

Pinellas County Schools

PAYROLL

CALENDARS

2019-20



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**PINELLAS COUNTY SCHOOLS
PAYROLL CALENDAR 2019-2020**

INSTRUCTIONAL/ADMINISTRATIVE/PROFESSIONAL/TECHNICAL/SUPERVISORY

RUN NUMBER	PAY PERIOD FROM TO	PAY DATE	← PAY TYPES & MONTHS TO WORK →							APPROVAL DUE IN SYSTEM
			(27, 37, 47) 12	(26, 38, P6) 11.5 (A)	(35, 36, 45) 11	(33, 34) 10.5	(23, 29, P3) 10	(43) 10	(SP) on-site subs	
Fiscal Year Start Date -			07/01/19	07/01/19	07/22/19	07/29/19	08/05/19	08/05/19	08/14/19	
020	07/01 07/12 07/19		9 *	9 *						07/15
040	07/13 07/26 08/02		10	5 (A)	5 *					07/29
060	07/27 08/09 08/16		10	6 (A)	10	10 *	5 *	5 *		08/12
080	08/10 08/23 08/30 **		10	10	10	10	10	10	8	08/26
100	08/24 09/06 09/13		10	10	10	10	10	10	9	09/09
120	09/07 09/20 09/27		10	10	10	10	10	10	10	09/23
140	09/21 10/04 10/11		10	10	10	10	10	10	10	10/07
160	10/05 10/18 10/25		10	10	10	10	10	10	9	10/21
180	10/19 11/01 11/08		10	10	10	10	10	10	10	11/04
200	11/02 11/15 11/22		10	10	10	10	10	10	10	11/18
220	11/16 11/29 12/06		8	6	6	6	6	6	5	12/02
240	11/30 12/13 12/20		10	10	10	10	10	10	10	12/16
260	12/14 12/27 01/03/20		7	7	7	7	7	7	5	12/20 (B)
280	12/28 01/10 01/17		5	5	5	5	5	5	4	01/13
300	01/11 01/24 01/31		10	9	9	9	9	9	9	01/27
320	01/25 02/07 02/14		10	10	10	10	10	10	10	02/10
340	02/08 02/21 02/28		10	10	10	10	10	9	9	02/24
360	02/22 03/06 03/13		10	10	10	10	10	10	10	03/09
380	03/07 03/20 03/27		6	6	6	6	6	6	5	03/23
400	03/21 04/03 04/10		10	10	10	10	10	10	9	04/06
420	04/04 04/17 04/24		10	10	10	9	9	9	9	04/20
440	04/18 05/01 05/08		10	10	10	10	10	10	10	05/04
460	05/02 05/15 05/22 **		10	10	10	10	10	10	10	05/18
480	05/16 05/29 06/05		10	10	10	10	10	10	9	06/01
500	05/30 06/12 06/19		10	10	10 (C)	4 (C)	1 (C)			06/15
520	06/13 06/26 07/03		10	10						06/25 (B)
540	06/27 06/30 07/17		2	2						06/30 (B)
Fiscal Year End Date -			06/30/20	06/30/20	06/12/20	06/04/20	06/01/20	05/29/20	05/29/20	
EQUALIZED DAYS			247	235	218	206	198	196	180	
PAID HOLIDAYS	JUL 4		1	1						
SEPT 2	NOV 25, 26			2	2	2	2	2		
NOV 28	NOV 27, 29		2	2	2	2	2	2		
DEC 26	DEC 23 - JAN 3		8	8	8	8	8	8		
DEC 27	JAN 20			1	1	1	1	1		
MAR 20	FEB 17							1		
MAY 25	MAR 16 - MAR 20		4	4	4	4	4	4		
	APR 10					1	1	1		
Flexible Scheduling				9						
			15	27	17	18	18	19	0	
Checks Paid -			26.2	26.2	23.5	22.4	21.6	21.5		

* 12- and 11.5-month employees will receive 100% times their biweekly pay (9 days + July 4). 11-month employees will receive 50% times their biweekly pay. 10.5-month administrators will receive 100% times their biweekly pay. 10-month teachers will receive 50% times their biweekly pay. 10-month PTS will receive 50% times their biweekly pay.

