

INDEPENDENT CITIZENS REFERENDUM OVERSIGHT COMMITTEE (ICROC)

QUARTERLY MEETING
WEDNESDAY, March 5, 2008
11:00 A.M. – 12:30 P.M.

- I. Call to Order – Mike Mayo
- II. Approval of Minutes for December 5, 2007 Meeting
- III. Overview of Referendum Revenues/Expenditures for the Quarter Ended December 31, 2007 – Fred Matz
- IV. 2007-2008 Referendum Plan – Dr. Harry Brown and Staff
- V. Referendum Communication – Andrea Zahn
- VI. New Business and Committee Discussion
- VII. Set Next Meeting

INDEPENDENT CITIZENS REFERENDUM OVERSIGHT COMMITTEE
WORKSHOP – December 5, 2007

The Independent Citizens Referendum Oversight Committee (ICROC) conducted a meeting on Wednesday, December 5, 2007, at 11:00 a.m., in the Cabinet Conference Room of the Administration Building, 301 4th Street S.W., Largo, Florida.

Members of ICROC Present: Joanne Garrity, League of Women Voters; Denise Hurd, Pinellas County SAC; Mike Mayo, Pinellas Realtor Organization; Mitch Lee, Education Foundation; Mary White, Pinellas County Council PTA. Members Absent: Henry Oliver, COQEBS; David Bliesner, Economic Development Council.

District Representatives Present: Harry Brown, Deputy Superintendent, Curriculum & Operations; Doug Forth, Assistant Superintendent, Budget & Resource Allocation; Fred Matz, Assistant Superintendent, Finance & Business Services; Julie Janssen, Deputy Superintendent, Chief Academic Officer; Lance Johansen, Chief Business Officer, and Ron Stone, Associate Superintendent, Human Resources.

The meeting was called to order by Mr. Mike Mayo, Chairman of ICROC at 11:05 a.m.

It was moved by Ms. White, seconded by Ms. Hurd, and carried with a 5-0 vote to approve the minutes of the September 19, 2007 meeting, as submitted.

Overview of Referendum Revenues/Expenditures for the Quarter Ended September 30, 2007 – Mr. Matz presented an update on the revenues and expenditures of referendum money for the period of 7-1-07–9-30-07. Mr. Matz stated that there was revenue of \$38,081,627 with a carry forward of \$4,350,193 for a total revenue of \$42,431,820. Mr. Matz stated that for 2007-2008 the referendum dollars collected will provide each instructional unit a salary supplement of \$4,147 that includes benefits. A hard copy of the detailed report was presented to each of the ICROC members and accompanies this set of minutes.

Jeanne Reynolds, Supervisor, PreK-12 Performing Arts, reviewed the database being used to manage all referendum requests and expenditures. This tool has been remarkably helpful in soliciting data and tracking information. Performing Arts teachers are requesting referendum funding via this online database. Unencumbered carryover funds will be used to offset expenses related to additional funding requests, as well as supporting the growth in music technology, “music for all” curricula such as guitar, keyboard labs and world drumming curricula, and the string programs. Additionally, funding requests for additional training clinics and conferences will be considered. Mrs. Reynolds provided a hard copy of the narrative and spreadsheet to each of the ICROC members and it accompanies this set of minutes.

Sue Castleman, Supervisor, PreK-12 Visual Arts, began by affirming the database that performing arts and visual arts will be using together to track expenditures across the county. Mrs. Castleman shared that teachers will have until March, 2008 to spend their portion of the art discretionary monies so that it is spent more effectively for what is needed. Art equipment needs (mainly furniture) that do not include technology have been completed and should be in classrooms in January 2008. Art magazines are in the classrooms, and the high school computer labs for five high schools (Largo, Clearwater, Countryside, Dunedin and St. Petersburg) are completed and in schools. The four middle school computer labs (Safety Harbor, Bay Point, Madeira Beach and Thurgood Marshall) are also complete and in schools. Mrs. Castleman will be working over the next few years with our vocational and business education partners to share resources to buy site licenses for high schools for the Adobe Creative Suite 3 program. Each site license will provide 500 licenses. This program will allow print, web, interactive, and mobile design. Mrs. Castleman provided a hard copy of the narrative and spreadsheet to each of the ICROC members and it accompanies this set of minutes.

Pat Lusher, Supervisor, PreK-12, Curriculum and Applications, stated that technology has been able to accomplish in two years what could have taken four years to complete. Each school with a mobile lab is scheduled for a midterm progress report at the end of January 2008 to determine the progress of the project. A checklist is provided prior to each visit and will be the focus of the discussion during the school visits. The two project coordinators are in the process of collecting this data through school visits and an online survey. This information will be collected and analyzed to determine the next level of support for the schools. Mrs. Lusher also reported that data is being collected on the implementation of the Osceola Middle School 1:1 laptop project and that the project is successful and self-sufficient with frequent monitoring from the project coordinator. Mrs. Lusher has recorded several episodes of *Digital Learning* which will air on WPDS Ch. 614. Her first broadcast will air in December 2007 and will be shown on Mondays and Friday's at 6:30 p.m. and Saturdays and Sunday's at 12:00 p.m. The program is on Bright House Networks Ch. 614, Knology Ch. 14 and Verizon Ch. 46. Mrs. Lusher provided a hard copy of the narrative and spreadsheet to each of the ICROC members and it accompanies this set of minutes.

