PINELLAS COUNTY SCHOOLS

SHARPS INJURY LOG

SCHOOL/FACILITY Name: _____ **Year**_____

The purpose of this log is to help us evaluate and identify problem devices or procedures that require attention.

All "contaminated" sharps injuries must be recorded. A "Sharps Injury" exists if:

(a) *an object, such as a needle, scalpel, broken glass, etc., penetrates the skin or mucous membrane of a school district employee, and*

(b) *this object contacted the blood of another person, or contacted other potentially infectious material (OPIM) prior to penetrating the skin or mucous membrane of a school district employee.*

In addition to documenting the below listed information, the Sharps Injury Log shall:

- Maintain sharps injuries separately from other injuries and illnesses.
- Include all sharps injuries that occur during a calendar year.
- Be retained for 5 years beyond the completion of that calendar year.
- Preserve the confidentiality of affected employees.

Date	**Case/ Report No.**	**Type of Device** examples: syringe, suture needle	**Brand Name of Device**	**Work Area where injury occurred** example: Health Clinic	**Brief description of how the incident occurred** example: procedure being done, action being performed (injection, disposal), body part injured.