

**Pinellas Technical
College – Clearwater
Campus Dual
Enrollment Online
Application
How to Guide
2025-26
Yata Fields
(DE Counselor)
fieldsy@pcsb.org**



Unlock Your Potential with Dual Enrollment at PTC!

Join our community of learners and start your journey towards success today!

The Dual Enrollment application window is January 2025 - April 2025. Early applications will not be accepted, please wait until January to apply.

[START APPLICATION](#)





Experience the Benefits of Dual Enrollment at PTC

Earn College Credits and Gain Valuable Skills While Still in High School

Our Dual Enrollment program offers high school students the unique opportunity to earn credits towards both a high school diploma and career training, tuition-free. With a variety of programs to choose from, students can explore different career paths and gain valuable skills.

Eligible students must be at least 16 years old, entering their junior or senior year in high school, and have a minimum cumulative unweighted GPA of 2.0, or 2.5 GPA for medical-related programs.

**LEARN MORE ABOUT DUAL
ENROLLMENT**

Welcome to Pinellas Technical College

Opportunity starts here!

LEARN MORE

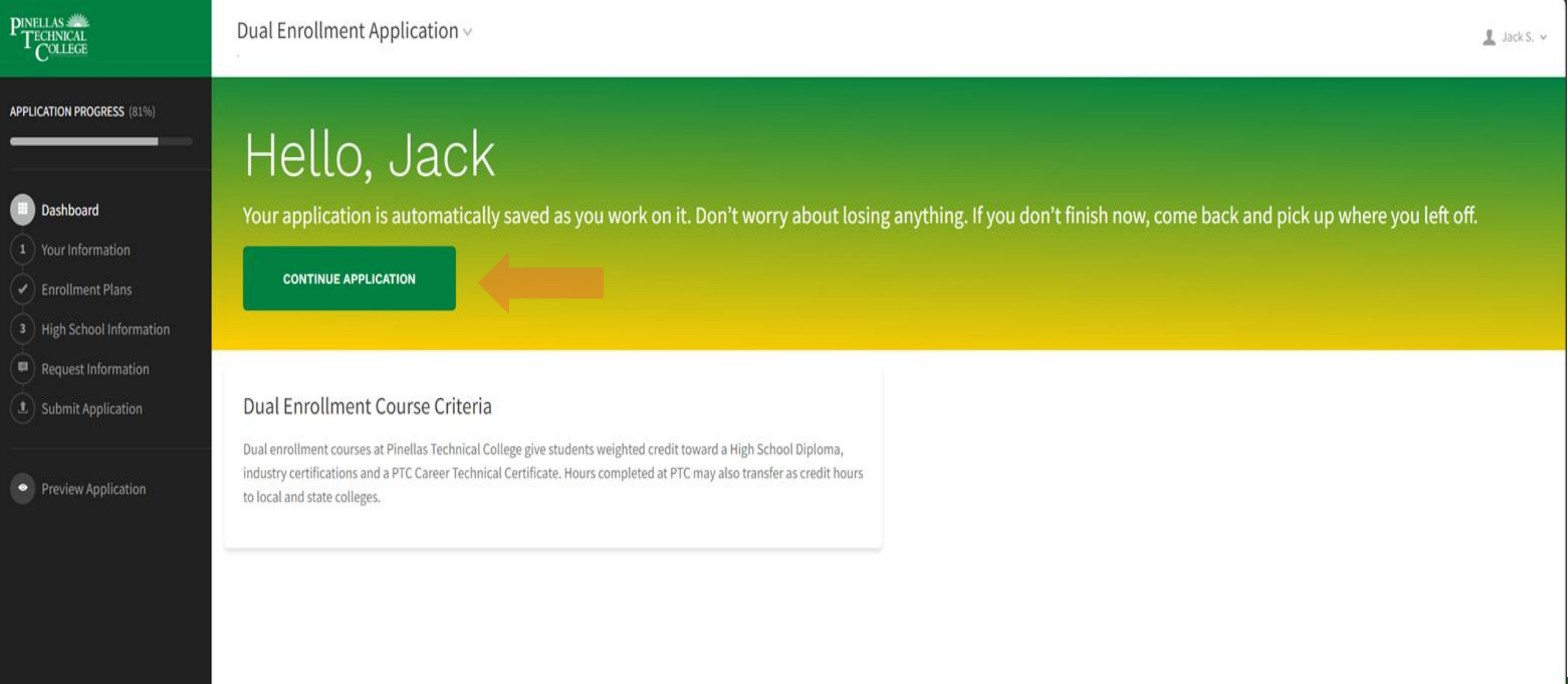
Take the Next Step Towards Your Future

Ready to start your journey with Pinellas Technical College? Apply now and unlock your potential with our Dual Enrollment program.