Jana Ham, Supervisor, Elementary Reading and Language Arts, gave an overview of the year 3 expenditures that highlighted support for elementary media centers. Each of the 86 sites received 175 books to reflect the International Reading Association's recommendation that school media centers have 7-10 books per student. Mrs. Ham also report that the extended learning program and intervention materials would provide systematic and explicit instruction for students in grades 2 and 3 and have been identified in state data as essential for student success. The initial phase for classroom library training and materials has been completed for 19 schools, and funds were transferred to those schools. The size and scope of classroom libraries will vary greatly throughout the district. Mrs. Ham provided a hard copy of the narrative and spreadsheet to each of the ICROC members and it accompanies this set of minutes.

Connie Kolosey, Supervisor, Secondary Reading, began by stating that secondary reading has been very busy during this first semester working with teachers who serve our struggling readers and content area teachers working to implement literacy strategies across the curriculum. Once again, the referendum funds have allowed us to provide exciting materials to help motivate our students to become more actively engaged in their learning. To better meet the specific literacy needs of individual schools, each secondary schools will receive a budget which may be spent on a menu of options. The budget amount will vary based on the size of the school and the number of Level 1 and 2 students. The Reading Leadership Teams at each school should meet to assess the school needs and determine how the money should be spent. The \$500 reading endorsement supplements are paid as teachers complete the endorsement. The Endorsement Institute and Book It Reading Camp will continue for the summer of 2008. Course materials and instructors salaries are paid as the courses are presented. Mrs. Kolosey provided a hard copy of the narrative and spreadsheet to each of the ICROC members and it accompanies this set of minutes.

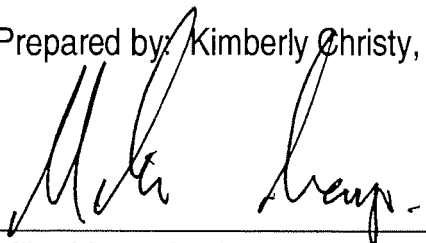
Andrea Zahn, Director, Communications, provided an update on the referendum renewal and awareness campaign. The Political Action Committee is working along with the district in getting information out to the community and is encouraging voters to go to the polls and vote for the referendum. Our focus is providing information about how the funds have been spent through written materials, videos and programs. The communications office has also provided talking points, questions and answers, and other written materials to schools so that they can assist parents and students with any questions they might have. Mrs. Zahn provided a hard copy of her presentation to each of the ICROC members and it accompanies this set of minutes.

ICROC committee members will visit schools January 24, 2008, so that they can see the referendum dollars at work and be able to talk to teachers. All of the committee members felt that this was a great idea and would like to visit schools across the district at all levels.

The next meeting has been scheduled for March 5, 2008, from 11:00 a.m.–12:30 p.m.

An audio recording will be placed on file in the office of the Deputy Superintendent, Curriculum and Operations. There being no other discussion, the ICROC meeting was adjourned at 12:52 p.m. The materials distributed at this meeting are attached to these minutes and, by reference, made a part of this record.

Prepared by: Kimberly Christy, Secretary to the Deputy Superintendent, Curriculum and Operations



Mike Mayo, Chairman

lk/ICROC/12/5/07

3-5-2008

Date

REFERENDUM
Overview of Revenues and Expenditures by Major Object
07/01/07 thru 12/31/07

	Budgeted	Collected		
Revenues	\$38,081,627	\$19,206,161		
Carry Forwards	4,350,193			
Total Available	\$42,431,820	\$19,206,161		
			Committed/ Encumbered	Budget Balance
Expenditures	Budgeted	Expended		
Salary Supplement (2660)				
Salary	\$28,325,299	\$11,122,805		\$17,202,494
Benefits	4,012,666	1,916,374		2,096,292
Total Salary Supplement	\$32,337,965	\$13,039,179		\$19,298,786
Programs				
Visual Arts (2310)				
Salary	67,455	40,640		26,815
Benefits	21,816	10,191		11,625
Purchased Services	150,551	106,731	28,853	14,967
Material & Supplies	548,406	95,096	28,222	425,088
Capital Outlay	938,848	732,505	174,089	32,254
Other Expenses	1,750	709	710	331
Total Visual Arts	\$1,728,826	\$985,872	\$231,874	\$511,080
Music (Performing Arts) (2320)				
Salary	276,621	118,410		158,211
Benefits	62,153	27,891		34,262
Purchased Services	118,624	54,144	16,242	48,238
Material & Supplies	1,456,382	16,775	52,571	1,387,036
Capital Outlay	463,803	292,004	66,906	104,893
Other Expenses	1,270	360		910
Total Music	\$2,378,853	\$509,584	\$135,719	\$1,733,550
Technology (2330)				
Salary	124,453	36,156		88,297
Benefits	37,829	10,474		27,355
Material & Supplies	586,446	14,588		571,858
Capital Outlay	536,347		136,719	399,628
Other Expenses	870,003	242,613	627,390	0
Total Technology	\$2,155,078	\$303,831	\$764,109	\$1,087,138
Reading				
Elementary Reading (2341)				
Salary	6,000	3,978		2,022
Benefits	1,170	697		473
Material & Supplies	433,977		69,333	364,644
Capital Outlay	961,634	23,513	907,836	30,285
Total Elementary Reading	\$1,402,781	\$28,188	\$977,169	\$397,424
Secondary Reading (2342)				
Salary	36,254	32,433		3,821
Benefits	4,400	3,831		569
Purchased Services	9,400		6,800	2,600
Material & Supplies	471,197	52,625	26,005	392,567
Capital Outlay	1,042,112	545,507	368,934	127,671
Total Secondary Reading	\$1,563,363	\$634,396	\$401,739	\$527,228
Library Media (2343)				
Material & Supplies	4,955	3,361		1,594
Capital Outlay	576,196	313,844	254,955	7,397
Total Library Media	\$581,151	\$317,205	\$254,955	\$8,991
Total Reading	\$3,547,295	\$979,789	\$1,633,863	\$933,643
Total Programs	\$9,810,052	\$2,779,076	\$2,765,565	\$4,265,411
Unallocated (2350)	283,803			283,803
Total Programs and Unallocated	\$10,093,855	\$2,779,076	\$2,765,565	\$4,549,214
Grand Total	\$42,431,820	\$15,818,255	\$2,765,565	\$23,848,000