** Health insurance deductions begin on 08/30/19 and end on 05/22/20.

(A) 11.5-month employees will receive a normal biweekly check on 08/02/19 and 08/16/19.

(B) Online approvals due in by 12:00 noon. Approvals due in by 5:00 p.m. on all other dates.

(C) The five 12-month option summer pay dates for 10-month teachers are 6/19/20, 7/03/20, 7/17/20, 7/31/20 and 8/14/20

The four 12-month option summer pay dates for 10.5-month administrators are 6/19/20, 7/03/20, 7/17/20 and 7/31/20

The two 12-month option summer pay dates for 11-month administrators are 7/03/20 and 7/17/20

**PINELLAS COUNTY SCHOOLS
PAYROLL CALENDAR 2019-2020
SUPPORTING SERVICES**

RUN NUMBER	PAY PERIOD		PAY DATE	← PAY TYPES & MONTHS TO WORK →								APPROVAL DUE IN SYSTEM
	FROM	TO		(57, 67, 77) 12	(56) 11.5 (A)	(55, 65, 75) 11	(53,73) 10 (C)	(63) 10-FSM	(61) 9-FSA	(81, 82, 85) 9 - BD		
Fiscal Year Start Date -				07/01/19	07/01/19	07/22/19	08/05/19	08/06/19	08/09/19	08/06/19		
010	07/01	07/05	07/12	4 *	4 *						07/08	
030	07/06	07/19	07/26	10	10						07/22	
050	07/20	08/02	08/09	10	1 (A)	10 *					* 08/05	
070	08/03	08/16	08/23	10	10	10	10 *	9 *	6 *	9	08/19	
090	08/17	08/30	09/06 **	10	10	10	10	10	10	10	09/03 (B)	
110	08/31	09/13	09/20	10	10	10	10	10	10	10	09/16	
130	09/14	09/27	10/04	10	10	10	10	10	10	10	09/30	
150	09/28	10/11	10/18	10	10	10	10	10	10	10	10/14	
170	10/12	10/25	11/01	10	10	10	10	10	10	9	10/28	
190	10/26	11/08	11/15	10	10	10	10	10	10	10	11/11	
210	11/09	11/22	11/29	10	10	10	10	10	10	10	11/22 (B)	
230	11/23	12/06	12/13	8	6	6	6	6	6	6	12/09	
250	12/07	12/20	12/27	10	10	10	10	10	10	10	12/19 (B)	
270	12/21	01/03	01/10/20	2	2	2	2	2	2	2	01/06	
290	01/04	01/17	01/24	10	10	10	10	10	10	9	01/21 (B)	
310	01/18	01/31	02/07	10	9	9	9	9	9	9	02/03	
330	02/01	02/14	02/21	10	10	10	10	10	10	10	02/18 (B)	
350	02/15	02/28	03/06	10	10	10	9	9	9	9	03/02	
370	02/29	03/13	03/20	10	10	10	10	10	10	10	03/13 (B)	
390	03/14	03/27	04/03	6	6	6	6	6	6	5	03/30	
410	03/28	04/10	04/17	10	10	10	9	9	9	9	04/13	
430	04/11	04/24	05/01	10	10	10	10	10	10	10	04/27	
450	04/25	05/08	05/15	10	10	10	10	10	10	10	05/11	
470	05/09	05/22	05/29 **	10	10	10	10	10	10	10	05/26 (B)	
490	05/23	06/05	06/12	10	10	10	5	6	6	5	06/08	
510	06/06	06/19	06/26	10	10	5					06/22	
530	06/20	06/30	07/10	7	7						06/29 (B)	
				247	235	218	196	196	193	192		
Fiscal Year End Date -				06/30/20	06/30/20	06/12/20	05/29/20	06/01/20	05/29/20	05/29/20		

