

# School Improvement Plan SY 2018-19

# **SAWGRASS LAKE ELEMENTARY SCHOOL**

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## **Continuous Improvement**

A school does not achieve its goals by good fortune or hard work alone, but by prioritizing efforts. Improvements are made by focusing intensely on the priorities, while maintaining high service levels for ongoing work. The School Improvement Plan (SIP) is based on the Plan, Do, Study, Act (PDSA) process, which manages and supports effective and efficient planning, implementation, monitoring, revising, and oversight.

A fully developed SIP places the management of priorities and strategies in the context of planning, accountability and support at the school level. School SIP teams ensure these priorities are supported through:

- clearly defined priorities and strategies that are aligned to district strategic goals,
- oversight throughout the planning, implementation and monitoring process, and
- reflection and adjustment to meet school, department and student needs.

Plans succeed because they are well developed, implemented and monitored, and align with the overall goals and objectives of the school and district. The benefits of a good SIP process include achievement of the desired results that positively impact staff growth and student achievement.

## A. Vision and Direction

#### **School Profile**

School Vision	100% Student Success
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School Mission	The mission of Sawgrass Lake Elementary is to educate, nurture, and inspire our students and staff
SCHOOL MISSION	to attain their goals each year to become lifelong learners, prepared for tomorrow's world

#### **School Data**

Proficiency	E	LA	Ma	ath	Scie	nce	Social S	Studies	Accel	. Rate	Grad	Rate
Rates	2018 %	2017 %	2018 %	2017								
	70	70	70	70	70	70	70	70	70	70	70	%
Proficiency All	49	49	63	58	66	38						
Learning Gains All	50	57	68	73								
Learning Gains L25%	46	49	46	63								

School Leadership Team						
Position/Role	First Name	Last Name	FT/PT	Years at Current School		
Principal	Jessica	Clements	FT	1-3 years		
Assistant Principal	LaShawn	Proctor	FT	Less than 1 year		
ESE	Krista	Kelleher	FT	4-10 years		
ELL	Chuck	Morehouse	FT	4-10 years		
Total Instructional St	taff: 59	Total Support	Staff:			



#### **B.** Improvement Priorities

Choose three priorities for improvement ("Big Rocks") that you will focus on for the school year. Following the priority, complete the theory of action statement using your current data and results from your problem -solving process.

**EXAMPLE THEORY OF ACTION**: If we effectively implement high-leverage strategies which support standards-based instruction, then the percent of all students achieving proficiency will increase from 77% to 89%.

#### 1. Priority 1: Standards-based planning

**Priority 1 Theory of Action:** If we effectively implement high-leverage strategies which support standards-based planning, then the percent of all students achieving proficiency across subject areas will increase from 60% to 70% as measured by FSA data.

#### 2. Priority 2: Standards-based instruction

**Priority 2 Theory of Action:** If we effectively implement high-leverage strategies which support standards-based instruction, then the percent of all L25 students achieving proficiency in reading and math will increase from 46% to 50 % as measured FSA ELA and Math assessment for the 18-19 school year.

#### 3. Priority 3: Culturally Relevant Teaching

**Priority 3 Theory of Action:** If we effectively implement high-leverage strategies which support culturally relevant teaching, then the percent of black students achieving proficiency will increase from 32% proficient to 50% proficient.

#### C. Monitoring and Achieving Improvement Priorities

School Improvement is best achieved when a school—in its totality—works together to achieve the school's common goals. The table below is the framework for planning how everyone in your school will be an active, engaged participant in the achievement of your school's improvement priorities.

How do you plan to implement and monitor the progress of your improvement priorities as a school-wide system? Complete the table below for each school-based team listed, use the blank rows and add rows for additional teams, as needed.

	School-based	Priority	Why	How	Who	Who	When	Evidence
	Team	Alignmen t	are you doing it?	are you executing?	facilitates?	participates?	does it occur?	that it is occurring
	The teams responsible for implementation and monitoring	Identify the priorities above for which each team is responsible	The problem you are trying to solve	Major actions taken to execute the improvement with fidelity	List the title of who is leading the work of each team	List the titles of those who participate on each team for implementation and monitoring	State how often you are monitoring	Describe what it looks like and what artifacts are available when this is implemented with fidelity
1.	SBLT (using MTSS Framework)	All Priorities	Monitor instructional implementation of grade level standards to increase student proficiency across all grade levels	<ul> <li>Weekly PLC's</li> <li>Lesson plan reviews</li> <li>Data chats</li> </ul>	<ul><li>Team leaders</li><li>Admin</li></ul>	<ul><li>Team leaders</li><li>Admin</li></ul>	PLC's Weekly Data chats- monthly	<ul> <li>Lesson plans aligned to standards with differentiated instructional strategies evident</li> <li>Progress monitoring data/ meeting notes</li> </ul>
2.	Tier 3 Problem- solving Team	All Priorities	To monitor interventions and ensure students make adequate progress	<ul><li>Data chats</li><li>SBLT meetings</li><li>Fidelity checks</li></ul>	Admin	All grade levels Admin	weekly	<ul><li>Meeting notes</li><li>Student growth data</li></ul>
3.	Equity Team	All Priorities	To promote change within the school community and provide leadership and direction for culturally relevant practices within the classroom	<ul> <li>Monthly meetings</li> <li>Monthly professional development</li> </ul>	Admin IIRP Facilitator RP team	All grade levels	Monthly	<ul> <li>Meeting notes</li> <li>Professional development agendas</li> <li>CRT strategies observed in the classroom</li> </ul>
4.	Child Study Team	All Priorities	To monitor student attendance and implement strategies to	Monthly meetings	Admin School Counselor	Admin School counselor	Monthly	<ul><li>Meeting notes</li><li>Parent call logs</li><li>Parent letters</li></ul>