REFERENDUM
Overview of Revenues and Expenditures by Individual Object
07/01/07 thru 12/31/07

Revenues	Budgeted	Collected		
Tax Collections	\$38,081,627	\$19,205,138		
Interest from Tax Collections		1,023		
Total Revenue	\$38,081,627	\$19,206,161		
Carry Forwards	4,350,193			
Total Available	\$42,431,820	\$19,206,161		

Expenditures	Budgeted	Expended	Committed/ Encumbered	Budget Balance
Salary Supplement (2660)				
Salary				
Classroom Teachers	\$27,191,903	\$10,121,368		\$17,070,535
Other Certified Instructional Personnel	1,133,396	1,001,437		131,959
Total Salary	\$28,325,299	\$11,122,805		\$17,202,494
Benefits				
Retirement	2,183,647	1,102,755		1,080,892
Social Security	1,477,480	655,397		822,083
Social Security - Medicare	345,539	153,296		192,243
Other Employee Benefits	6,000	4,926		1,074
Total Benefits	\$4,012,666	\$1,916,374		\$2,096,292
Total Salary Supplement (2660)	\$32,337,965	\$13,039,179		\$19,298,786

Expenditures	Budgeted	Expended	Committed/ Encumbered	Budget Balance
Programs				
<i>Visual Arts (2310)</i>				
Salary				
Classroom Teachers	\$61,860	\$35,250		\$26,610
Substitute Teachers	5,595	5,390		205
Total Salary	<u>\$67,455</u>	<u>\$40,640</u>		<u>\$26,815</u>
Benefits				
Retirement	6,101	2,850		3,251
Social Security	3,840	2,085		1,755
Social Security - Medicare	960	565		395
Cafeteria Plan (Health Care)	10,814	4,640		6,174
Life Insurance	101	51		50
Total Benefits	<u>\$21,816</u>	<u>\$10,191</u>		<u>\$11,625</u>
Purchased Services				
Travel In County	1,000	179		821
Travel Out of County	21,427	20,559		868
Registration	4,500	4,460		40
Repair & Maintenance	48,362	38,373	3,404	6,585
Rentals	31,616	24,515	2,102	4,999
Other Purchased Services	43,646	18,645	23,347	1,654
Total Purchased Services	<u>\$150,551</u>	<u>\$106,731</u>	<u>\$28,853</u>	<u>\$14,967</u>
Material & Supplies				
Supplies	547,799	94,489	28,222	425,088
Central Printing Chargebacks	607	607		0
Total Material & Supplies	<u>\$548,406</u>	<u>\$95,096</u>	<u>\$28,222</u>	<u>\$425,088</u>
Capital Outlay				
Classroom Reference Books	48,939	15,373	6,270	27,296
Non-Capitalized AV Materials	264	147	5	112
Capitalized F.F. & Equipment	95,923	52,508	42,282	1,133
Non-Capitalized F.F. & Equip.	172,355	101,739	68,622	1,994
Capitalized Computer Hardware	495,414	455,897	39,307	210
Non-Capitalized Computer Hardware	52,277	36,320	14,477	1,480
Capitalized Software	29,996	29,996		0
Non-Capitalized Software	43,680	40,525	3,126	29
Total Capital Outlay	<u>\$938,848</u>	<u>\$732,505</u>	<u>\$174,089</u>	<u>\$32,254</u>
Other Expenses				
Miscellaneous Expenses	1,750	709	710	331
Total Visual Arts (2310)	<u>\$1,728,826</u>	<u>\$985,872</u>	<u>\$231,874</u>	<u>\$511,080</u>

Expenditures	Budgeted	Expended	Committed/ Encumbered	Budget Balance
Music (Performing Arts) (2320)				
Salary				
Classroom Teachers	\$247,605	\$114,322		\$133,283
Other Certified Instructional Personnel	10,562	564		9,998
Substitute Teachers	17,390	2,460		14,930
Aides	1,064	1,064		0
Total Salary	\$276,621	\$118,410		\$158,211
Benefits				
Retirement	28,702	10,707		17,995
Social Security	15,201	6,885		8,316
Social Security - Medicare	3,786	1,706		2,080
Cafeteria Plan (Health Care)	13,790	8,146		5,644
Life Insurance	349	307		42
Other Employee Benefits	325	140		185
Total Benefits	\$62,153	\$27,891		\$34,262
Purchased Services				
Travel In County	5,000	546		4,454
Travel Out of County	4,869	1,168		3,701
Registration	280	80		200
Repair & Maintenance	75,156	25,786	11,539	37,831
Other Purchased Services	33,319	26,564	4,703	2,052
Total Purchased Services	\$118,624	\$54,144	\$16,242	\$48,238
Material & Supplies				
Supplies	1,456,382	16,775	52,571	1,387,036
Capital Outlay				
Classroom Reference Books	63	63		0
Non-Capitalized AV Materials	602	81	471	50
Capitalized F.F. & Equipment	83,654	55,771	15,058	12,825
Non-Capitalized F.F. & Equip.	212,825	79,503	43,913	89,409
Capitalized Computer Hardware	135,731	130,668	4,972	91
Non-Capitalized Computer Hardware	6,900	6,039		861
Non-Capitalized Software	24,028	19,879	2,492	1,657
Total Capital Outlay	\$463,803	\$292,004	\$66,906	\$104,893
Other Expenses				
Dues and Fees	1,270	360		910
Total Music (Performing Arts) (2320)	\$2,378,853	\$509,584	\$135,719	\$1,733,550

