



PINELLAS COUNTY SCHOOLS  
**APPLICATION FOR A DISTRICT/VOCATIONAL CERTIFICATE  
 AND  
 RENEWAL FORM FOR DISTRICT/VOCATIONAL CERTIFICATE**

Return application to:  
 Certification/Personnel  
 Largo Administration  
 PO Box 2942  
 Largo, FL 33779-2942

A complete application includes:

Fee: \$75 Check or Money Order made payable to Pinellas County Schools  
 FOR FIRST TIME APPLICANTS:

1. Cleared fingerprint record
2. College transcripts and/or verification of work expense

<b>PERSONNEL INFORMATION</b>		Phone _____		
	_____ (Last name)	_____ First Name ( )	_____ Middle Name ( )	_____ Former Name ( )
	_____ Street ( Apt # )	_____ City	_____ State	_____ Zip

<b>CERTIFICATE REQUESTED</b>	<b>TEMPORARY</b> (Full time)	
	(1) Subject _____ Code _____	(2) Subject _____ Code _____
	<b>INITIAL PROFESSIONAL</b> (Full time)	
	(1) Subject _____ Code _____	(2) Subject _____ Code _____
<b>RENEWAL PROFESSIONAL</b> (Full time)		
(1) Subject _____ Code _____	(2) Subject _____ Code _____	
<b>PART TIME:</b> INITIAL ___ RENEWAL ___		
(1) Subject _____ Code _____	(2) Subject _____ Code _____	

<b>ACADEMIC RECORD</b>	<b>SUBMIT OFFICIAL TRANSCRIPTS FOR ALL COURSES</b> (Complete only if applying for first time/NA for vocational)				
	Name of College(s) Branch Campus	State	Degree	Date	Graduation Major

<b>SUBJECT RENEWED</b>	<b>LIST SUBJECT(S) TO BE RENEWED AND METHOD OF RENEWAL FOR EACH SUBJECT</b> (Full time only) ENCLOSE OFFICIAL DOCUMENTATION		
	Subject(s) Renewed	Method of Renewal: College Credit (Include official transcripts) Florida Inservice Credit	

<b>VOCATIONAL INFORMATION</b>	<b>Complete ONLY IF APPLYING FOR FIRST TIME VOCATIONAL CERTIFICATE</b>				
	High School Diploma or GED ___ Yes ___ No	Name of High School _____ City _____ State _____			Year Graduated
	Work Experience/Job Title	Dates	Name of Employer		Full Time (F) Part Time (P)
					# of months Employed



**LEGAL DISCLOSURE SUPPLEMENT**

Florida Law requires you to provide a YES or NO answer to the questions within the Legal Disclosure section of your application, even if previously submitted. If you answered YES to any question in the Legal Disclosure section on the application form, you must provide detailed complete information for each affirmative response within the corresponding section in this Legal Disclosure Supplement.

You are not required to acknowledge minor traffic violations. The criminal offense of Driving Under the Influence (DUI) or Driving While Intoxicated (DWI) is **not** a minor traffic violation and should be disclosed on this form.

Having a criminal history or administrative sanction against a professional license does not automatically disqualify a person from receiving a Florida Educator's Certificate, but such incidents will prompt a review by the Office of Professional Practices Services.

A person is **ineligible for educator certification** if the person has been **convicted of a disqualifying offense** as listed in Section 1012.315 Florida Statutes. Please refer to [www.myfloridateacher.com](http://www.myfloridateacher.com) for more information.

First Name	Middle Name	Last Name	Former Name	Any Other Last Names / Aliases

**SEALED OR EXPUNGED RECORD(S)**

City Where Arrested	State	Date of Arrest	Charge	Plea	Disposition (outcome)

**CRIMINAL OFFENSE RECORD(S)**

City Where Arrested	State	Date of Arrest	Charge	Plea	Disposition (outcome)

**PROFESSIONAL LICENSE OR CERTIFICATE SANCTION(S)**

State: _____	Year: _____	License or Certificate: _____
Issuing Agency: _____	Sanction and Reason: _____	
State: _____	Year: _____	License or Certificate: _____
Issuing Agency: _____	Sanction and Reason: _____	
State: _____	Year: _____	License or Certificate: _____
Issuing Agency: _____	Sanction and Reason: _____	

**AFFIDAVIT**

I do hereby affirm by my signature that all information provided in this application and supplement is true, accurate, and complete.

**WARNING: GIVING FALSE INFORMATION IN ORDER TO OBTAIN OR RENEW A FLORIDA EDUCATOR'S CERTIFICATE IS A CRIMINAL OFFENSE UNDER FLORIDA LAW. ANYONE GIVING FALSE INFORMATION ON THIS AFFIDAVIT IS SUBJECT TO CRIMINAL PROSECUTION, AS WELL AS DISCIPLINARY ACTION BY THE EDUCATION PRACTICES COMMISSION.**

\_\_\_\_\_  
 APPLICANT'S SIGNATURE

\_\_\_\_\_  
 DATE