	School-based	Priority	Why	How	Who	Who	When	Evidence
	Team	Alignmen	are you doing it?	are you execution	ng? facilitates?	participates?	does it	that it is occurring
		t					occur?	
			improve overall	<ul> <li>Strategies to</li> </ul>	)	Social Worker		Conference notes
			attendance	improve attendance-				
				letters, phor				
				calls, parent				
				conferences				
				attendance	,			
				incentives				
5.	Subject Area /	All	To review instructional	<ul> <li>Monthly</li> </ul>	Admin	Team leaders	Monthly	Meeting notes
	Grade Level	Priorities	strategies, curriculum,	meetings	Team Leaders	Admin		<ul> <li>Processional</li> </ul>
	Leaders (enter as		data and ELP programs	<ul> <li>Professional</li> </ul>				development
	many rows as			developmer	t			agendas
	needed)			<ul> <li>Classroom</li> </ul>				Evidence of
				coaching				curriculum
				support				strategies in the
	Likawa ay Laa da yahin	All	Company CDLT					observations
6.	Literacy Leadership Team	All Priorities	Same as SBLT					
	Team	Priorities						
7.	PBIS Team	All	To monitor student	Implement a	Assistant	All staff	Monthly	Meeting notes
		Priorities	behavior and ensure a	PBIS plan	principal		,	PBIS plan
			positive climate is in	schoolwide	Behavior			Behavior data with
			place to support student	<ul> <li>Professional</li> </ul>	Specialist			evidence of
			learning	developmer	t			behavior decreasing
8.	Family	All	To increase family	Family even	ts Admin	Staff and	Various	Survey results
	Engagement Team	Priorities	involvement and support	<ul> <li>Family surve</li> </ul>	ys	families	times	Family Engagement
			student achievement	to provide			throughout	plan
				input on sch			the school	Family engagement
				related item	S		year	calendar

#### Goals

#### Instructions

Refer to your plan for Monitoring and Achieving Improvement Priorities as a school-wide system (above). In the sections below, identify specific academic goals and strategies that you will implement in support of achieving those priorities.

These goals, strategies and professional development should align directly to the Monitoring and Achieving Improvement Priorities table in the Continuous Improvement section above. The table above describes how you are monitoring the implementation of these strategies, as well as the progress of these goals.

**REFLECTION:** Review your data, and work though the problem-solving and gap analysis processes.

**SMART GOALS:** Use the optional Goal Calculator to determine your targets. Write your goals as SMART goals (Specific, Measureable, Actionable, Realistic, and Timely).

**STRATEGIES:** Identify the high-leverage strategies your school will employ to support improvement. You may choose from the drop-down menu provided by your level content specialists or write your own.

**ACTION STEPS:** Articulate what your school is doing to implement these strategies and achieve the goals. Identify who is responsible and when is it occurring.

MONITORING: Monitoring should be included in the Monitoring and Achieving table at the beginning of the document.

**PROFESSIONAL LEARNING:** List the professional learning your staff needs to effectively implement the strategies and progress toward the goal.

#### **Conditions for Learning**



A. Climate and Culture

#### **DATA SOURCES TO REVIEW:**

#### **REFLECTION (4-Step Problem-Solving):**

- 1. Our current level of performance in school-wide behavior is 96%. We expect our performance level to be 98% by May 2019.
- 2. The problem/gap in behavior performance is occurring because students in low socioeconomic status struggle with parent support and resources..
- **3.** If (Implementations of Restorative Practices ) would occur, the problem would be reduced by 2%, as evidenced by school profile data,. (*include data to validate your hypothesis*.)
- **4.** We will analyze and review our data for effective implementation of our strategies by May 2019.

#### 5. SMART GOAL:

EXAMPLE: The <u>percent</u> of <u>all</u> students <u>receiving referrals</u> will <u>decrease</u> from <u>31%</u> to <u>25%</u>, as evidenced by <u>restorative practices</u> research from IIRP. (*include data or research to validate your hypothesis*.)

The percent of all students receiving a referral will decrease from 4 % to 2%, as measured by student behavior reported in school profile.

#### 6. STRATEGIES:

List the specific strategies your school uses to implement a seamless multi-tiered system of supports (MTSS) that is focused on an integration of behavioral and academic supports to meet the needs of all students.

- ☑ Strengthen the ability of all staff to establish and maintain positive relationships with all students.
- ☑ Strengthen the implementation of research-based practices that communicate high expectations for each student.
- ☑ Support the development and/or implementation of school-wide ownership of equitable practices that engage students in acknowledging and adhering to processes and procedures.
- **7. ACTION STEPS:** (Complete the action steps to the needs of your school to meet this goal for each area. District-wide actions have been inserted for ease of completion; adapt and tailor to meet your school needs.)

Action Steps	WHO	WHEN
to implement these strategies	is leading?	is it occurring?
Attend district-led, two-day team training for Restorative	RP Team	• June 2018
Approaches and SEL		
Ensure at least one staff member attend and becomes is a certified	<ul> <li>Chris McCormick</li> </ul>	• June 2018
Trainer of RP		
Develop school-wide roll-out and development plan of RP/SEL.	RP Team	August 2017- Ongoing
Conduct learning opportunities.	Chris McCormick	Ongoing
Monitor and support staff for implementation with fidelity.	RP Team and Chris	Ongoing
	McCormick	
Review student and teacher data on weekly basis for trends and	Admin/ RP Team	Ongoing
next steps.		
Update school-wide plan on a monthly basis.	RP team	Monthly
Celebrate areas of growth		
<ul> <li>Update strategies for areas of improvement</li> </ul>		



#### 8. MONITORING:

These are being monitored as part of the Monitoring and Achieving Improvement Priorities plan for the selected Improvement ☑ Priority 1 ⊠ Priority 2 ☑ Priority 3 Priority(ies):

Professional Learning Description	Participants (number and job titles)	Priority Alignment
Restorative Practices Professional Development	All staff- teachers and support	☑ Priority 1
		☑ Priority 2
		☑ Priority 3
SBLT to meet monthly to review the area of support for	SBLT team	☑ Priority 1
behavior		☑ Priority 2
		☑ Priority 3
Restorative Practice Committee – meets monthly to	RP Committee	☑ Priority 1
review data and collaborate on school wide	IIRP Trainer	☑ Priority 2
implementation		☑ Priority 3

#### **B. Conditions for Learning: Attendance**

#### **REFLECTION (4-Step Problem-Solving):**

- 1. Our current attendance rate is 89%. We expect our performance level to be 95% by June 2019.
- 2. The problem/gap in attendance is occurring because students in low socioeconomic status struggle with parent support, resources and transportation .
- 3. If (consistent interventions and support/resources were provided to the students, the problem would be reduced by 6%.
- 4. We will analyze and review our data for effective implementation of our strategies by October 2018

#### 5. SMART GOAL:

EXAMPLE: The <u>percent</u> of <u>all</u> students <u>missing more than 10% of school</u> will <u>decrease</u> from <u>31%</u> to <u>25%</u>, as evidenced by <u>attendance dashboard data.</u>

The percent of all students with 5 or more days absent will decrease from 21% to 10%, as measured by student data recorded in school profile.