PAID HOLIDAYS	EQUALIZED DAYS							
SEPT 2	JUL 4	1	1					
NOV 28	OCT 14							1
DEC 26	NOV 25 - 29	2	4	4	4	4	4	4
DEC 27	DEC 23 - JAN 3	8	8	8	8	8	8	8
MAR 20	JAN 6							1
MAY 25	JAN 20		1	1	1	1	1	1
	FEB 17				1	1	1	1
	MAR 16 - MAR 20	4	4	4	4	4	4	4
	MAR 23							1
	APR 10				1	1	1	1
	Flexible Scheduling		9					
		15	27	17	19	19	19	22
	Checks Paid -	26.2	26.2	23.5	21.5	21.5	21.2	21.4

* 12- and 11.5-month employees will receive 50% times their biweekly pay (4 days + July 4). 11-month support will receive 100% times their biweekly pay. 10-month support, dispatchers and PCS police will receive 100% times their biweekly pay. Food service assistants will receive 50% times their biweekly pay. Food service managers and bus drivers will receive 90% times their biweekly pay.

** Health insurance deductions begin on 09/06/19 and end on 05/29/20.

(A) 11.5-month employees will receive a normal biweekly check on 08/09/19.

(B) Online approvals due in by 12:00 noon. Approvals due in by 5:00 p.m. on all other dates.

(C) 10-month support, 10-month dispatchers and 10-month PCS police will follow this pay schedule.

**PINELLAS COUNTY SCHOOLS
PAYROLL CALENDAR 2019-2020
ADULT AND VOCATIONAL HOURLY/CONTRACTED SERVICES**

RUN NUMBER	PAYROLL PERIOD		PAY DATE	ONLINE APPROVAL DUE IN SYSTEM
	FROM	TO		
050	07/01	07/31	08/09	08/05
100	08/01	08/31	09/13	09/09
140	09/01	09/30	10/11	10/07
180	10/01	10/31	11/08	11/04
230	11/01	11/30	12/13	12/09
270	12/01	12/31	01/10/20	01/06/20
320	01/01	01/31	02/14	02/10
360	02/01	02/29	03/13	03/09
400	03/01	03/31	04/10	04/06
440	04/01	04/30	05/08	05/04
490	05/01	05/31	06/12	06/08
530	06/01	06/30	07/10	06/29 (B)

(B) Online approvals due in by 12:00 noon. Approvals due in by 5:00 p.m. on all other dates.

**PINELLAS COUNTY SCHOOLS
PAYROLL CALENDAR 2019-2020
DEDUCTION SCHEDULE**

HEALTH, LIFE, INCOME PROTECTION, TAX DEFERRED ANNUITY, 457 DEFERRED COMPENSATION PLAN, ROTH CONTRIBUTIONS, DEPENDENT CARE, HEALTH FSA ACCOUNT, AUTO INSURANCE, UNITED WAY, COMMUNITY HEALTH CHARITIES, EDUCATION FOUNDATION, CLOTHES TO KIDS, FIRST FINANCIAL, VOLUNTARY BENEFITS AND FLORIDA PREPAID COLLEGE

<u>INSTRUCTIONAL ADMINISTRATIVE PROFESSIONAL/TECHNICAL</u>	<u>SUPPORTING SERVICES</u>
08/30/19	09/06/19
09/13	09/20
09/27	10/04
10/11	10/18
10/25	11/01
11/08	11/15
11/22	11/29
12/06	12/13
12/20	12/27
01/03/20	01/10/20
01/17	01/24
01/31	02/07
02/14	02/21
02/28	03/06
03/13	03/20
03/27	04/03
04/10	04/17
04/24	05/01
05/08	05/15
05/22	05/29

ACHIEVA CREDIT UNION DEDUCTIONS

ALL PAY DATES THAT HAVE **SIX** OR MORE SCHEDULED DAYS OF PAY WILL HAVE A DEDUCTION.

