**Reading Endorsement FAQ**

* What courses on my college transcript count towards the Reading endorsement?
  + Refer to Certification website – Endorsements – Reading Endorsement [Click here to the Certification page](https://www.pcsb.org/Domain/196)
* How do I find out which competencies I have earned or still need in order to complete the Reading Endorsement?
  + Review your transcript and make sure that you have 300 credit hours

on the Reading Endorsement tab of your PCS transcript found in PLN. While 300 credit hours are required, please note that while you might have 300 or more points, you may not have all five competencies on your transcript and may still need to take additional courses.

[How to Search Your PLN Transcript by Credit Area](https://www.pcsb.org/cms/lib/FL01903687/Centricity/domain/199/lisa/How%20to%20Search%20Your%20PLN%20Transcript%20by%20Credit%20Area.pdf)

* I am adding the Reading Endorsement to my certificate; how do I do that?
  + If you have completed Reading Endorsement courses and received credit on your PLN transcript, you can follow these instructions (hyperlink instructions).
* How does the state know if I earned credit toward my reading endorsement?
  + After you complete the course and the survey, PLN will automatically add the course credit to your PLN transcript. You can access your transcript by following these instructions. (Insert hyperlink). Once you have completed all courses necessary for the Reading Endorsement, you will fill out the District Endorsement Add-On. Here is the link to the application. (insert hyperlink)
* Statement of Eligibility (SOE)
  + What is a Statement of Eligibility?
    - A Statement of Eligibility is a document issued by the FLDOE saying you have met the minimum requirements of certification after you have applied for a teaching certificate. You can earn these one of two ways: applying for a subject that matches your bachelor’s degree or take/pass a subject area exam.
  + Why does it say I need a bachelor’s degree?
    - A bachelor’s degree, in any subject, is part of the minimum requirements to be eligible for a certificate awarded by the FLDOE.
* Why can’t you review my transcripts if I graduated with an education degree before 2006?
  + Based on current legislation, we are unable to review transcripts at the district level. Degrees before 2006 must be reviewed by the FL DOE.
* I signed up for Schultz courses, why can’t I access my course?
  + You should receive information from your facilitator 2-3 days prior to the start of your course. All course work is completed through Blackboard Learning. If you don’t see an email from Schultz, check your junk/spam folder. If it’s not there, it’s possible you signed up after participant names were submitted. Email Sara McCullough for help.
* I finished my Schultz course, why are my credits not showing up on PLN?
  + The Certificate of Completion will not be awarded until the course closes at the end of each term. Credit will be awarded in PLN two weeks after the course closes. If you do not receive credit and it has been over two weeks since the course closed, email Sara McCullough. If Schultz gave you an extension for completing the course work, you will need to email Sara McCullough your Certificate of Completion to receive credit.
* I finished the UF Literacy Micro-Credential and/or Literacy Matrix; how do I get my credits added on PLN?
  + You must provide the Verification of Participation from UF to receive credit. We cannot accept the Learner Transcript as a form of successful completion. Email [PLNCertificationClerk@pcsb.org](mailto:PLNCertificationClerk@pcsb.org).
* How do I get my Verification of Participation from UF?
  + For the Matrix, you will need to request your Verification of Participation on your Flamingo portal. Please allow up to 6 weeks to receive it.
  + For the micro-credential, your Verification of Participation will be emailed to you from UF via a Dropbox link. Once received, email your it to [PLNCertificationClerk@pcsb.org](mailto:PLNCertificationClerk@pcsb.org).
* I have completed the first 2 parts of the Elementary and Secondary Literacy Micro-Credential through UF. have 3 parts. Can I turn in my 40 points before I complete the final module?
  + PCS will only accept the completed 60-hour micro-credential once the UP Verification of Participation has been verified.
* What does the Elementary and Secondary Literacy Micro-Credential do?
  + Count as Competency 1 of the Reading Endorsement
  + Allows participants to work with Tier 3 students
* Does Competency 1 through Schultz, or other pathways, count as the micro-credential?
  + No. The micro-credential program was written by the University of Florida Lastinger Center and approved by the FLDOE.
* I teach in a private school in Pinellas County, can I take endorsement courses through PCS?
  + Based on the UF guidelines, participants who work in public and charter schools are eligible to participate at no cost. Private school teachers or educators not currently employed by the district would have to pay for the coursework. We pay for our employees to complete the Schultz Center courses. You would not be eligible for us to pay for enrollment.
* What are my other options for completing the Reading Endorsement?
  + You can complete any state approved university Reading Endorsement Program to earn the reading endorsement. Enrolling in a college coursework to complete the endorsement does come at a personal cost to the individual.

**Reading Mandate FAQ**

* What reading endorsement competencies count towards the reading mandate?
  + Competencies 1 and 2.
* Does the Emergent Literacy Micro-Credential count towards Reading Mandate?

Yes, the Emergent Literacy Micro-Credential counts for the 40 hours of Reading Mandate as long as the completion date is after 10/210/2024.

* I earned my endorsement 20 years ago. Do those hours count?
  + No, they must have been earned within the last 10 years.
* How do I know how many hours I have right now?
  + Log in to PLN and review your Credentials/Credit Bank. [How to Search for Courses for Reading Mandate](https://www.pcsb.org/cms/lib/FL01903687/Centricity/domain/199/lisa/How%20to%20Search%20Your%20PLN%20Transcript%20by%20Credit%20Area.%20Reading%20Mandate.pdf)
  + You can use ESE/Reading points for EITHER Reading Mandate OR ESE hours, whichever you need at the time of renewal. Certification will apply points where you need them.
* If I earn extra hours now, can I use them in the future?
  + Yes, they are bankable for 10 years.