Expenditures	Budgeted	Expended	Committed/ Encumbered	Budget Balance
Technology (2330)				
Salary				
Classroom Teachers	\$1,764	\$1,764		\$0
Other Certified Instructional Personnel	122,689	34,392		88,297
Total Salary	\$124,453	\$36,156		\$88,297
Benefits				
Retirement	12,146	3,449		8,697
Social Security	7,716	2,175		5,541
Social Security - Medicare	1,805	509		1,296
Cafeteria Plan (Health Care)	15,962	4,273		11,689
Life Insurance	200	68		132
Total Benefits	\$37,829	\$10,474		\$27,355
Supplies	586,446	14,588		571,858
Capital Outlay				
Capitalized F.F. & Equipment	1,400		1,400	0
Non-Capitalized F.F. & Equip.	3,761		600	3,161
Capitalized Computer Hardware	396,467			396,467
Capitalized Software	134,719		134,719	0
Total Capital Outlay	\$536,347	\$0	\$136,719	\$399,628
Other Expenses				
Redemption of Principal	\$771,122	\$212,338	558,784	0
Interest	\$98,881	\$30,275	68,606	0
Total Other	\$870,003	\$242,613	\$627,390	\$0
Total Technology (2330)	\$2,155,078	\$303,831	\$764,109	\$1,087,138

Expenditures	Budgeted	Expended	Committed/ Encumbered	Budget Balance
Reading				
Elementary Reading (2341)				
Salary				
Other Certified Instructional Personnel	\$6,000	\$3,978		\$2,022
Benefits				
Retirement	591	392		199
Social Security	372	247		125
Social Security - Medicare	87	58		29
Worker's Compensation	120			120
Total Benefits	\$1,170	\$697		\$473
Material & Supplies				
Supplies	433,977		69,333	364,644
Capital Outlay				
Classroom Reference Books	960,698	23,513	906,900	30,285
Non-Capitalized AV Materials	121		121	0
Non-Capitalized Software	815		815	0
Total Capital Outlay	\$961,634	\$23,513	\$907,836	\$30,285
Total Elementary Reading (2341)	\$1,402,781	\$28,188	\$977,169	\$397,424
Secondary Reading (2342)				
Salary				
Classroom Teachers	19,420	19,420		0
Other Certified Instructional Personnel	16,834	13,013		3,821
Total Salary	\$36,254	\$32,433		\$3,821
Benefits				
Retirement	1,648	1,350		298
Social Security	2,230	2,011		219
Social Security - Medicare	522	470		52
Total Benefits	\$4,400	\$3,831		\$569
Purchased Services				
Other Purchased Services	9,400		6,800	2,600
Material & Supplies				
Supplies	450,321	35,187	26,005	389,129
Central Printing Chargebacks	20,874	17,438		3,436
Periodicals	2			2
Total Material & Supplies	\$471,197	\$52,625	\$26,005	\$392,567
Capital Outlay				
Library Books	5,698		5,698	0
Online Information Resources	47,898	3,116	38,752	6,030
Classroom Reference Books	816,372	463,256	234,353	118,763
Non-Capitalized AV Materials	22,037	21,257	606	174
Non-Capitalized F.F. & Equip.	10,635	3,550	4,391	2,694
Capitalized Computer Hardware	1,245	1,245		0
Non-Capitalized Computer Hardware	475	118	353	4
Capitalized Software	126,803	45,000	81,803	0
Non-Capitalized Software	10,949	7,965	2,978	6
Total Capital Outlay	\$1,042,112	\$545,507	\$368,934	\$127,671
Total Secondary Reading (2342)	\$1,563,363	\$634,396	\$401,739	\$527,228

Expenditures	Budgeted	Expended	Committed/ Encumbered	Budget Balance
Library Media (2343)				
Material & Supplies				
Supplies	4,156	2,650		1,506
Central Printing Chargebacks	799	711		88
Total Material & Supplies	<u>\$4,955</u>	<u>\$3,361</u>	\$0	<u>\$1,594</u>
Capital Outlay				
Library Books	534,952	273,633	254,955	6,364
Online Information Resources	4,400	4,400		0
Non-Capitalized F.F. & Equip.	36,844	35,811		1,033
Total Capital Outlay	<u>\$576,196</u>	<u>\$313,844</u>	<u>\$254,955</u>	<u>\$7,397</u>
Total Library Media (2343)	<u>\$581,151</u>	<u>\$317,205</u>	<u>\$254,955</u>	<u>\$8,991</u>
Total Reading	<u>\$3,547,295</u>	<u>\$979,789</u>	<u>\$1,633,863</u>	<u>\$933,643</u>
Total Programs	\$9,810,052	\$2,779,076	\$2,765,565	\$4,265,411
Unallocated (2350)	283,803			283,803
Total Programs and Unallocated (23XX)	<u>\$10,093,855</u>	<u>\$2,779,076</u>	<u>\$2,765,565</u>	<u>\$4,549,214</u>
Grand Total Salary Supplement, Programs & Unallocated	<u>\$42,431,820</u>	<u>\$15,818,255</u>	<u>\$2,765,565</u>	<u>\$23,848,000</u>