APPLY NOW





After creating account student will get this welcome page – they will need to click “continue application” to proceed



APPLICATION PROGRESS (81%)

Dashboard

1 Your Information

Enrollment Plans

3 High School Information

Request Information

Submit Application

Preview Application

Your Information

Jack S.

Personal Information

3/3 REQUIRED

Name

* First/Given name
Jack

Middle Name

* Last/Family Name
Sparrow

Gender

Female

Male

Gender Pronouns

* Date of Birth
4/4/2001

MM/DD/YYYY

Contact Information

0/4 REQUIRED

Demographic Information

Transportation Arrangements

GO TO NEXT STEP

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Students will input personal information – then click on “contact information” to go to next section

PINELLAS
TECHNICAL
COLLEGE

APPLICATION PROGRESS (89%)

Dashboard

Your Information

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Your Information

Jack S. ▾

Contact Information

5/5 REQUIRED

Permanent Address

Permanent Address

6660 90th Avenue North, Pinellas Park, FL, USA

* Country

United States ▾

* Address Line 1

6660 90th Avenue North

* City

Pinellas Park

* State

Florida ▾

* Zip / Postal Code

33782

Is this your mailing address?

Yes

No

Cell Phone

Country Code

▾

Phone Number

Opt in for SMS

Yes

No

Please send me updates via text/SMS messaging. (Standard message charges apply.)

Once this is complete students will move onto “demographic information”
Students will need to input their current home address, cell phone # can be either student or parent/guardian

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APPLICATION PROGRESS (89%)

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Your Information

5/5 REQUIRED

Demographic Information

Citizenship Status

U.S. Citizen

▼

What is your citizenship status? If you were born in the U.S. you are probably a U.S. citizen.

Are You Hispanic/Latino?

☐ Yes

☒ No

Do you consider yourself to be Hispanic/Latino?

Your Race

☒ American Indian or Alaskan Native

☐ Asian

☐ Black or African American

☐ Native Hawaiian or Other Pacific Islander


☐ White

Select one or more of the following racial categories you identify with.

Transportation Arrangements

GO TO NEXT STEP ➡

Students will need to complete demographic information – this is new
was not included on paper application
They will then move on to “transportation arrangements”



APPLICATION PROGRESS (89%)

Dashboard

✓

Your Information

✓

Enrollment Plans

3

High School Information

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Preview Application

Your Information

Jack S. ▾

Personal Information

3/3 REQUIRED

Contact Information

5/5 REQUIRED

Demographic Information

Transportation Arrangements

Transportation Arrangements (for PTC Campus Programs)

Students enrolled in homeschool, charter schools and private schools must provide their own transportation.

Please select one option below

☐ I will need PCS bus for transportation (if available)

☐ I will provide my own transportation

GO TO NEXT STEP →

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Any student who will be needing transportation needs to complete this section

If not sure, they should select “I will need PCS bus for transportation”

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Enrollment Plans

Jack S. ▾

Academic Information

Campus

Clearwater Campus ▾

Application Term

▾

Program of Interest #1

Automotive Service Technology 1 ▾

Program of Interest #2

▾

Have you ever taken classes or enrolled at PTC before?

