you marked any of the items in the section below the dotted line, your child has the following rights, as defined in the federal McKinney-Vento Act that protects the educational rights of students in transitional housing situations:**

- ✓ Student can continue to attend the school that he/she attended before the situation occurred even if they are now living out-of-zone for the duration of the school year.
- ✓ Parent can request assistance with PCS bus transportation.
- ✓ Student is entitled to receive free meals for the entire school year.
- ✓ Student can participate in school programs equal to students that have stable housing.
- ✓ Student must be immediately enrolled in school, even if lacking a permanent address or required documents such as proof of residency, immunization records etc. Additional time is provided to gather any missing documentation.
- ✓ If enrollment dispute is made, the student can continue to attend school while the dispute is being heard and resolved.

PCS Policy 5111.01 mandates that families/youth who are in transition or are experiencing homelessness will not be stigmatized.

Family/youth housing information shall be kept confidential to the maximum extent possible in order to provide for the student's educational needs. PCS staff may share this information with personnel such as the Homeless Liaison, the data management tech, the student's teachers, school counselor, social worker or other staff directly designated as working with the families/youth in transitional housing situations in the district. *The school staff should reassure the family/youth that all housing status information will be kept confidential. PCS staff will not contact a landlord to verify a student's housing status.*

**\*\*McKinney-Vento Act (MVA) eligibility is good for one school year\*\***

School-based MVA Contacts can provide enrollment and educational supports, referrals to community and housing organizations, and advocacy as related to the McKinney-Vento Act. For further information about the rights and provisions of the McKinney-Vento Act, please contact the HEAT Office at 727-507-4766.

### **Additional Resources**

**HEAT Website:** <https://www.pcsb.org/Page/1577>

**2-1-1 Tampa Bay Cares:** <http://www.211tampabay.org/>

**National Association for the Education of Homeless Children and Youth (NAEHCY):**  
<http://www.naehcy.org/>

**National Center for Homeless Education:** <https://nche.ed.gov/>