- **6. STRATEGIES:** (Choose, or enter, the number of high-leverage strategies that your school is action planning to support.)
- ☑ Strengthen the attendance problem-solving process to address and support the needs of students across all Tiers on an ongoing basis.
- ☑ Strengthen the implementation of Tier 3 interventions to address and support the needs of students.
- ☐ Choose Attendance Strategy
- 7. ACTION STEPS: (Adapt and tailor the action steps to meet the needs of your school to meet this goal.)

WHAT	WHO	WHEN
are you doing to implement these strategies?	is leading this step?	is it occurring?
Review attendance taking process and school-wide strategies for positive attendance with all staff.	Admin	August 2018
Asset map the attendance resources, interventions and incentives at our school to support increased attendance for each Tier.	CST	Ongoing
Develop and implement attendance incentive programs and competitions.	CST/SBLT	Ongoing
Engage students and families in attendance related activities to ensure they are knowledgeable of the data and aware of the importance of attendance.	CST/SBLT	Ongoing
Review data and effectiveness of school wide attendance strategies on a bi weekly basis	CST/SBLT	Ongoing
Implement Tier 2 and 3 plans for student specific needs and review barriers and effectiveness on a bi-weekly basis.	CST	Ongoing
Ensure attendance is accurately taken and recorded on a daily basis and reflects the appropriate entry codes (e.g. Pending entries cleared).	DMT	Daily

#### 8. MONITORING:

These are being monitored as part of the *Monitoring and Achieving Improvement Priorities* plan for the selected Improvement Priority(ies):  $\boxtimes$  Priority 1  $\boxtimes$  Priority 2  $\boxtimes$  Priority 3

Professional Learning Description	Participants (number and job titles)	Priority Alignment
CST	SBLT	☑ Priority 1
		☑ Priority 2
		☑ Priority 3
Data Review	SBLT/ All teachers	☑ Priority 1
		☑ Priority 2
		☑ Priority 3

#### A. ELA/Reading Goal

#### **DATA SOURCES TO REVIEW:**

#### **REFLECTION (4 Step Problem-Solving):**

- 1. Our current level of performance is 49%, as evidenced in FSA ELA Assessment.
- 2. We expect our performance level to be 55% by June 2019.
- **3.** The problem/gap is occurring because students need to be engaged in complex tasks, and teachers will strengthen core instruction by increasing the level of engagement and accountability.
- **4.** If students are engaged in complex tasks, and teachers strengthen core instruction and increase the level of engagement and accountability , the problem would be reduced by 6%.

#### 5. SMART GOALS:

EXAMPLE: The percent of all students achieving ELA proficiency will increase from 77% to 89%, as measured by FSA.

The percent of all students achieving ELA proficiency will increase from 49% to 57%, as measured by FSA ELA Assessment. The percent of all student achieving ELA gains will increase from 50% to 57% as measured by the FSA ELA Assessment. The percent of L25 students achieving ELA gains will increase from 46% to 50% as measured by the FSA ELA Assessment.

- **6. STRATEGIES:** (Choose, or enter, the number of high-leverage strategies that your school is action planning to support.)
- ☑ Strengthen staff ability to engage students in complex tasks.
- ☑ Enhance staff capacity to identify critical content from the Standards in alignment with district resources.
- Support staff to utilize data to organize students to interact with content in manners which differentiates/scaffolds instruction to meet the needs of each student.

#### **7. ACTION STEPS:** (Add as many rows as needed to thoroughly outline the steps to meet this goal.)

WHAT are you doing to implement these strategies?	WHO is leading this step?	WHEN is it occurring?
Monitor and support implementation of instruction during	Admin	weekly
observations by using monitoring tools and providing specific feedback		
Teachers will provide actionable feedback	Admin/ Teachers	weekly
Standards based planning within grade level teams	Admin/ Teachers	weekly
Teachers will effectively unpack standards to develop learning		
goals and scales that provide differentiated instruction to every student as well as monitor academic data results to monitor		
continuous improvement. Administration will work collaboratively		
with grade levels to ensure proper resources are being used for		
instruction		1.11
Reflect on lesson to develop a plan of action and implement remediation and enrichment	teachers	daily

8. MONITORING: These are being monitored as part of the Monitoring and Achieving Improvement Priorities plan for the selected Improvement Priority(ies):

☑ Priority 1

□ Priority 2 □ Priority 3

Professional Learning Description	Participants (number and job titles)	Priority Alignment
Differentiated MAP training	All teachers	<ul><li>☑ Priority 1</li><li>☑ Priority 2</li><li>☑ Priority 3</li></ul>
Jan Richardson Guided reading PD	Primary/ as needed	<ul><li>☑ Priority 1</li><li>☑ Priority 2</li><li>☑ Priority 3</li></ul>
Istation PD	All teachers	<ul><li>☑ Priority 1</li><li>☑ Priority 2</li><li>☑ Priority 3</li></ul>

#### **B.** Mathematics Goal

#### DATA SOURCES TO REVIEW: FSA, MAP, FORMATIVE ASSESSMENTS AND TEACHER OBSERVATIONS

#### **REFLECTION (4 Step Problem-Solving):**

- 1. Our current level of performance is 63%, as evidenced in FSA Math Assessment.
- 2. We expect our performance level to be 70% by June 2019.
- **3.** The problem/gap is occurring because students are lacking foundational skills to build new knowledge; students need to be exposed to cognitively complex problems and learn strategies to problem solve. .
- **4.** If struggling students were provided additional support to build on foundational skills, students would be more successful in solving cognately complex problems. Additionally, students need to be exposed to higher order questions and acquire strategies to support problem solving, the problem would be reduced by 8%.

#### 5. SMART GOALS:

The percent of all students achievement in math will increase from 63% to 70%, as measured by FSA Math Assessment.

- **6. STRATEGIES:** (Choose, or enter, the number of high- leverage strategies that your school is action planning to support.) 

  ✓ Strengthen staff ability to engage students in complex tasks.
- **7. ACTION STEPS:** (Add as many rows as needed to thoroughly outline the steps to meet this goal.)