☐ Yes

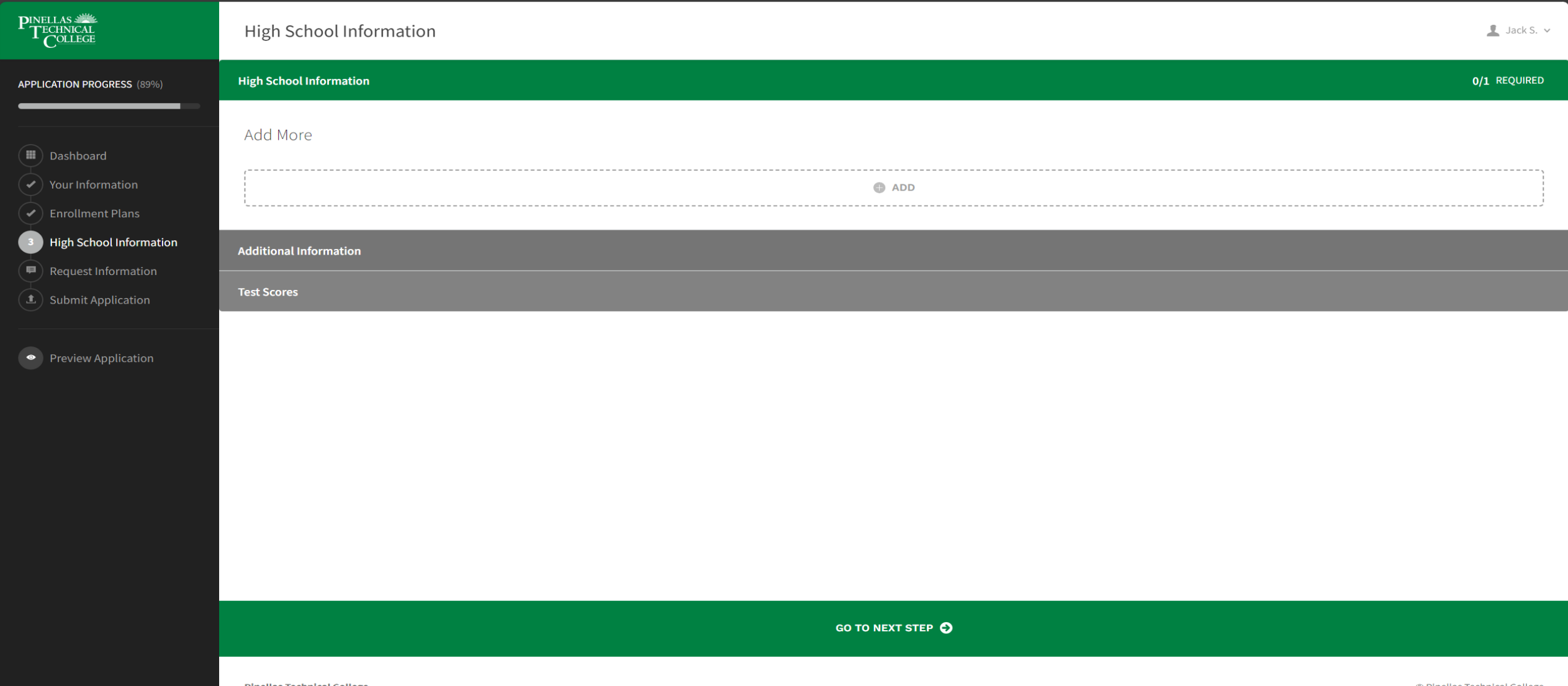
☒ No

GO TO NEXT STEP ➞


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Be sure for campus “Clearwater” is selected for all students interested in attending my campus, application term is “2025-26” Students can select up to (2) programs of interest, if program is not available for selection, then it is not being offered for DE



Student will need to select their HS by clicking on “add”



APPLICATION PROGRESS (89%)

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High School Information

0/1 REQUIRED

Additional Information

What is your current Grade Level?

What is your PCS ID #?

Enrollment Status

☐ Non-ESE

☐ ESE

☐ 504 Plan

Test Scores

GO TO NEXT STEP

Once HS is selected – under additional information students will need to select their **current** grade level
Then input their PCS student ID#, remind students they must include the “52”

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High School Information

Additional Information

Test Scores

Test Score

Test Name

We can use unofficial test scores to determine admission and scholarship eligibility. You must provide official scores when they are available.

Date of Exam

SAVE

CANCEL

GO TO NEXT STEP

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Jack S.

0/1 REQUIRED

Applicable test score information would be from SAT, ACT or PERT
– CLT may not be in there at the launch as an option to select
Please advise students if they do not have their testing information
or have not taken any of these assessments they should leave it
blank

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High School Information

0/1 REQUIRED

High School Information

High School Information

School not selected yet

If your school is not in our database, please type the full name of your school in the name field.

