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MEDICAL ADMINISTRATIVE SPECIALIST
 Required Book-Tool-Supply List

- Please check with your instructor before purchasing any item on the list.
- Item costs are approximate and may change at any time. All items are subject to state tax.
- In accordance with provisions set forth by the Florida Legislature and the Pinellas County School Board, tuition is determined on an annual basis and subject to change each school year.

TYPE	ITEM	QUANTITY	UNIT COST	TOTAL COST
Tuition	Total Program Length	1050	\$2.92	\$3,066.00
Fee	Total Lab Fee	1050	0.78	\$819.00
	(The amount of tuition and lab fee collected each term will be based upon the number of hours assigned to that term.)			
Fee	Application Fee	1	15.00	15.00
Fee	Facility and Equipment Usage fee of \$12.50 to be paid <i>every fee period</i>	5	12.50	62.50
Fee	Student Parking Tag	1	5.35	5.35
Fee	Student ID	1	5.35	5.35
Fee	Graduation fee	1	50.00	50.00

Course OTA0040

Book	Illustrated MS Office 365 & Office 2016: Introductory 1st Ed. ISBN: 9781305876026	1	\$256.90	\$256.90
Supply	Flash drive, 8 GB	1	8.52	8.52
Supply	Maxell Earbuds	1	5.08	5.08

Course OTA0041

Book	The Administrative Professional ISBN 9781305581166	1	\$ 208.18	\$ 208.18
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Course OTA0030

Book	Illustrated MS Office 365 & Office 2016: Intermediate 1st Ed. ISBN: 9781305876040	1	\$256.90	\$256.90
Book	Medical Terminology for Health Professions 8th ed ISBN:9781305634350	1	133.53	133.53
Book	Hillcrest Medical Center: Beginning Medical Transcription 7th ed ISBN:9781435441156	1	284.01	284.01
Book	Hillcrest Medical Center: Beginning Medical Transcription 7th ed Student Edition Audio Exercises on CD ISBN 9781435441217	1	79.75	79.75
Book	Administrative Medical Assisting with Premium Web Site Printed Access Card,8th ed ISBN: 9781305859173	1	133.53	133.53

Course OTA0043

Book	The Paperless Medical Office ISBN:	1	\$140.68	\$140.68
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	Tuition			\$3,066.00
	Application Fee			\$15.00
	Lab Fees			\$819.00
	Additional Fees			\$123.20
	Supplies, Uniforms, and Tools Total			\$13.60
	Books Total			\$1,493.48
	Updated September 6, 2019		GRAND TOTAL	\$5,530.28