, , , , , , , , , , , , , , , , , , , ,	• ,	
WHAT	WHO	WHEN
are you doing to implement these strategies?	is leading this step?	is it occurring?
Administrators monitor teacher practice and provide feedback to support growth.	L. Proctor	weekly
Administrators regularly observe math lessons and provide feedback	J. Clements	
Teachers monitor and provide feedback to students to support learning	All teachers	daily
Math teacher leaders are intentionally developed and included in the development	A Leone	Monthly
of math PD plan	L Devlin	
Teachers collaborate to select and implement rigorous tasks aligned with each	All Teachers	Weekly
standard, including math formative assessments, and rich mathematical tasks from	A Leone	
curriculum guides	L Devlin	

8.	MONITORING: These are being monitored as part of the Monitoring and Achieving Improvement Priorities plan for the
	selected Improvement Priority(ies):

□ Priority 1 □ Priority 2 □ Priority 3

Professional Learning Description	Participants (number and job titles)	Priority Alignment
Math teacher leader PD	All teachers	⊠ Priority 1
		☑ Priority 2
		☑ Priority 3
Walk thru with ongoing feedback	Admin, all teachers	☑ Priority 1
		☑ Priority 2
		☑ Priority 3
Differentiated MAP PD	All staff	☑ Priority 1
		☑ Priority 2
		☑ Priority 3

#### C. Science Goal

#### **DATA SOURCES TO REVIEW:**

#### **REFLECTION (4 Step Problem-Solving):**

- 1. Our current level of performance is 63% proficient, as evidenced in NGSS Science Assessment .
- 2. We expect our performance level to be 70% by June 2019.
- 3. The problem/gap is occurring because data is not being reviewed on a consistent basis.
- 4. If data is frequently reviewed with differentiated instruction implemented, the problem would be reduced by 8%.

#### 5. SMART GOALS:

EXAMPLE: The percent of all students achieving science proficiency will increase from 77% to 89%, as measured by FSA.

The percent of 5th grade students mastering science standards will increase from 63% to 70%, as measured by NGSS Science Assessment .

- **6. STRATEGIES:** (Choose, or enter, the number of high-leverage strategies that your school is action planning to support.)
- ☑ Strengthen staff ability to engage students in complex tasks.
- ☑ Enhance staff capacity to identify critical content from the Standards in alignment with district resources.
- ☑ Strengthen staff practice to utilize questions to help students elaborate on content.

#### 7. ACTION STEPS: (Add as many rows as needed to thoroughly outline the steps to meet this goal.)

WHAT	WHO	WHEN
are you doing to implement these strategies?	is leading this step?	is it occurring?
Effective use of Science Lab in grades 1-5 with fidelity.	L. Proctor	Various times
Teachers will receive professional development from JIT		throughout year
Science coach, on effective science lab lessons. Teachers will		
receive support on effective science instruction to support		
the use of 10% 70% 20%		
Teachers analyze student data and develop a plan for	Team Leaders	Ongoing
differentiation to support students scoring in high red and	L. Proctor	Weekly PLC's
yellow according to unify and SSA		
Utilizing scales and rubrics aligned to a learning goals to	Teachers	daily
assess and inform instruction.		
Use data to plan instruction that ensures differentiation,	Team Leaders	weekly
intervention and enrichment to increase student	Admin	
performance.		
Direct and indirect vocabulary instruction through the use of	L. Proctor	daily
word walls, journals and strategic lessons to introduce new	Teachers	
vocabulary		

Using cycle and diagnostic data to inform academic	Teachers	Ongoing
vocabulary gaming.		
Monitoring science lab through walk throughs and pre and	L. Proctor	ongoing
post tests		

**8. MONITORING:** These are being monitored as part of the *Monitoring and Achieving Improvement Priorities* plan for the selected Improvement Priority(ies):

 $\boxtimes$  Priority 1  $\boxtimes$  Priority 2  $\boxtimes$  Priority 3

Professional Learning Description	Participants (number and job titles)	Priority Alignment
Weekly PLC's	Teachers- 40	<ul><li>☑ Priority 1</li><li>☑ Priority 2</li><li>☑ Priority 3</li></ul>
Professional development on effective science instruction- 10% 70% 20%	Teachers 1 <sup>st</sup> -5 <sup>th</sup>	<ul><li>☑ Priority 1</li><li>☑ Priority 2</li><li>☑ Priority 3</li></ul>
Analyzing MAP data to differentiate instruction	All teachers	<ul><li>☑ Priority 1</li><li>☑ Priority 2</li><li>☑ Priority 3</li></ul>
Increasing student engagement through SLAGS and Science lab activities	Teachers 1-5	

#### E. Healthy Schools Goal

#### **DATA SOURCES TO REVIEW:**

#### **REFLECTION (4 Step Problem-Solving):**

- 1. Our current level of performance is eligible for bronze, silver and gold 4 out of 6 modules,, as evidenced in Alliance for Healthier Generation, Healthy Schools Program Framework.
- 2. We expect our performance level to be eligible for bronze, silver and gold in 6 out 6 modules by April 2019.
- 3. The problem/gap is occurring because the implementation of administrative guidelines for wellness lack of monitoring .
- **4.** If monitoring the implementation of administrative guidelines for wellness would occur, our school would have a greater opportunity to be eligible for national recognition.

5.	CRA	ADT	GOA	
_	<b>▼</b> IV/I	$\Delta \mathbf{R} \mathbf{I}$	(-( ) )	ı .

EXAMPLE: The percent of all students achieving ELA proficiency will increase from 77% to 89%, as measured by FSA.
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The number of all modules our school will be eligible for will increase from 4 modules to 6 modules, , as measured by the Alliance for Healthier Generation's Healthy schools Program Framework by April 2019.