Type

highschool

* Name

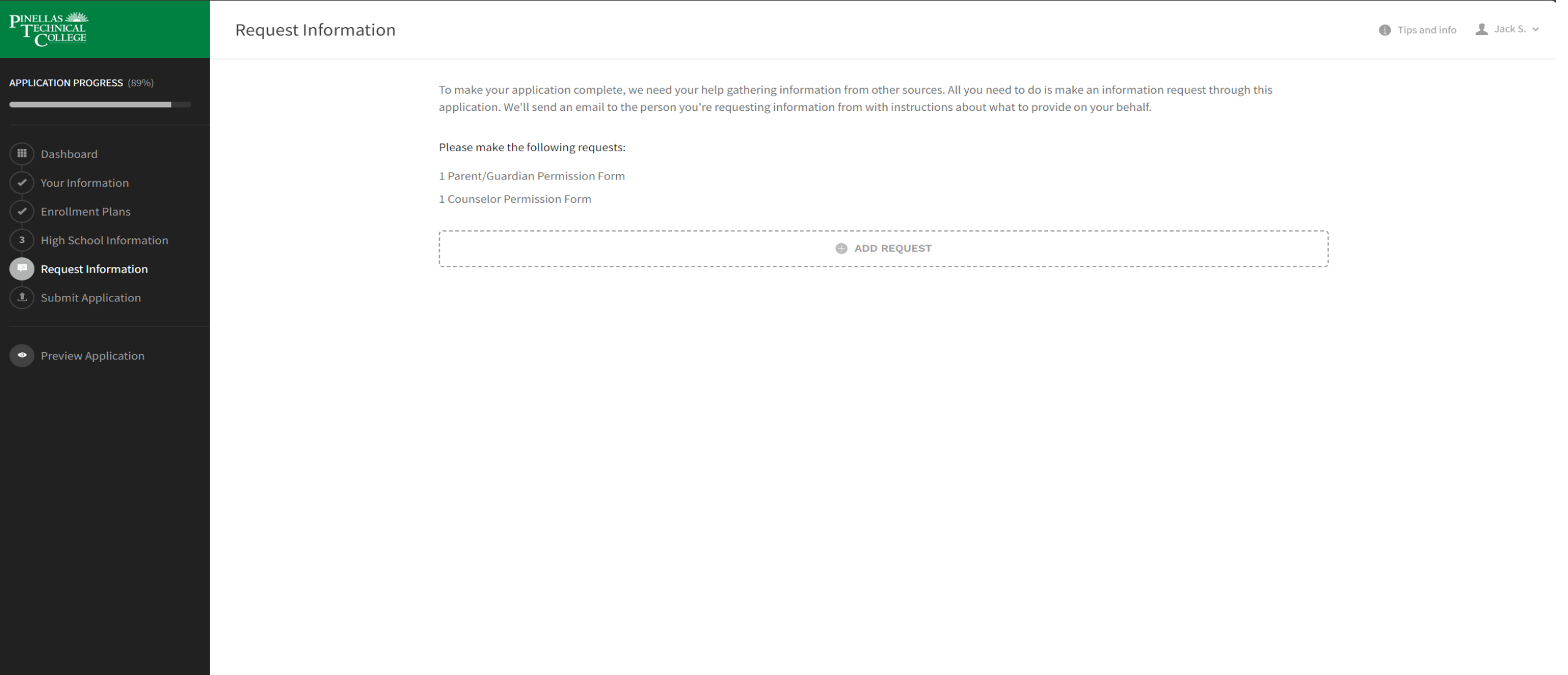
Start Date

End Date

SAVE

CANCEL

Students will need to enter HS information again here - start date would be 1st date of enrollment in HS – end date is their anticipated graduation date



This part is **important** – application submission will not be considered complete until both parent/guardian and HS Counselor permission forms have been completed

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Request Information

Tips and info

Jack S. ▾

Choose a request type
Parent/Guardian Permission Form

Parent/Guardian Permission Form

* Parent/Guardian's First Name

* Parent/Guardian's Last Name

* Parent/Guardian's Email

Do you waive your right to view information sent on your behalf?

YesNo

SEND REQUEST

CANCEL

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Students will only need the name and email of (1) parent/guardian – email with link will be sent to parent/guardian to provide permission

Email provided should be one that parent/guardian checks frequently

Completed Application – Now what?

- Application link: <https://dualenrollment.myptc.edu/>
- Applications are not considered complete until both parent/guardian and counselor permission forms have been completed
- Important – please ensure that DE applicant does not plan to graduate early (December) if so, they **should not** apply for dual enrollment
- **Last day to apply is April 1, 2025**, after this date application will close
- Applicants will be invited for program visits after application period closes
- **Submitting an application does not mean automatic acceptance into dual enrollment – please advise students/parents**