



PINELLAS COUNTY SCHOOLS  
**HUMAN RESOURCES DEPARTMENT**  
**EMPLOYEE INFORMATION EXEMPTION FROM PUBLIC RECORDS**

Most documents created or received by Pinellas County Schools are open to the public under the Public Records Act. However, there are certain details such as addresses, telephone numbers, and photographs of the employee and family members found in the employee's personnel files that are confidential and exempt from disclosure because the employee or his/her spouse or parent work in a certain job. If you are the spouse of a protected employee, your work location is also confidential and exempt from disclosure; however, your spouse (protected employee) must sign this form to maintain the exemption.

We need to know if you fall within one or more of the following categories so that we can give your information the protection required by law. If you believe one or more categories applies, please print out the form, place a check next to the applicable category(ies), print and sign your name below, and complete the other information below.

**If none of these categories apply to you, your spouse, or your parents, please DO NOT return this form.**

Questions should be directed to the HR Records Analyst, Personnel Records, Human Resources Department, at 727-588-6277. Once we receive your input, we will take steps necessary to protect your information.

Employee Name (last, first, middle)	School/Department
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Yes, I qualify for one of the exemption categories below (specify a category, 1-25 by checking the appropriate box):

- 1. Current or former firefighter certified under Florida Statutes 633.408 (including certified Forestry firefighters). (119.071(4)(d)2.d.)
- 2. Current or former judge or Justice of the Florida Supreme Court, a district court of appeal, circuit court, or county court. (119.071(4)(d)2.e.)
- 3. Current general magistrate, special magistrate, judge of compensation claims, administrative law judge of the Division of Administrative Hearings, or child support enforcement hearing officer. (119.071(4)(d)2.g.)
- 4. Current or former law enforcement personnel, including civilian employees. (119.071(4)(d)2.a.)
- 5. Current or former correctional or correctional probation officer. (119.071(4)(d)2.a.)
- 6. Current PCS School Security Officer (armed non-law enforcement officer) under Florida Statutes 1006.12. (FS 1006.12.)
- 7. Current or former personnel of the Department of Children and Family Services whose duties include the investigation of abuse, neglect, exploitation, fraud, theft, or other criminal activities. (119.071(4)(d)2.a.)
- 8. Current or former personnel of the Department of Health whose duties are to support the investigation of child abuse or neglect, or whose duties include or result in the determination or adjudication of eligibility for social security disability benefits, or the investigation or prosecution of complaints filed against healthcare practitioners, or the inspection of healthcare facilities or practitioners. (119.071(4)(d)2.o.)
- 9. Current or former personnel of the Department of Revenue or local governments, including tax collectors, whose responsibilities include revenue collection and enforcement of child support enforcement. (119.071(4)(d)2.a.n.)
- 10. Current or former code enforcement officer. (119.07(4)(d)2.i.)
- 11. Current or former federal judge (U.S. Court of Appeals, U.S. district court, or U.S. magistrate judge). (Federal Statute)
- 12. Current or former state attorney, assistant state attorney, statewide prosecutor, or assistant statewide prosecutor. (119.071(4)(d)2.f.)
- 13. Current or former federal prosecutor (U.S. attorney or assistant U.S. attorney). (Federal Statute)
- 14. Current or former Human Resources/Labor Relations/Employee Relations director, assistant director, manager, or assistant manager of any local government agency or water management district, whose duties include(d) hiring and firing employees, labor contract negotiation, administration or other personnel-related duties. (119.071(4)(d)2.h.)
- 15. Current or former guardian ad litem under Florida Statutes 39.820. (119.071(4)(d)2.j.)



PINELLAS COUNTY SCHOOLS  
HUMAN RESOURCES DEPARTMENT  
EMPLOYEE-SPECIFIC PUBLIC RECORDS  
EXEMPTION FORM

**Instructions:** Pursuant to Section 119.071(4)(d), Florida Statutes (F.S.), specified personal information may be exempted from public record inspection. To claim a personal exemption under Section 119.071(4)(d), F.S., this form must be completed in its entirety, notarized and submitted to the Human Resources Department.

In accordance with the provisions of Section 119.071(4)(d), F.S., I hereby request the following public record exemption(s):

- Exempt Personnel                       Spouse of Exempt Personnel                       Child of Exempt Personnel

Per Section \_\_\_\_\_, F.S. (refer to Appendix A - Exemption Categories below)

Categories 11 and 13 fall under Federal Regulations, not Florida Statutes. (Not included in Appendix A)

**Attestation:** I hereby swear or affirm under oath that I qualify for the public records exemption indicated above and that all information on this form is true and correct.