**PINELLAS COUNTY SCHOOLS
PAYROLL CALENDAR 2019-2020
ASSOCIATION DUES DEDUCTION SCHEDULE**

CLASS/SUBCLASS	DEDUCTION	PERSONNEL	DEDUCTION DATE(S)	NUMBER OF PAYS	AMOUNT DEDUCTED *
94005	P.C.T.A.	INSTRUCTIONAL	8/30/2019 - 5/22/2020	20	@ \$33.90
94006	P.C.T.A.	JOB SHARE, PROVISIONAL, ETC.	8/30/2019 - 5/22/2020	20	@ \$16.96
94010	P.E.S.P.A.	SUPPORTING SERVICES	9/6/2019 - 5/29/2020	20	@ \$ 16.99
94015	F.P.S.U.	PLANT OPERATIONS MAINTENANCE, ETC.	7/12/2019 - 6/26/2020	26	@ varies
94015	F.P.S.U.	BUS DRIVERS & FOOD SERVICE	9/6/2019 - 5/29/2020	20	@ varies
94016	F.P.S.U. PART-TIME	PLANT OPERATIONS MAINTENANCE, ETC.	7/12/2019 - 6/26/2020	26	@ varies
94016	F.P.S.U. PART-TIME	BUS DRIVERS & FOOD SERVICE	9/6/2019 - 5/29/2020	20	@ varies
94017	C.O.P.E.	PLANT OPERATIONS MAINTENANCE, ETC.	7/12/2019 - 6/26/2020	26	@ varies
94017	C.O.P.E.	BUS DRIVERS & FOOD SERVICE	9/6/2019 - 5/29/2020	20	@ varies
94022	F.O.P.	PCS POLICE	7/12/2019 - 6/26/2020	26	@ \$ 13.85
94023	F.O.P. AD&D	PCS POLICE	7/12/2019 - 6/26/2020	26	@ \$ 16.16
94050	P.A.B.S.E.	INSTRUCTIONAL/ADMIN SUPPORTING SERVICES	8/30/2019 - 5/22/2020 9/6/2019 - 5/29/2020	20 20	@ \$3.00 @ \$3.00
94055	P.A.S.A.	ADMINISTRATORS	8/30/2019 - 5/22/2020	20	@ \$6.00
94060	P.C.E.P.A.	ELEMENTARY PRINCIPALS	8/30/2019	1	@ \$25.00
94065	N.E.A.P.A.C.	SUPPORTING SERVICE (P.E.S.P.A)	5/1/2020	1	@ \$10.00
94065	N.E.A.P.A.C.	INSTRUCTIONAL (P.C.T.A)	5/8/2020	1	@ \$10.00
94025	F.A.S.A.	ADMINISTRATORS	8/30/2019 - 5/22/2020	20	@ \$12.90
94030	F.A.S.A. + N.A.E.S.P.		8/30/2019 - 5/22/2020	20	@ \$24.65
94032	N.A.E.S.P.		8/30/2019 - 5/22/2020	20	@ \$11.75
94035	F.A.S.A. + N.A.S.S.P.		8/30/2019 - 5/22/2020	20	@ \$25.40
94040	F.A.S.A. + A.A.S.A.		8/30/2019 - 5/22/2020	20	@ \$35.90

* RATES MAY CHANGE DURING THE 2019-2020 FISCAL YEAR

**PINELLAS COUNTY SCHOOLS
PAYROLL CALENDAR 2019-2020**

**ADMINISTRATIVE/PROFESSIONAL/TECHNICAL
PAY DATE CALCULATIONS**

10.5-MONTH ASSISTANT PRINCIPAL - PAY TYPE 33

Bi weekly Pay = Annual Salary ÷ 22.4 Paychecks

1st Paycheck = 100% x biweekly pay (08/16/19)
21 Paychecks = 21 biweekly pays (08/30/19) - (06/05/20)
Last Paycheck = Annual - (1st pay + 21 biweekly pays) (06/19/20)