2007-2008 Elementary Reading Referendum Budget

as of 2/29/2008

Account Number	Account Title	YTD Budget	YTD Actual	Remaining Budget \$	Remaining Budget %	Plans to Spend By/For
5100	Online Training					
O611	9/17/07 Budget Adjustment - Move funds to Supplies	\$4,515.05	(\$4,515.05)	\$0.00		
5100	Materials/Supplies	\$1,523,265.08				
	8/06/07 Allocate elementary portion of 2006 CWFD	\$200,000.00				
	Total Allocation	\$1,723,265.08				
O510	7/31/07 Budget Adjustment		(\$0.08)	(\$0.08)		
O510	8/06/07 Transfer to Library for Media Centers	\$325,000.00	(\$325,000.00)	\$0.00		
	Classroom Library Allocation	\$950,000.00	(\$188,988.19)			
O510	9/13/07 Classroom Libraries - 19 schools		(\$753,039.90)			
	10/19/07 Transfer to Schools (Libraries-Allocation per student)		(\$7,170.00)	\$801.91		
	10/15/07 Transfer to Needed Object Codes-Training		\$4,515.05	\$4,515.05		
O510	9/17/07 Budget Adjustment - funds from 0611		(\$267,000.00)	\$1,265.08		
O510	11/26/07 Transfer to Schools for Intervention Materials	\$268,265.08	(\$267,000.00)	\$1,265.08		
O510	Running Record Assessment Books for 1st Grade	\$100,000.00	\$0.00	\$100,000.00		review with committees March 2008
O510	Funds transferred to Secondary Reading for Endorsement	\$80,000.00	(\$80,000.00)	\$0.00		
O510	Return Unspent \$ from Library & Intervention Allocations		\$47,025.79	\$47,025.79		
	Balance Remaining			\$153,607.75	8.91%	
5100	Printing	\$0.00				
O511			\$0.00			
O511			\$0.00			
O511			\$0.00			
	Balance Remaining			\$0.00		
6300	Library Training	\$6,000.00				
O130	Contracted Services through 10/26/07		(\$546.00)			
O130	Contracted Services through 11/09/07		(\$780.00)			
O130	Contracted Services through 12/07/07		(\$312.00)			
O130	Contracted Services through 12/21/07		(\$2,340.00)			
O130	Contracted Services through 02/01/08		(\$234.00)			
	Balance Remaining			\$1,788.00	29.80%	
6300	Library Training Fringe/Taxes	\$1,170.00				
O210	Retirement for Contracted Services	\$591.00	(\$414.86)	\$176.14		
O220	Social Security for Contracted Services	\$372.00	(\$261.12)	\$110.88		
O221	SS/Medicare for Contracted Services	\$87.00	(\$61.04)	\$25.96		
O240		\$120.00	\$0.00	\$120.00		
	Balance Remaining			\$432.98	37.01%	
TOTAL		\$1,734,950.13	(\$1,579,121.40)	\$155,828.73	8.98%	

(Note: May need some returned to reconcile actual invoices)

Year 3 Expenditures

Support for Elementary Media Centers \$325,000.00
(funds transferred to Bonnie Kelley in Media Services)

- 175 Books/Approximately \$21.50 Per Book
- 86 Elementary Sites/Centers
- International Reading Association recommends that school media centers have 7-10 books per student.
- Media budget falls short of providing sufficient books to cover the wide variety of levels and genres needed to meet the above goal.
- Loss of books occurs each year due to normal wear and tear.
- This expenditure would last for the life of the referendum.

Extended Learning Program/Intervention Materials \$268,265.08

- Intervention materials for struggling students
- Extended Learning materials and instruction are not consistent throughout the district.
- Schools have widely varying levels of program materials.
- Systematic and explicit instruction for students in grades 2 and 3 has been identified in state data as essential for student success.
- All elementary schools have placed orders with allocated funds.
- Any unspent allocations have been returned to the general fund.

Classroom Library Training and Materials \$950,000.00

- Completed the initial phase of classroom library purchases for 19 schools.
- Purchased classroom libraries for new units.
- Since research details the importance of having a well stocked classroom library, each school was given an allocation per capita to provide additional titles at varied levels, i.e. just right books for each child.
- Extensive training in the design and implementation of an effective classroom library was provided.
- Any unspent allocations were returned to the general fund.

Running Record Assessment Books for 1st Grades \$100,000.00
(Committee is reviewing various materials available)

- Two Year Phase In - First Grade
- 86 Schools/One set per 1st grade teacher
- Teachers' PIAP Review Committee and the Elementary Reading Referendum Advisory Committee strongly encourages the use of a running record assessment.
- Schools do not have quality books to use as cold reads for the running record assessments.
- Assessment materials suggested provides a comprehension check along with running record information.
- Staff development is a necessary for the successful implementation.
- Training has occurred on a system developed by Fountas and Pinnell. Several teachers have used the kit and given feedback. One kit will be placed in each elementary school.
- We are now looking at alternative running record kits and sets of books to provide information for all first grade teachers.

Reading Endorsement Training \$80,000.00
(funds transferred to Secondary Reading)

- Provides extensive training for teachers in four key areas of reading; Foundations of Language and Cognition, Research Based Practices, Assessment, and Differentiated Instruction using a variety of delivery modes and hands on practice.
- Required for secondary reading teachers.
- Highly recommended for elementary reading teachers.

