

PINELLAS COUNTY SCHOOLS  
**SHARPS INJURY LOG**

**SCHOOL/FACILITY Name:** \_\_\_\_\_ **Year** \_\_\_\_\_

The purpose of this log is to help us evaluate and identify problem devices or procedures that require attention.

**All "contaminated" sharps injuries must be recorded. A "Sharps Injury" exists if:**

- (a) an object, such as a needle, scalpel, broken glass, etc., penetrates the skin or mucous membrane of a school district employee, and*
- (b) this object contacted the blood of another person, or contacted other potentially infectious material (OPIM) prior to penetrating the skin or mucous membrane of a school district employee.*

In addition to documenting the below listed information, the Sharps Injury Log shall:

- Maintain sharps injuries separately from other injuries and illnesses.
- Include all sharps injuries that occur during a calendar year.
- Be retained for 5 years beyond the completion of that calendar year.
- Preserve the confidentiality of affected employees.

<b>Date</b>	<b>Case/ Report No.</b>	<b>Type of Device</b> examples: syringe, suture needle	<b>Brand Name of Device</b>	<b>Work Area where injury occurred</b> example: Health Clinic	<b>Brief description of how the incident occurred</b> example: procedure being done, action being performed (injection, disposal), body part injured.