6.	<b>STRATEGIES:</b> (Choose, or enter, the number of high-leverage strategies that your school is action planning to support.)
	Choose Strategy
	Choose Strategy
	Choose Strategy

7. ACTION STEPS: (Add as many rows as needed to thoroughly outline the steps to meet this goal.)

WHAT	WHO	WHEN
are you doing to implement these strategies?	is leading this step?	is it occurring?
Assemble committed Healthy school team made up of a minimum of	Assistant Principal	August 2018
4 current stakeholder.		
Attend district supported professional development	Healthy School Team	August 2018-April 2019
Complete Healthy schools Program Assessment	Healthy School team	August 2018-Aprl 2019
Complete the SMART snacks in school documentation	Cafeteria manager	October 2018- April
		2019
Develop and implement Healthy Schools Program Action Plan	Healthy School Team	October 2018- April
		2019

8.	MONITORING: These are being monitored as part of the Monitoring and Achieving Improvement Priorities plan for the			
	selected Improvement Priority(ies):			
	$\square$ Priority 1	☐ Priority 2	☐ Priority 3	

Professional Learning Description	Participants (number and job titles)	Priority Alignment
Healthy Schools program Training component # 19545	Healthy Team Members	☐ Priority 1 ☐ Priority 2 ☐ Priority 3
Healthy School Team A: Assessment component # 19534	Healthy team members	☐ Priority 1 ☐ Priority 2 ☐ Priority 3

Healthy Team B: Smart snacks in school component # 19549	Healthy team members	☐ Priority 1
	,	☐ Priority 2
		☐ Priority 3
Healthy School Team D: Celebrations component # 20530	Healthy team members	☐ Priority 1
		☐ Priority 2
		☐ Priority 3
	Healthy Team Members	☐ Priority 1
Healthy School Team C: Developing and implementing action plan		☐ Priority 2
component # 20528		☐ Priority 3
'		

#### F. Academic Intervention Goal

#### **DATA SOURCES TO REVIEW:**

#### **REFLECTION (4 Step Problem-Solving):**

- 1. Our current level of performance is 26% of students for ELA and 20% of students for Math achieving Level 1, as evidenced in FSA.
- 2. We expect our performance level to be decreased of students scoring a Level 1 by 10% in ELA and 10% in Math.
- 3. The problem/gap is occurring because lack of fidelity with research based intervention implementation.
- **4.** If fidelity with research based intervention implementation would occur, the problem would be reduced by 10% for both ELA and Math.

#### 5. SMART GOALS:

The percent of all students scoring a Level 1 in ELA and Math will decrease from 26% in ELA and 20% in Math to 16% in ELA and 10% in Math, as measured by FSA.

- **6. STRATEGIES:** (Choose, or enter, the number of high-leverage strategies that your school is action planning to support.)
- ☑ Strengthen staff ability to engage students in complex tasks.
- ☑ Enhance staff capacity to identify critical content from the Standards in alignment with district resources.
- Support staff to utilize data to organize students to interact with content in manners which differentiates/scaffolds instruction to meet the needs of each student.

#### 7. ACTION STEPS: (Add as many rows as needed to thoroughly outline the steps to meet this goal.)

WHAT	WHO	WHEN
are you doing to implement these strategies?	is leading this step?	is it occurring?
Use of afterschool intervention programs such as iReady, Istation and	teachers	daily
ST Math labs		
Afterschool reading and math tutoring and STEM club	teachers	daily
Fidelty of intervention including LLI, IRLA, Jan Richardson, small group	Teachers with admin	Daily/weekly
instruction	support	

8.	MONITORING: These are being monitored as part of the Monitoring and Achieving Improvement Priorities plan for the
	selected Improvement Priority(ies):

 $\boxtimes$  Priority 1  $\boxtimes$  Priority 2  $\boxtimes$  Priority 3

Professional Learning Description	Participants (number and job titles)	Priority Alignment
	59 teachers	☑ Priority 1
MAP differentiation training	All Teachers	☑ Priority 2
TVI directionation training	7 III Tederiers	☑ Priority 3
IRLA training	ESE teachers	☑ Priority 1
		☑ Priority 2
		☑ Priority 3
ELP training	ELP teachers	☑ Priority 1
		☑ Priority 2
		☑ Priority 3

#### G. STEM Goal

#### DATA SOURCES TO REVIEW:

#### **REFLECTION (4 Step Problem-Solving):**

- 1. Our current level of performance is 66% student proficient, as evidenced in FCAT Science.
- 2. We expect our performance level to be 70% by June 2018.
- **3.** The problem/gap is occurring because data is not being utilized to differentiate and scaffold instruction to increase student performance .
- **4.** If effective and consistent implementation of differentiation and scaffolding of inquiry based instruction would occur, the problem would be reduced by 5%.

#### 5. SMART GOALS:

The percent of 5th grade students achieving science proficiency will increase from 66% to 70%, as measured by FCAT Science .

- **6. STRATEGIES:** (Choose, or enter, the number of high-leverage strategies that your school is action planning to support.)
- ☑ Enhance staff capacity to identify critical content from the Standards in alignment with district resources.
- ☑ Strengthen staff practice to utilize questions to help students elaborate on content. ☑ Strengthen staff ability to engage students in complex tasks.
- ☑ Strengthen staff ability to engage students in complex tasks.
- **7. ACTION STEPS:** (Add as many rows as needed to thoroughly outline the steps to meet this goal.)

WHAT	WHO	WHEN
are you doing to implement these strategies?	is leading	is it
	this step?	occurring?
STEM teachers will provide students with opportunities to synthesize, identify and analyze information	STEM teachers	weekly
Maintain after school STEM academy to increase access to STEM content for students.	M. Ludeker	Weekly
Students will engage in evaluating and integrating multiple sources of information	STEM teachers	weekly
Utilize a STEM inquiry project throughout the duration of the STEM academy to engage students in inquiry and engineering design to be displayed at the annual PCS STEM Expo	M. Ludeker	Weekly
STEM academy teachers will utilize innovative instruction that promotes higher order thinking skills and a	STEM teachers	weekly
greater depth of knowledge	L. Gomillion	Ongoing
Ensure opportunities to practice, demonstrate and apply appropriate domain specific vocabulary when communicating science, technology, engineering and math content.		

**8. MONITORING:** These are being monitored as part of the *Monitoring and Achieving Improvement Priorities* plan for the selected Improvement Priority(ies):

□ Priority 1	☑ Priority 2	☑ Priority 3
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Professional Learning Description	Participants (number and job titles)	Priority Alignment	
STEM teachers will participate in 3 professional development sessions; PLC's	5 STEM/ All teachers	<ul><li>✓ Priority 1</li><li>✓ Priority 2</li><li>✓ Priority 3</li></ul>	
Teachers will use classroom data to guide STEM instruction as needed; MAP Differentiated Instruction	5 STEM/All teachers	<ul><li>☑ Priority 1</li><li>☑ Priority 2</li><li>☑ Priority 3</li></ul>	



Subgroups

#### A. Bridging the Gap with Equity for All: Black Students

#### **DATA SOURCES TO REVIEW:**

#### **REFLECTION (4 Step Problem-Solving):**

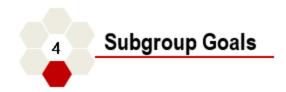
- 1. Our current level of performance is 32.3% proficient ELA and 50.8% proficient Math, as evidenced in 2018 FSA ELA and Math Assessment.
- 2. We expect our performance level to be 42.3% proficient ELA and 60.8% proficient Math by June 2019.
- **3.** The problem/gap is occurring because lack of fidelity with research-based intervention implementation.
- 4. If fidelity use of research based interventions would occur, the problem would be reduced by 10% ELA and 10% Math.
- 5. SMART GOALS:

EXAMPLE: The <u>percent</u> of <u>black</u> students <u>graduating from high school with their cohort</u> will <u>increase</u> from <u>75%</u> to <u>83%</u>, as measured by <u>FLDOE end of year graduation file</u>.