Initial Allocation: \$1,523,265.08
Additional Allocation: \$200,000.00
Total Allocation: \$1,723,265.08

2007-2008 Secondary Reading Referendum Budget

Account Number	Account Title	YTD Budget	YTD Actual	Remaining Budget \$	Remaining Budget %	Spending Deadline	Plans to Spend By/For
5100	Materials/Supplies			\$ -	#DIV/0!		
0510				\$ -			
0310	Professional/Technical Service			\$ -	#DIV/0!		
0600	Capital Outlay	\$ 1,645,564.10	\$ 1,314,126.24	\$ 331,437.90	20.14%		
0611	The Big Read Support - Classroom libraries	\$ 18,482.40	\$ 18,482.40	\$ -			
	Reading/Writing Connection materials	\$ 280,713.25	\$ 215,150.35	\$ 65,562.90			30-Apr-08
	High School Reading Programs	\$ 46,455.58	\$ 46,455.58	\$ -			
	Library Media Services	\$ 244,400.00	\$ 244,400.00	\$ -			
	MySkills Tutor renewals for 10 HS	\$ 31,136.00	\$ 31,136.00	\$ -			
	Content Reading Professional Development	\$ 50,000.00	\$ 50,000.00	\$ -			
	Secondary Science Classrooms	\$ 40,000.00	\$ 28,588.94	\$ 11,411.06			30-Apr-08
	Health magazine	\$ 26,125.20	\$ 26,125.20	\$ -			
	DOP 8.5	\$ 31,218.07	\$ 31,218.07	\$ -			
	RE Institute/Book It	\$ 50,000.00	\$ 15,000.00	\$ 35,000.00			30-Jun-08
	08-09 Reading Class Adoption Enhancement	\$ 162,028.90	\$ -	\$ 162,028.90			30-Jun-08
	rBooks	\$ 53,046.39	\$ 53,046.39	\$ -			
	Day Books	\$ 70,995.31	\$ 70,995.31	\$ -			
	Classroom magazines (Newsweek & Action)	\$ 45,822.80	\$ 45,822.80	\$ -			
	RLT Selection Menus	\$ 350,000.00	\$ 292,565.00	\$ 57,435.00			30-Apr-08
	Extra Content CD's Read 180 HS	\$ 67,183.20	\$ 67,183.20	\$ -			
	Novels 11th and 12th grades	\$ 33,264.95	\$ 33,264.95	\$ -			
	Classroom libraries 11th & 12th	\$ 44,692.05	\$ 44,692.05	\$ -			

0120	Salaries	\$ 117,800.00	\$ 18,888.01	\$ 98,911.99	83.97%		
	RE Supplement	\$ 117,800.00	\$ 18,888.01	\$ 98,911.99			30-Jun-08
				\$ -			
				\$ -			

TOTAL \$1,763,364.10 \$ 430,349.89 24.41%

2007-2008 Secondary Reading and Language Arts Expenditures
March 5, 2008 Update

Secondary Reading continues to focus on providing engaging, high-interest instruction in both reading intervention classes and content area classes. This focus requires on-going professional development and relevant texts. The following is an update on our expenditures since December 2007.

School wide/Content Area Reading Support

On-going Project CRISS Level 1 trainings
Project CRISS lesson planning training
High interest reading materials for secondary science classes
The Reading/Writing Connection – materials to support writing achievement
Professional development materials for reading in the content areas

Reading Class Materials

Planned purchases have been made for this year, however, orders will be placed in the spring to be sure that materials are in place for the start of the 08-09 school year.

Reading Leadership Team Selection Menu

Schools are finalizing purchases and training as outlined by their site-based reading leadership teams. School decisions included technology, classroom libraries, magazines, and professional development.

Library Media

Funds were distributed to the department of library and media services as planned.

Professional Development

The \$500 reading endorsement supplements are paid as teachers complete the endorsement. The Endorsement Institute and Book It Reading Camp will continue for the summer of 2008. Course materials and instructors salaries are paid as the courses are presented.

Looking Ahead...

Secondary Reading referendum funds will continue to support the needs of individual schools and teachers, through the site-based decision process used this year. In order to implement the ambitious goals of our K -12 Reading Plan, supplemental materials for the reading classes, reading endorsement support, and content area literacy support through materials and professional development will continue.

Visual Arts Referendum Report–February 25, 2008

Description	Budget	Committed	Expended	Status
Art Discretionary Budget Assistance Elementary \$2 per student, Middle \$3 per student, High \$5 per student	\$180,000	\$53,230.00	\$127,245.70	Schools are spending, deadline 3/21/2008
Art Equipment Needs (not technology) Per school based on needs assessment survey	\$140,000*		\$155,688.94	Orders completed and in schools
Art Classroom Libraries \$300 per art classroom	\$50,000		\$44,945.67	Schools completed spending 2/1/2008
Art Magazines-Scholastic Art All middle and high art students	\$27,000		\$24,437.11	Orders completed and in schools
Art Teacher Technology Package ArtTIP-50 teachers \$3,000 ArtTIP-Intermediate-25 teachers \$2,000 Advanced Art Technology Implementation-25 teachers \$2000 Computer Graphics-15 teachers \$1000	\$265,000	\$110,000.00	\$53,462.00	Ongoing through 07/08 school year to meet training schedules
High School Computer Labs-Largo, Clearwater, Countryside, Dunedin and St. Petersburg-5 schools @ \$90,000.00	\$450,000		\$472,535.00	Orders completed and in schools and been used
Middle School Computer Labs-Safety Harbor Middle, Bay Point Middle, Madeira Beach Middle, and Thurgood Marshall Middle 4 schools @ \$50,000	\$200,000		\$198,198.04	Orders completed and in schools and been used
Art Field Trips to local Art Museums and Galleries- For all schools and teachers Moving Art Mobile to Elementary Schools	\$55,000*	\$12,591.00	\$21,664.00	Ongoing through 07/08 school year
Teacher Training and Support Personnel to support technology and training	\$95,000	\$23,959.04	\$59,640.94	07/08 school year
CRISS for Art Training, Curriculum Support for New Teachers, Technology Training, Conference Attendance	\$61,265*		\$62,241.34	Ongoing through 07/08 school year
Budget Total (actual) * budget adjusted for actual	\$1,523,265			
Carryover Encumbered Carryover from 06-07	\$70,183.65 \$135,309.50		\$135,309.50	
TOTAL	\$1,728,758.10	\$202,655.04	\$1,365,618.10	\$ 160,484.96 Budget Balance

Rationale

Art Discretionary Budget Assistance

- Art discretionary budgets have not kept up with rising costs of materials and art teachers continue to spend personal money for supplies.