10.5-MONTH ASSISTANT PRINCIPAL 12-MONTH OPTION - PAY TYPE 34

Bi weekly Pay = Annual Salary ÷ 26.4 Paychecks

1st Paycheck = 100% x biweekly pay (08/16/19)
21 Paychecks = 21 biweekly pays (08/30/19) - (06/05/20)
Last Paycheck = Annual - (1st pay + 21 biweekly pays) (06/19/20)
12-Month Option = 12-month option disbursed over four checks
(6/19/20, 7/03/20, 7/17/20 and 7/31/20)

11-MONTH ADMINISTRATIVE/PROFESSIONAL/TECHNICAL - PAY TYPES 35 & 45

Bi weekly Pay = Annual Salary ÷ 23.5 Paychecks

1st Paycheck = 50% x biweekly pay (08/02/19)
22 Paychecks = 22 biweekly pays (08/16/19) - (06/05/20)
Last Paycheck = Annual - (1st pay + 22 biweekly pays) (06/19/20)

11-MONTH ASSISTANT PRINCIPAL 12-MONTH OPTION - PAY TYPE 36

Bi weekly Pay = Annual Salary ÷ 25.5 Paychecks

1st Paycheck = 50% x biweekly pay (08/02/19)
22 Paychecks = 22 biweekly pays (08/16/19) - (06/05/20)
Last Paycheck = Annual - (1st pay + 22 biweekly pays) (06/19/20)
12-Month Option = 12-month option disbursed over two checks
(7/03/20 and 7/17/20)

11.5- & 12-MONTH ADMINISTRATIVE/PROFESSIONAL/TECHNICAL - PAY TYPES 37, 38, 39 & 47

Bi weekly Pay = Annual Salary ÷ 26.2 Paychecks

1st Paycheck = 100% x biweekly pay (07/19/19)
25 Paychecks = 25 biweekly pays (08/02/19) - (07/03/20)
Last Paycheck = Annual - (1st Pay + 25 biweekly pays) (07/17/20)

**PINELLAS COUNTY SCHOOLS
PAYROLL CALENDAR 2019-2020**

**INSTRUCTIONAL
PAY DATE CALCULATIONS**

10-MONTH TEACHERS - PAY TYPE 23

Daily Rate = Annual Salary ÷ 198 Contract Days
Bi weekly Pay = Annual Salary ÷ 21.6 Paychecks

1st Paycheck = 50% x biweekly pay (08/16/19)
21 Paychecks = 21 biweekly pays (08/30/19) - (06/05/20)
Last Paycheck = Annual - (1st Pay + 21 biweekly pays) (06/19/20)

10-MONTH TEACHERS 12-MONTH OPTION - PAY TYPE 29

Daily Rate = Annual Salary ÷ 198 Contract Days
Bi weekly Pay = Annual Salary ÷ 26.6 Paychecks

1st Paycheck = 50% x biweekly pay (08/16/19)
21 Paychecks = 21 biweekly pays (08/30/19) - (06/05/20)
Last Paycheck = Annual - (1st Pay + 21 biweekly pays) (06/19/20)
12-Month Option = 12-month option disbursed over five checks
(6/19/20, 7/03/20, 7/17/20, 7/31/20 and 8/14/20)

11.5-MONTH TEACHERS - PAY TYPE 26

Daily Rate = Annual Salary ÷ 235 Contract Days
Bi weekly Pay = Annual Salary ÷ 26.2 Paychecks

1st Paycheck = 100% x biweekly pay (07/19/19)
25 Paychecks = 25 biweekly pays (08/02/19) - (07/03/20)
Last Paycheck = Annual - (1st Pay + 25 biweekly pays) (07/17/20)

12-MONTH TEACHERS - PAY TYPE 27

Daily Rate = Annual Salary ÷ 247 Contract Days
Bi weekly Pay = Annual Salary ÷ 26.2 Paychecks