The percent of black students achieving proficiency will increase from 32.3% ELA and 50.8% Math to 55 % ELA and 60.8% Math, as measured by 2019 FSA Assessment.

**6. STRATEGIES:** (Choose, or enter, the number of high-leverage strategies that your school is action planning to support. Keep in mind that these strategies are specific for black learners and are in addition to the strategies and actions articulated with the content specific goals.)

BTG Area	Strategies	Expected Impact and Results
Student Achievement	<ul> <li>☑ Provide targeted professional development and coaching to teachers and leaders on culturally relevant strategies to increase engagement and improve pass rates and grade point averages for black students.</li> <li>☑ Implement culturally relevant instructional practices in classrooms such as cooperative and small group settings, music and movement, explicit vocabulary instruction, monitoring with feedback and deliberate use of cultural references in lesson plans.</li> <li>☑ Ensure black students are participating in extended learning opportunities before and after school and in extended school year programs through recruitment and targeted resources.</li> </ul>	An increase in the district and state assessment data (MAP, ISIP,FSA)
Student Discipline	<ul> <li>☑ Implement Restorative Practices throughout the school.</li> <li>☑ Conduct monthly discipline disparity/restorative practices training with school administrators.</li> <li>☐ Choose an item.</li> </ul>	<ul> <li>An increase in the number of classrooms utilizing morning meetings with fidelity to increase student engagement.</li> <li>A decrease in repeat referrals and/or suspensions.</li> </ul>
ESE Identification	<ul> <li>☑ Utilize supports from district office to ensure interventions are in place and being implemented for black students who receive consent for evaluation.</li> <li>☐ Choose Strategy</li> <li>☐ Choose Strategy</li> </ul>	An increase in the district and state assessment data (MAP, ISIP,FSA)
Minority Hiring	<ul><li>☑ Ultilize supports from district office to support the recruitment and retention of black applicants.</li><li>☐ Choose Strategy</li><li>☐ Choose Strategy</li></ul>	Hire and retain more African-American teachers that mirrors our 19% population.



- MONITORING: These are being monitored as part of Monitoring and Achieving Improvement Priorities plan for the selected Improvement Priority(ies): ⊠ Priority 1 □ Priority 2 □ Priority 3
- **8. ACTION STEPS:** (Add as many rows as needed to thoroughly outline the steps to meet this goal.)

WHAT	WHO	WHEN
are you doing to implement these strategies?	is leading this step?	is it occurring?
Provide targeted professional development and additional coaching	Admin Team	Ongoing for 2018-
to teachers on CRT strategies to increase engagement in rigorous		2019 school year
instruction and increase the percent of proficient students.		
Implement culturally responsive instructional practices with fidelity	Classroom Teachers	Daily
Monitor fidelity of culturally responsive instructional practices	Admin Team	Weekly

Professional Learning Description	Participants	Priority
Troressional Learning Description	(number and job titles)	Alignment
Restorative Practices	59 teachers, support staff and admin	☑ Priority 1
	team	☑ Priority 2
		☑ Priority 3
MAP Data Analysis and Intervention Training	59 teachers, support staff and admin team	☑ Priority 1
		☑ Priority 2
		☑ Priority 3
Cultural Responsive Teaching	59 teachers	☑ Priority 1
		☑ Priority 2
		☐ Priority 3



## B. ESE (As appropriate, based on school data)

#### **DATA SOURCES TO REVIEW:**

#### **REFLECTION (4 Step Problem Solving):**

- 1. Our current level of performance is 30% proficient in ELA and 40% proficient in Math, as evidenced in FSA.
- 2. We expect our performance level to be 51% in ELA and 51% in Math by June 2019.
- **3.** The problem/gap is occurring because lack of fidelity with intervention implementation.
- **4.** If consistent intervention would occur, the problem would be reduced by 10%.

#### 5. SMART GOALS:

The percent of ESE students scoring proficient or higher in ELA and Math FSA will increase from 30% in ELA and 40% in Math FSA to 51 % in ELA and 51% in Math, as measured by FSA in 2019.

- **6. STRATEGIES:** (Choose, or enter, the number of high-leverage strategies that your school is action planning to support. Keep in mind that these strategies are specific for ESE learners and are in addition to the strategies and actions articulated with the content specific goals.)
- ☑ Students requiring ESE services work towards mastery of meaningful Individualized Education Plan (IEP) goals while learning the foundational skills they need to engage in rigorous, grade-level content in the Least Restrictive Environment (LRE).
- ☑ Ensure that black students are provided with quality behavioral and/or academic strategies that are designed to reduce discipline/disproportionate placement in ESE programs.

#### 1. ACTION STEPS: (Add as many rows as needed to thoroughly outline the steps to meet this goal.)

WHAT	WHO	WHEN
are you doing to implement these strategies?	is leading this step?	is it occurring?
Monitoring of all ESE students through data chats and using research -based intervention materials	VE teachers	Ongoing throughout 2018- 2019 school year
Increase communication between ESE and Gen Ed teachers regarding daily instruction and IEP goals during PLC's and data chats	VE teachers and General Education teachers	PLC's and data chats ongoing through 2018- 2019 school year
Implement culturally responsive instructional practices such as restorative practices, cooperative in small group settings, morning meetings, explicit vocabulary instruction, oral language and storytelling	administration	Throughout the 2018-2019 school year
Meet with leadership team to discuss test accommodation schedule	Administration and team leaders	Quarterly

#### 2. MONITORING:

These are being monitored as part of Monitoring and Achieving Improvement Priorities plan for the selected Improvement Priority(ies): ⊠ Priority 1 ⊠ Priority 2 ⊠ Priority 3

Professional Learning Description	Participants (number and job titles)	Priority Alignment
Restorative practices/AVID strategies/ MAP data analysis	All Teachers	☑ Priority 1
		☑ Priority 2
		☑ Priority 3
IRLA training	VE resource teachers/ Gen ed	☑ Priority 1
		☑ Priority 2
		☑ Priority 3

#### C. ELL (As appropriate, based on school data)

**DATA SOURCES TO REVIEW:** ACCESS 2.0 language proficiency for students who have recently arrived and long-term English learners.

