

PINELLAS COUNTY SCHOOL BOARD  
**WAIVER OF RIGHT TO REIMBURSEMENT**

FOR: \_\_\_\_\_  
(name of function – mandatory)

WHEN: \_\_\_\_\_  
(date of function – mandatory)

NO REIMBURSEMENT-

(FOR SCHOOL OR DEPARTMENT USE ONLY)

**(Do not submit to Accounts Payable)**

The undersigned employee understands that the School Board of Pinellas County, Florida, is operating the Pinellas County Schools under severe financial constraints. Under ordinary circumstances, when authorized to travel, an employee has a right to full reimbursement of the employee's travel-related expenses including, but not limited to: per diem, meals, transportation, and lodging expenses. The sources of this right are the Florida Statutes, The Florida Administrative Code, Pinellas County School Board policies, employee bargaining unit contract, or any combination of these sources. The employee recognizes that he or she has the right to compensation for these travel-related expenses but has determined to waive that right to induce the employee's supervisor and the School Board to permit the employee to make the trip.

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date