Employee Name (printed): \_\_\_\_\_

Employee Signature: \_\_\_\_\_

**Notary:**

STATE OF FLORIDA  
COUNTY OF PINELLAS

Sworn to (or affirmed) and subscribed before me of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

by means of (select one) \_\_\_\_\_ physical presence or  
\_\_\_\_\_ online notarization

Select one:      Personally known \_\_\_\_\_ or Produced identification \_\_\_\_\_ (list type below)

Type of Identification Produced: \_\_\_\_\_

\_\_\_\_\_  
Notary Signature  
(Seal)

## Appendix A - Exemption Categories

(all exemptions may not be listed; this is intended as a resource only)

Florida Statutes Section	Exemption Language
119.071(4)(d) 2.a.	The home addresses, telephone numbers, dates of birth, and photographs of active or former sworn law enforcement personnel or of active or former civilian personnel employed by a law enforcement agency, including correctional and correctional probation officers, personnel of the Department of Children and Families whose duties include the investigation of abuse, neglect, exploitation, fraud, theft, or other criminal activities, personnel of the Department of Health whose duties are to support the investigation of child abuse or neglect, and personnel of the Department of Revenue or local governments whose responsibilities include revenue collection and enforcement or child support enforcement; the names, home addresses, telephone numbers, photographs, dates of birth, and places of employment of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.b.	The home addresses, telephone numbers, dates of birth, and photographs of current or former nonsworn investigative personnel of the Department of Financial Services whose duties include the investigation of fraud, theft, workers' compensation coverage requirements and compliance, other related criminal activities, or state regulatory requirement violations; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.c.	The home addresses, telephone numbers, dates of birth, and photographs of current or former nonsworn investigative personnel of the Office of Financial Regulation's Bureau of Financial Investigations whose duties include the investigation of fraud, theft, other related criminal activities, or state regulatory requirement violations; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.d.	The home addresses, telephone numbers, dates of birth, and photographs of current or former firefighters certified in compliance with s. 633.408; the names, home addresses, telephone numbers, photographs, dates of birth, and places of employment of the spouses and children of such firefighters; and the names and locations of schools and day care facilities attended by the children of such firefighters are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.e.	The home addresses, dates of birth, and telephone numbers of current or former justices of the Supreme Court, district court of appeal judges, circuit court judges, and county court judges; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of current or former justices and judges; and the names and locations of schools and day care facilities attended by the children of current or former justices and judges are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.f.	The home addresses, telephone numbers, dates of birth, and photographs of current or former state attorneys, assistant state attorneys, statewide prosecutors, or assistant statewide prosecutors; the names, home addresses, telephone numbers, photographs, dates of birth, and places of employment of the spouses and children of current or former state attorneys, assistant state attorneys, statewide prosecutors, or assistant statewide prosecutors; and the names and locations of schools and day care facilities attended by the children of current or former state attorneys, assistant state attorneys, statewide prosecutors, or assistant statewide prosecutors are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.g.	The home addresses, dates of birth, and telephone numbers of general magistrates, special magistrates, judges of compensation claims, administrative law judges of the Division of Administrative Hearings, and child support enforcement hearing officers; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of general magistrates, special magistrates, judges of compensation claims, administrative law judges of the Division of Administrative Hearings, and child support enforcement hearing officers; and the names and locations of schools and day care facilities attended by the children of general magistrates, special magistrates, judges of compensation claims, administrative law judges of the Division of Administrative Hearings,

## Appendix A - Exemption Categories

(all exemptions may not be listed; this is intended as a resource only)