Art Equipment

- Art does not have a capitol outlay budget for replacement of equipment and furniture. This money provides furniture and art equipment to safely deliver visual art programs.

Art Classroom Libraries

- Provide funds for art libraries in art classrooms to further support reading in the content area

Art Magazines

- Scholastic Art Magazines for all middle and high school students to provide reading in the content area.

Art Teacher Technology Package -ArtTIP training for art teachers

- Provide lap top, digital camera, color printer and LCD projector
- Train art teachers in use of technology to meet the needs of students and programs
- Use of new digital version of elementary and middle school art textbooks (07-08).

High & Middle School Computer Labs

- Provide computer labs for Computer Graphics and Photography courses along with integrating into middle and high school visual art courses.

Art Field Trips

- Provide field trips to all museums and galleries that cover student and school expenses.
- Provide art mobiles for elementary schools

Teacher Training and Support

- Teacher on Assignment to provide technology support and training
- Curriculum and new teacher training/mentoring
- Professional conference attendance.

Referendum Report 2007-2008 Performing Arts

Account	Sub Account	Budget	Expended	Total Expended
<u>Elementary</u>				<u>\$184,379.37</u>
	Elementary Grant	\$140,000.00	\$169,423.37	
	Training	\$30,000.00	\$14,956.00	
<u>Performing Arts</u>				<u>\$324,395.18</u>
	Equipment	\$225,000.00	\$188,852.46	
	Music Lab	\$50,000.00	\$41,395.00	
	Personnel	\$68,500.00	\$63,831.35	
	Software	\$15,000.00	\$22,555.29	
	Training	\$20,000.00	\$7,761.08	
<u>School Community</u>				<u>\$2,100.00</u>
	Artists in Residence	\$7,500.00	\$2,100.00	
	Intergenerational Ens.	\$10,000.00		
	Student Lessons	\$20,000.00		
	Summer Camps	\$10,000.00		
<u>Secondary Equity</u>				<u>\$343,194.66</u>
	Auditorium Upgrades	\$150,000.00		
	Auxiliary Personnel	\$16,000.00	\$16,000.00	
	Band Grant		\$5,852.16	
	Choral Grant	\$80,000.00	\$44,854.54	
	Drama Grant	\$20,000.00	\$17,007.50	
	Instrument Repair	\$80,000.00	\$49,704.00	
	Personnel	\$70,000.00	\$85,241.80	
	Training	\$20,000.00	\$22,627.12	
	Uniforms	\$139,927.00	\$101,907.54	
<u>Strings</u>				<u>\$308,810.37</u>
	Instruments and Supplies	\$200,000.00	\$89,746.87	
	Personnel	\$361,000.00	\$210,846.50	
	Rental Fee Reimbursement		\$5,473.00	
	Training	\$10,000.00	\$2,744.00	
Grand Total Expended:				<u>\$1,162,879.58</u>

Performing Arts Expenditures Year 3

March 5, 2008 Report

Database:

The database continues to be a valuable tool for this office.

String Program – Teachers, instruments and equipment are in place at 18 elementary schools, 8 middle schools and 8 high schools. Funds are supporting instruments and staff. The Florida Orchestra Music Performance Assessment was held Feb. 28th at Dunedin High School involving 12 secondary string programs.

Secondary Equity Support - Funding for various programs. This funding is intended to “level the playing field” across the district by providing more equitable funding for equipment and supplies. The bulk of the funds have been distributed to schools for specific requests.

- **Instructional Support** – Funds have been allocated to schools for marching band support, accompanists and choreographers.
- **Auditorium Upgrades** – We have continued to work with district personnel developing the process for evaluating auditoriums. This has been a slower process than we had anticipated since so many people are involved. It is still our intention to purchase equipment by the end of this fiscal year.
- **Band Uniforms** – Funds have been allocated. There are remaining funds in this account. We will analyze our needs to determine how best to use these funds in the 08-09 school year and beyond.
- **Instrument Repair/Transportation** - Instrument Rental Funds are out in schools and being spent as needed on repair throughout the year. Transportation and assessment fee funding for FSMA sanctioned music performance assessments will be spent throughout the remainder of the school year.
- **Music/Drama/Dance Support** - Grants have all been processed. Funds are out in schools.

Performing Arts Technology – MusicTip Equipment has been ordered. Teachers have been selected for this summer training. Training will be held June 9 -19 for Music Tip 1 and June 23 – 26 for advanced Music Tip. A second MIE Music Lab has been ordered for Bardmoor Elementary School. Additional software has been ordered.

Elementary Equipment – Funds were distributed to schools by December 2007. The deadline has passed for spending these funds. Any unused funds will be redistributed to other schools prior to the end of the school year.

School and Community Support

- Successful VoicExperience Program was presented in August.
- Private/group lesson task force continues to meet. Initial decision was made regarding program roll out. Pilot programs will be in schools in spring '08.
- Initial plans are underway for the 2nd annual intergenerational summer music ensemble.

Performing Arts ICROC March Report (Continued)

Carryover: Unencumbered carryover funds will be used to offset expenses related to additional funding requests, as well as supporting the growth in music technology, “music for all” curricula such as guitar, keyboard labs and world drumming curricula and large equipment purchases such as lockers, music library systems and risers. Additionally, funding requests for additional training clinics and conferences will be considered.

