

## VIRTUAL SCHOOL RELEASE PERIOD AGREEMENT

Please be aware of the following policies and procedures regarding enrollment into a Pinellas Virtual School (PVS) and/or Florida Virtual School (FLVS) course as a release period:

- First and foremost, you are **NOT** permitted to be on the OFHS campus during your release period. Please secure transportation arrangements **BEFORE** signing up for a release period.
- If a course is offered on the OFHS campus, it is recommended that you take the course on the OFHS campus. If a course must be taken online, we recommend that you take it through PVS.
- Your release period virtual course **MUST** be requested and approved by your parent and school counselor **BEFORE** the start of the semester in which you plan to take the course. If you are not signed up by the first day of the semester, you will lose your release period and you will be placed into a course on the OFHS campus.
- OFHS has no control over how quickly you will be placed into your requested virtual course once it has been approved by your counselor. If you have concerns regarding your placement, you must contact the virtual school directly.
- You are solely responsible for the successful completion of any and all virtual courses that you sign up for. **For each virtual school release period you request, you are responsible for completing a course, or segment of a course, by the end of the semester in which you are enrolled.** For example, if you have two release periods during the Fall semester, you must complete two virtual courses or segments by the end of the Fall semester (i.e., before the start of 1<sup>st</sup> Semester Exams).
- Successful completion of your virtual course(s) and/or segment(s) is reviewed at the end of each semester. **You may lose the privilege of having additional release periods if you fail to complete your course(s) and/or segment(s) by the end of the semester in which you are enrolled.**
- In order to determine the graduation status of a Senior student, Spring virtual courses must be completed, with final grades posted online, **BEFORE** the start of 2<sup>nd</sup> Semester **SENIOR** Final Exams.
- All grades, including “WF”s (Withdrawn Failing) and “WP”s (Withdrawn Passing), that are earned through PVS and/or FLVS are automatically reported to OFHS and become part of your official transcript.
- Before committing to a virtual course, please be sure to carefully read all PVS and/or FLVS policies and procedures, including the student agreement, found on **[pcsb.org/Page/8923](https://www.pcsb.org/Page/8923)** and/or **[flvs.net](https://www.flvs.net)**.
- Any questions or concerns regarding the virtual classroom structure, teaching style and/or grading guidelines of the course must be handled directly with PVS and/or FLVS.

***By signing this document, I confirm that I am aware of the expectations and policies regarding release periods as they pertain to enrollment into virtual school courses.***

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Student Name (please print)

\_\_\_\_\_  
1<sup>st</sup> Course Requested    PVS ☐   FLVS ☐   AM ☐   PM ☐

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
2<sup>nd</sup> Course Requested    PVS ☐   FLVS ☐   AM ☐   PM ☐

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
3<sup>rd</sup> Course Requested    PVS ☐   FLVS ☐   AM ☐   PM ☐