1st Paycheck = 100% x biweekly pay (07/19/19)
25 Paychecks = 25 biweekly pays (08/02/19) - (07/03/20)
Last Paycheck = Annual - (1st Pay + 25 biweekly pays) (07/17/20)

**PINELLAS COUNTY SCHOOLS
PAYROLL CALENDAR 2019-2020**

**SUPPORTING SERVICES
PAY DATE CALCULATIONS**

10-MONTH SUPPORTING SERVICE/DISPATCHERS/PCS POLICE - PAY TYPE 53 & 73

Annualized Salary = Hours/day x 196 days x hourly rate
Bi weekly Pay = Annual Salary ÷ 21.5 Paychecks

1st Paycheck = 100% x biweekly pay (08/23/19)
20 Paychecks = 20 biweekly pays (09/06/19) - (05/29/20)
Last Paycheck = Annual - (1st Pay + 20 biweekly pays) (06/12/20)

11-MONTH SUPPORTING SERVICE - PAY TYPES 55, 65 & 75

Annualized Salary = Hours/day x 218 days x hourly rate
Bi weekly Pay = Annual Salary ÷ 23.5 Paychecks

1st Paycheck = 100% x biweekly pay (08/09/19)
22 Paychecks = 22 biweekly pays (08/23/19) - (06/12/20)
Last Paycheck = Annual - (1st Pay + 22 biweekly pays) (06/26/20)

11.5-MONTH SUPPORTING SERVICE - PAY TYPE 56

Annualized Salary = Hours/day x 235 days x hourly rate
Bi weekly Pay = Annual Salary ÷ 26.2 Paychecks

1st Paycheck = 50% x biweekly pay (07/12/19)
25 Paychecks = 25 biweekly pays (07/26/19) - (06/26/20)
Last Paycheck = Annual - (1st Pay + 25 biweekly pays) (07/10/20)

12-MONTH SUPPORTING SERVICE/PCS POLICE - PAY TYPES 57, 67 & 77

Annualized Salary = Hours/day x 247 days x hourly rate
Bi weekly Pay = Annual Salary ÷ 26.2 Paychecks

1st Paycheck = 50% x biweekly pay (07/12/19)
25 Paychecks = 25 biweekly pays (07/26/19) - (06/26/20)
Last Paycheck = Annual - (1st Pay + 25 biweekly pays) (07/10/20)

**PINELLAS COUNTY SCHOOLS
PAYROLL CALENDAR 2019-2020**

**SUPPORTING SERVICES
PAY DATE CALCULATIONS**

BUS DRIVERS - PAY TYPES 81, 82 & 85

Annualized Salary = Hours/day x 192 days x hourly rate
Bi weekly Pay = Annual Salary ÷ 21.4 Paychecks

1st Paycheck = 90% x biweekly pay (08/23/19)
20 Paychecks = 20 biweekly pays (09/06/19) - (05/29/20)
Last Paycheck = Annual - (1st Pay + 20 biweekly pays) (06/12/20)

FOOD SERVICE ASSISTANTS - PAY TYPE 61

Annualized Salary = Hours/day x 193 days x hourly rate
Bi weekly Pay = Annual Salary ÷ 21.2 Paychecks

1st Paycheck = 60% x biweekly pay (08/23/19)
20 Paychecks = 20 biweekly pays (09/06/19) - (05/29/20)
Last Paycheck = Annual - (1st Pay + 20 biweekly pays) (06/12/20)

FOOD SERVICE MANAGERS - PAY TYPE 63

Annualized Salary = Hours/day x 196 days x hourly rate
Bi weekly Pay = Annual Salary ÷ 21.5 Paychecks

1st Paycheck = 90% x biweekly pay (08/23/19)
20 Paychecks = 20 biweekly pays (09/06/19) - (05/29/20)
Last Paycheck = Annual - (1st Pay + 20 biweekly pays) (06/12/20)