

PINELLAS COUNTY SCHOOL BOARD
FLORIDA

PCSB: 2316
Instructional

FLSA: Exempt

TEACHER, MIDDLE SCHOOL

MAJOR FUNCTION:

Instructional position responsible for the educational leadership of students in a group or class in a middle school. The educational leader is expected to understand and demonstrate the use of the Curriculum, Instruction, Assessment, and Improvement (CIAI) model to maximize educational achievement for all students; work collaboratively to ensure a working a learning climate for all students that is safe, secure, and respectful of diversity; and use a Baldrige based system to effectively and efficiently organize and manage the classroom to maximize highest student achievement.

DUTIES AND RESPONSIBILITIES:

- Understands central concepts, tools of inquiry, and structure of the discipline(s) taught and makes the subject matter meaningful to students
- Develops a culture of openness, fairness, mutual respect, support, and inquiry.
- Engages every student in middle school grade level appropriate learning experiences that promote performance.
- Listens and interacts effectively with students, parents, colleagues, and community members, respecting diverse perspectives.
- Demonstrates respect for students, colleagues, administrators, and parents.
- Models and reinforces self-discipline and responsibility.
- Works effectively with school colleagues, parents, and the community to support students' learning and well-being.
- Provides professional leadership to establish a culture conducive to learning and student diversity, involves students in the development of a mission and goals that support the School Improvement Plan and guide classroom decisions, and uses data for continual improvement.
- Utilizes student information systems to plan instruction and ensure that every student master's essential knowledge and skills as outlined in the Sunshine State Standards (SSS), Pinellas County Schools Student Expectations (PCSSE), and course descriptions.
- Develops and implements a strategic planning system including course, unit and lesson plans.
- Provides opportunities for students to demonstrate appropriate middle school progress toward graduation expectations: knowledgeable, lifelong learner; responsible individual; effective communicator; problem solver; collaborative team worker, and self-directed learner.
- Understands customer expectations of the state, district, school, and next grade level and maintains positive customer relations following Board Policy.
- Provides students and parents with timely data for improvement in student achievement.
- Collects, aggregates, maintains and monitors customer satisfaction data to help improve learning.
- Uses formal and informal assessment strategies to determine whether students have achieved high standards and modifies instructional strategies as needed to maximize achievement.
- Systematically obtains information and analyzes classroom results by using Plan Do Study (PDSA) process to research, evaluate, design and deliver coaching for student learning, monitors and communicates trend, benchmark and comparison data about learning.
- Understands how middle school students learn and provides learning opportunities that support intellectual, social, and personal development of diverse learners.

TEACHER, MIDDLE SCHOOL

DUTIES AND RESPONSIBILITIES (Continued):

- Develops a climate and culture of openness, fairness, mutual respect, support and inquiry.
- Establishes and maintains a safe and secure classroom environment.
- Manages student misconduct promptly and resolves conflict and crises effectively.
- Promotes independent and collaborative work ethic.
- Develops and manages human resources within the classroom by maintaining a professional development plan and engaging in professional development activities, recognizing students and parents for contributions to goal achievement.
- Uses teaching and learning strategies that reflect each student's culture, learning styles, special needs, and socioeconomic background.
- Seeks resources necessary to achieve classroom and school goals, such as; course materials that match the reading level of students.
- Uses classroom processes that support effective teaching and learning to promote high student achievement, designing lessons to promote all students engaged in learning all the time through such strategies as active learning, hands-on application, and teacher-student and student-student conversations about the learning.
- Uses appropriate technology in teaching and learning processes.
- Develops and manages instructional and operational processes with the students to create a high performing classroom learning system.
- Demonstrates positive classroom results and trends.
- Performs other related duties as required.

MINIMUM QUALIFICATIONS:

Bachelor's degree from a fully accredited college or university. Possession of, or eligibility for, a Florida teaching certificate for the level and subject area to be taught.

ISSUED: 5/03; FORMAT REVISED: 9/04 LMCK; REVISED FORMAT: 2/27/06 LMCK.

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

TEACHER, MIDDLE SCHOOL

<u>WORKING CONDITIONS & PHYSICAL EFFORT:</u>	Seldom Or Never	Monthly	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds	X				
3. Lift objects weighing 51 to 100 pounds	X				
4. Lift objects weighing more than 100 pounds	X				
5. Carry objects weighing up to 20 pounds				X	
6. Carry objects weighing 21 to 50 pounds	X				
7. Carry objects weighing 51 to 100 pounds	X				
8. Carry objects weighing 100 pounds or more	X				
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time				X	
11. Standing for more than two hours at a time	X				
12. Stooping and bending				X	
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors			X		
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects			X		
19. Proofreading and checking documents for accuracy					X
20. Using a keyboard to enter and transform words or data					X
21. Using a video display terminal					X
22. Working in a normal office environment with few physical discomforts				X	
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions		X			
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions	X				
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls	X				
26. Operating automobile, vehicle, or van	X				
27. Other physical, mental or visual ability required by the job	X				

Teacher, Middle School - INS