#### **REFLECTION (4 Step Problem-Solving):**

- 1. Our current level of performance is 25% ELA and 50% Math, as evidenced in FSA ELA and Math assessment.
- 2. We expect our performance level to be 50 % ELA and 60% Math by June 2019.
- 3. The problem/gap is occurring because lack of fidelity with intervention implementation.
- **4.** If fidelity use of research based interventions effective implementation and monitoring would occur, the problem would be reduced by 10% ELA and 10% Math.

#### 5. SMART GOALS:

EXAMPLE: The percent of ELL students achieving ELA proficiency will increase from 77% to 89%, as measured by FSA.

The percent of ELL students achieving proficiency will increase from 25% ELA and 50% Math to 50 % ELA and 60% Math, as measured by 2019 FSA Assessment.

- **6. STRATEGIES:** (Choose, or enter, the number of high-leverage strategies that your school is action planning to support. Keep in mind that these strategies are specific for English learners and are in addition to the strategies and actions articulated with the content specific goals.)
- ☑ Enhance staff capacity to strategically plan and implement lessons which meet the needs of English learners.
- Support staff to utilize data to organize students to interact with content in manners which differentiates/scaffolds instruction to meet the needs of each student.

#### **7. ACTION STEPS:** (Add as many rows as needed to thoroughly outline the steps to meet this goal.)

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WHAT	WHO	WHEN
are you doing to implement these strategies?	is leading this step?	is it occurring?
ELL teachers and classroom teachers collaborate to plan and select interventions	Classroom and ELL	Monthly
to support and accommodate student needs based on learning targets.	Teachers	
Students are provided standard curriculum with scaffolding to support their	Classroom and ELL	Daily
productive struggle in the English language with rigorous tasks that meet grade	Teachers	
level standards.		
Monitor PLC conversations and notes in regards to ELL student data	Admin	Weekly

#### 8. MONITORING:

These are being monitored as part of Monitoring and Achieving Improvement Priorities plan for the selected Improvement Priority(ies): ⊠ Priority 1 ⊠ Priority 2 ⊠ Priority 3

Professional Learning Description	Participants (number and job titles)	Priority Alignment
WIDA Training (I Can DO Indicators)/ MAP Data Analysis and	59 teachers, support staff and	☑ Priority 1
Intervention Training	admin team	☑ Priority 2
The vention right	damm team	☑ Priority 3
Cultural Responsive Teaching	59 teachers	☑ Priority 1
		☑ Priority 2
		☑ Priority 3



## D. Gender (As appropriate, based on school data)

#### **DATA SOURCES TO REVIEW:**

#### **REFLECTION (4 Step Problem-Solving):**

- 1. Our current level of performance is 52.1% girls and 46% boys proficient ELA; 64.1% girls and 62.8% boys proficient Math, as evidenced in 2018 FSA ELA and Math Assessment.
- 2. We expect our performance level to be 62.1% girls and 56% boys ELA and 74.1% girls and 72.8% boys Math by 2019 FSA ELA and Math Assessment.
- 3. The problem/gap is occurring because lack of fidelity with research-based intervention implementation.
- **4.** If fidelity use of research based interventions would occur, the problem would be reduced by 10% ELA 10% Math.

#### 5. SMART GOALS:

EXAMPLE: The percent of male students achieving ELA proficiency will increase from 77% to 89%, as measured by FSA.

The percent of male students achieving ELA proficiency will increase from 46% ELA to 56% ELA, as measured by 2019 ELA FSA.

- **6. STRATEGIES:** (Choose, or enter, the number of high-leverage strategies that your school is action planning to support. Keep in mind that these strategies are specific for gender learners and are in addition to the strategies and actions
- ☑ Enhance the relationship-building skills for boys.
- ☑ Teachers utilize culturally relevant teaching.
- ☑ Strengthen the equitable engagement opportunities for boys.

#### 7. ACTION STEPS: (Add as many rows as needed to thoroughly outline the steps to meet this goal.)

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WHAT	WHO	WHEN
are you doing to implement these strategies?	is leading this step?	is it occurring?
Provide staff mentor to increase academic motivation and self-confidence	All Staff	Weekly
Foster an environment of cooperation and collaboration	All teachers	Daily
Monitor instructional practices and provide feedback	Admin Team	Weekly

#### 8. MONITORING:

These are being monitored as part of Monitoring and Achieving Improvement Priorities plan for the selected Improvement Priority(ies):  $\boxtimes$  Priority 1  $\boxtimes$  Priority 2  $\boxtimes$  Priority 3

Professional Learning Description	Participants (number and job titles)	Priority Alignment
Restorative Practices/AVID Strategies	59 Teachers	☑ Priority 1
		☑ Priority 2
		☑ Priority 3
Culturally Responsive Teaching	59 Teachers	☑ Priority 1
		☑ Priority 2
		☑ Priority 3



## E. Gifted (As appropriate, based on school data)

#### **DATA SOURCES TO REVIEW:**

#### **REFLECTION (4 Step Problem-Solving):**

- 1. Our current level of performance is 93% ELA 96% Math proficiency, as evidenced in FSA ELA and Math assessment.
- 2. We expect our performance level to be 100% ELA and Math proficiency by June 2019.
- **3.** The problem/gap is occurring because of the level of complex and rigorous tasks.
- 4. If an increase in task complexity and level of rigor would occur, the problem would be reduced by 7% ELA and 4% Math.

5. SMART GOA	۱LS:
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EXAMPLE	: The	<u>percent</u>	of <u>all</u>	students	<u>achieving</u>	<u>ELA</u>	<u>v proficiency</u>	<u>/</u> will <u>increase</u> <sup>·</sup>	from <u>7</u>	<u>77%</u> to	o <u>89%</u> ,	, as measured	by	<u>FSA.</u>
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The percent of gifted students achieving ELA and Math proficiency will increase from 93% ELA 96% Math proficiency to 100% ELA and Math proficiency, as measured by 2019 FSA Assessment.