Florida Statutes Section	Exemption Language
	and child support enforcement hearing officers are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.h.	The home addresses, telephone numbers, dates of birth, and photographs of current or former human resource, labor relations, or employee relations directors, assistant directors, managers, or assistant managers of any local government agency or water management district whose duties include hiring and firing employees, labor contract negotiation, administration, or other personnel-related duties; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.i.	The home addresses, telephone numbers, dates of birth, and photographs of current or former code enforcement officers; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.j.	The home addresses, telephone numbers, places of employment, dates of birth, and photographs of current or former guardians ad litem, as defined in s. 39.820; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such persons; and the names and locations of schools and day care facilities attended by the children of such persons are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.k.	The home addresses, telephone numbers, dates of birth, and photographs of current or former juvenile probation officers, juvenile probation supervisors, detention superintendents, assistant detention superintendents, juvenile justice detention officers I and II, juvenile justice detention officer supervisors, juvenile justice residential officers, juvenile justice residential officer supervisors I and II, juvenile justice counselors, juvenile justice counselor supervisors, human services counselor administrators, senior human services counselor administrators, rehabilitation therapists, and social services counselors of the Department of Juvenile Justice; the names, home addresses, telephone numbers, dates of birth, and places of employment of spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.l.	The home addresses, telephone numbers, dates of birth, and photographs of current or former public defenders, assistant public defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of current or former public defenders, assistant public defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel; and the names and locations of schools and day care facilities attended by the children of current or former public defenders, assistant public defenders, criminal conflict and civil regional counsel, and assistant criminal conflict and civil regional counsel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.m.	The home addresses, telephone numbers, dates of birth, and photographs of current or former investigators or inspectors of the Department of Business and Professional Regulation; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such current or former investigators and inspectors; and the names and locations of schools and day care facilities attended by the children of such current or former investigators and inspectors are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.n.	The home addresses, telephone numbers, and dates of birth of county tax collectors; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such tax collectors; and the names and locations of schools and day care facilities attended by the children of such tax collectors are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.o.	The home addresses, telephone numbers, dates of birth, and photographs of current or former personnel of the Department of Health whose duties include, or result in, the determination or adjudication of eligibility for social security disability benefits, the investigation or prosecution of complaints filed against health care practitioners, or the inspection of health care practitioners or

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Florida Statutes Section	Exemption Language
	health care facilities licensed by the Department of Health; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.p.	The home addresses, telephone numbers, dates of birth, and photographs of current or former impaired practitioner consultants who are retained by an agency or current or former employees of an impaired practitioner consultant whose duties result in a determination of a person's skill and safety to practice a licensed profession; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such consultants or their employees; and the names and locations of schools and day care facilities attended by the children of such consultants or employees are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.q.	The home addresses, telephone numbers, dates of birth, and photographs of current or former emergency medical technicians or paramedics certified under chapter 401; the names, home addresses, telephone numbers, dates of birth, and places of employment of the spouses and children of such emergency medical technicians or paramedics; and the names and locations of schools and day care facilities attended by the children of such emergency medical technicians or paramedics are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.r.	The home addresses, telephone numbers, dates of birth, and photographs of current or former personnel employed in an agency's office of inspector general or internal audit department whose duties include auditing or investigating waste, fraud, abuse, theft, exploitation, or other activities that could lead to criminal prosecution or administrative discipline; the names, home addresses, telephone numbers, dates of birth, and places of employment of spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.s.	The home addresses, telephone numbers, dates of birth, and photographs of current or former directors, managers, supervisors, nurses, and clinical employees of an addiction treatment facility; the home addresses, telephone numbers, photographs, dates of birth, and places of employment of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution. For purposes of this sub-subparagraph, the term "addiction treatment facility" means a county government, or agency thereof, that is licensed pursuant to s. 397.401 and provides substance abuse prevention, intervention, or clinical treatment, including any licensed service component described in s. 397.311(26).
119.071(4)(d) 2.t.	The home addresses, telephone numbers, dates of birth, and photographs of current or former directors, managers, supervisors, and clinical employees of a child advocacy center that meets the standards of s. 39.3035(1) and fulfills the screening requirement of s. 39.3035(2), and the members of a Child Protection Team as described in s. 39.303 whose duties include supporting the investigation of child abuse or sexual abuse, child abandonment, child neglect, and child exploitation or to provide services as part of a multidisciplinary case review team; the names, home addresses, telephone numbers, photographs, dates of birth, and places of employment of the spouses and children of such personnel and members; and the names and locations of schools and day care facilities attended by the children of such personnel and members are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.
119.071(4)(d) 2.u.	The home addresses, telephone numbers, places of employment, dates of birth, and photographs of current or former staff and domestic violence advocates, as defined in s. 90.5036(1)(b), of domestic violence centers certified by the Department of Children and Families under chapter 39; the names, home addresses, telephone numbers, places of employment, dates of birth, and photographs of the spouses and children of such personnel; and the names and locations of schools and day care facilities attended by the children of such personnel are exempt from s. 119.07(1) and s. 24(a), Art. I of the State Constitution.