**Technology Referendum Project Update
March 5, 2008**

Description	Budget	Committed/ Encumbered	Expended	Timeline
Personnel 2 Project managers/trainers- cost of an 2 instructional positions including fringe and benefits	\$180,000.00	\$133,370.00	\$46,630.00	2007-2008 school year
Osceola Middle School 1:1 Laptop Project 3 rd lease installment for year 1 leases.	\$183,971.77		\$183,971.77	7/27/07
Osceola Middle School 1:1 laptop Project 2 nd lease installment for year 2 leases	\$171,576.60	\$171,576.60		5/1/08
Osceola Middle School 1:1 Laptop Project Start –up costs for a 3 year leases for teachers and new 6 th grade students (2008-2009) student workstations. Purchase carts, software and professional Development	\$284,691.74	\$284,691.74		6/1/08
23 Middle School Mobile Labs and 45 Elementary school mobile labs2 nd lease installment	\$359,392.16		\$357,469.73	9/29/07
3 ESE Middle school Mobile Labs and 18 Elementary School Mobile labs2 nd lease installment	\$126,395.33	\$126,395.33		5/1/ 2008
2 Apple Elementary school labs 2 nd leases installment	\$16,589.74	\$16,589.74		5/1/08
Destination Success Curriculum Software MS Purchase	\$134,719.00		\$134,719.00	1/31/08
19 remaining elementary school mobile labs that include cart, access point, projector, lease agreement for 16 student laptops.	\$399,000.00 purchase price \$136,000.00 lease price	\$136,000.00		3/15/08
Carryover for year 4 to cover lease obligations	\$38,517.40	\$152,130.39		
TOTAL	\$1,743,545.00	\$1,020,753.80	\$722,790.50	

Rationale:

Project Coordinators

- 2 teachers as project coordinators to provide support and training for implementation of labs in all elementary, middle and high schools.
- Persons responsible for data collection on progress monitoring of the mobile lab project and Osceola Middle school 1:1 project. These project coordinators have completed their mid term progress report.

Existing Lease Payments

- Must be made in a timely manner according to contract.

Technology Referendum Project Update

March 5, 2008

- Additional allocations spent according to ICROC recommendations.

District Referendum Technology Committee

This committee meets quarterly to review the proposed budget, make adjustments and recommend future projects. The committee has met in September, November and February of this school year. Future referendum project planning is underway with this committee collecting input from schools and classrooms through out the district. In an effort to spend all funds allocated through the rollover of additional funds the committee recommended a middle school project for math software for schools needing extra resources in math. A project using the Destination Success program for math has been implemented in seven schools. All middle schools were given the opportunity to submit an implementation plan. Seven schools already had the application and eight schools indicated they have other resources for these struggling students.

As a result of the referendum being renewed beyond the 2009 school year this committee has recommended that we consider leasing the final nineteen elementary schools receiving mobile labs rather than purchasing them as originally budgeted. By leasing we are able to meet contractual obligations beyond the 2008-2009 school year and begin adding more mobile labs to lower the ratio of students to computers in the schools. The high schools were chosen first because of the age of their referendum mobile labs. These labs are now three years old and were purchased before leasing was available and will not have the opportunity to be refreshed in our refresh program being implemented with the middle and elementary school referendum mobile labs. Several new software programs are available in the high schools and the referendum provides additional hardware for students to access these applications. Beyond the first four referendum years additional technology recommendations based on input received from all stakeholders will determine future projects.

Mid Term Progress Report

Wireless Mobile Labs

There are currently 63 elementary, 23 middle and 17 high school referendum mobile labs in various classroom settings across the district. In three of our Exceptional Education centers we have mobile labs at all three levels for students. All of these labs are being implemented in the schools in a variety of models according to each school's needs. Some labs are available for check out for all teachers in all grade levels. Some schools have located labs in various grade levels for specific content areas. At other schools this lab is housed in the media center allowing a co-teaching model with the Media Specialist. Many schools are using this lab for students who are in need of more skill and practice in reading and math.

In addition the labs are being used during the school day by students and also used for teacher training beyond the school day. There is a variety of software and resources used in these labs as well as district software such as Destination Success reading and math, FCAT Explorer, MetaMetrics writing software and Microsoft Office applications. Each school has submitted a mid term progress report on the impact the mobile lab has had at the school. Many schools report anecdotal data such as a decrease in discipline interruptions when using the mobile lab. Students are more focused and are completing class assignments and remaining on task for longer periods of time when using the laptops. Teachers report having more resources for their lesson plans and find the laptops a necessary tool for providing different methods of delivering their curriculum.

Technology Referendum Project Update
March 5, 2008

Osceola Middle School 1:1

The laptops are being used by all sixth and seventh grade students and teachers. Both groups are becoming more confident with the technology, teachers are using richer internet resources in their lesson plans to develop higher level thinking skills as observed by classroom walk throughs. The school is managing the technical support with their staff at the school and district staff is consulted on an as needed basis. School leadership is in the process of developing training for the summer. Teachers in all three grade levels have requested additional professional development. There will be three different weeks of training offered during June and July using the Osceola staff as trainers.

Destination Success Middle School Math Project

The district technology referendum committee approved the purchase of Houghton Mifflin's Destination Success math software. The committee requested that all middle schools have the opportunity to submit an implementation plan for using this software. This program is available to student in grades sixth through eighth and is not only used in the classroom but available to students 24/7. There were seven schools that submitted plans and each school sent a team of three to five teachers for professional development. This training was for two days using Destination Success and provided by the referendum project coordinator and the vendor. The project coordinator will support the teachers in the classroom, monitor usage reports, collect data and support the schools in implementation plan.