

PINELLAS COUNTY SCHOOLS  
**SCHOOL STORE INVENTORY**  
**YEAR END**

IMPORTANT: List merchandise at COST PRICE – Take your time: accuracy is important!

SCHOOL \_\_\_\_\_ DATE \_\_\_\_\_

Total beginning inventory July 1, at COST PRICE: \$ \_\_\_\_\_

Ending inventory for school year listed below at COST PRICE:

Name of the Item	Quantity	Unit (ea., pkg.)	Unit Price (at cost)	Total Value (at cost)

(Use plain paper if additional space is needed) Grand total value \$ \_\_\_\_\_

\_\_\_\_\_  
 Inventory taker's signature Date

\_\_\_\_\_  
 Principal's signature Date

## School Store

**Beginning Inventory** \_\_\_\_\_  
(last school year's grand total value)

**Add Purchases** + \_\_\_\_\_  
(new merchandise purchased this year)

**Sub Total** = \_\_\_\_\_  
(beginning inventory plus purchases)

**Less End Inventory** - \_\_\_\_\_  
(grand total value page 1)

**Cost of Goods Sold** = \_\_\_\_\_  
(sub total minus ending inventory)

For a complete review of the school store rules see section 8540 of the District Bylaws and Policies Manual or see school store section of the Manual of Internal Fund Accounting.