- **6. STRATEGIES:** (Choose, or enter, the number of high-leverage strategies that your school is action planning to support. Keep in mind that these strategies are specific for gifted/talented learners and are in addition to the strategies and actions articulated with the content specific goals.)
- ☑ Strengthen staff ability to engage students in complex tasks.
- ☑ Enhance staff capacity to identify critical content from the Standards in alignment with district resources.
- ☐ Choose Strategy

#### 7. ACTION STEPS: (Add as many rows as needed to thoroughly outline the steps to meet this goal.)

The state of the distribution of the state o						
WHAT	WHO	WHEN				
are you doing to implement these strategies?	is leading this step?	is it occurring?				
Intentionally plan instruction aligned with a high level of rigor by	Teachers	Weekly				
using Marzano's Taxonomy and Webb's Depth of Knowledge						
Use data to plan instruction that ensures differentiation and	Teacher	Weekly				
enrichment while scaffolding learning to increase student						
performance.						
Monitor instructional planning and practices	Admin Team	Weekly				

#### 8. MONITORING:

These are being	g monitored as part of Mo	nitoring and Achieving Im	provement Priorities plan for the selected Improvement
Priority(ies):	☑ Priority 1	☑ Priority 2	☑ Priority 3

Professional Learning Description	Participants (number and job titles)	Priority Alignment
Restorative Practices/AVID Strategies	59 Teachers	☐ Priority 1
		☐ Priority 2
		☐ Priority 3
Culturally Responsive Teaching	59 Teachers	☐ Priority 1
		☐ Priority 2
		☐ Priority 3

# Family and Community Engagement

## **Family and Community Engagement**

#### **STRATEGIES AND ACTION STEPS:**

List the specific strategies your school uses to build relationships with families and the community.

	<b>Engagement Strategy Area</b>	Specific Actions	WHO	WHEN
		to implement these strategies	is leading each strategy?	is it occurring?
1.	Effectively communicate with families about their students' progress and school processes/practices.	<ul> <li>Utilize social media to increase communication with parents;</li> <li>FACEBOOK, Classdojo</li> <li>Parent meetings to communicate school and classroom processes and procedures</li> </ul>	<ul><li>L. Gomillion</li><li>J. Clements</li><li>All Teachers</li></ul>	<ul><li>Ongoing</li><li>August 2018</li></ul>
2.	Provide academic tools to families in support of their students' achievement at home.	<ul> <li>Provide academic workshops for parents to increase student support at home</li> <li>Provide families/ parents with academic tools/ resources on a regular basis.</li> </ul>	All teachers	<ul><li>August</li><li>February</li></ul>
3.	Purposefully involve families with opportunities for them to advocate for their students.	Utilize student services to provide families/parents, and students with resources, tools, triage support, outside agencies referrals	M. Leech	As needed
4.	Intentionally build positive relationships with families and community partners.	<ul> <li>Increase positive interaction with parents/families on a regular basis.</li> <li>Utilize focus groups to gather parents and family input for development of school improvement</li> </ul>	<ul><li>L. Gomillion</li><li>W. Coe</li></ul>	Ongoing

#### 5. **MONITORING:**

These are being monitored as part of the Monitoring and Achieving Improvement Priorities plan for the selected Improvement Priority(ies): ☑ Priority 1 □ Priority 2 ⊠ Priority 3

#### 6. **PROFESSIONAL LEARNING:**

Professional Learning Description	Participants (number and job titles)	Priority Alignment
Title I book study- Beyond the Bake Sale	10 SBLT	<ul><li>✓ Priority 1</li><li>✓ Priority 2</li><li>✓ Priority 3</li></ul>
Effective communication	All teachers	<ul><li>☑ Priority 1</li><li>☑ Priority 2</li><li>☑ Priority 3</li></ul>

# **Budget and Other Requirements**

## SAC Membership

First Name	Last Name	Race	Stakeholder Group
Jessica	Clements	White	Principal
LaShawn	Proctor	Black	Choose an item.
Melissa	Barlow	White	Teacher
Rahchann	Bailey	White	Parent
Kennon	Brooks	White	Parent
Tarreara	Carter	White	Parent
Tabitha	Davis	Black	Parent
Jason	Davis	White	Parent
Willie	Dyer	Black	Parent
Syrina	Fields	White	Parent
Christina	Heil	White	Parent
Emili	Hoffman	White	Parent
Kasi	Howard	Black	Parent
Maruam	Mohommed	Other	Parent
Djurdjica	Mrkela	Other	Parent
Nadia	Noukhal	Other	Parent
Carrie	Plotick	White	Parent
Heather	Reuscher	White	Parent
Maria	Sapene	White	Parent
Bill	Schleter	White	Parent
Alisha	Yabczanka	White	Parent

SAC COMPLIANCE	
Is your school in compliance with Section 1001.452, F.S. regarding the make-up and duties of SAC?	
oxtimes Yes $oxtimes$ No, the steps being taken to meet compliance are (describe below):	

Did your school SAC committee review, provide feedback and form	ally vote to approve your School Improvement Plan?
$oximes$ Yes, Committee Approval Date: Click or tap to enter a date. $\ \Box$	No

# **BUDGET / SIP FUNDS**

Describe the projected use of school improvement funds and include the amount allocated to each resource. Budgeted amounts are approximations.

	Budget Categories	Amount	
1.	Academic Support	\$ 0	
	[Describe each support on a separate row]	[0]	
	[Describe each support on a separate row]	[0]	
2.	Behavioral Support	\$ 0	
	[Describe each support on a separate row]	[0]	
	[Describe each support on a separate row]	[0]	
3.	Materials and Supplies		
	[Insert materials on a separate row]	[0]	
	[Insert materials on a separate row]	[0]	
4.	Employee Expenses (i.e., travel, registration fees, etc.)		
	TDE for each teacher for collaborative planning and data analysis. Fall and Spring	Click or tap here to enter text.	
	[Describe each type on a separate row]	[0]	
5.	Professional Learning and Training (not employee expenses. Categories could include TDE, stipends, etc.)	\$ [3150.00]	
	TDE for each teacher for collaborative planning and data analysis. Fall and Spring	\$3150.00]	
	[Describe categories on a separate row]	[10]	
6.	Other (please list below)	\$ [0]	

	[Describe each on a separate row]	[Insert Amount]
	[Describe each on a separate row]	[Insert Amount]
TOTAL \$ \$3150.00]		