

Home School Agreement

The student's home school must agree to allow the student the freedom to participate in the Executive Internship Program providing regular academic obligations are met. The home school shall commit to the program with the following guidelines:

- **Liaison:** The home school will maintain at least one professional liaison to act as the Executive Internship Program contact for the EIP coordinators and other participants.
- **Scheduling:** The home school will provide, in the master schedule, the flexibility for qualified students to participate in the internship program.
- **Communication:** The school contact person will maintain communication with the coordinator regarding necessary paperwork, student information and guidance, and scheduling changes. Cooperation between the school liaison and coordinators will be maintained to ensure a positive and quality experience for student interns.
- **Campus Access:** The home school will allow the coordinators to enter the campus for yearly or semester recruitment seminars with qualified students. The school will also allow the coordinators to participate in events which would help to promote the Executive Internship Program.