

PINELLAS COUNTY SCHOOL BOARD  
FLORIDA

PCSB: 6640  
Pay Grade: D07

FLSA: Non-Exempt

**GROUNDSKEEPER II**

**MAJOR FUNCTION:**

Performs responsible, semi-skilled manual work in overall outside grounds maintenance and upkeep at the Central Administration Building, a high school, a PTEC, or as an itinerant lead position or independent large mowing equipment operator. Work is performed independently and is reviewed through conferences and results obtained.

**DUTIES AND RESPONSIBILITIES:**

- Operates push mowers, rider mowers, tractors, and similar equipment in the cutting of lawns, fields, play areas, embankments, gullies; utilizes bat wing and slope mower with radar arm in mowing large fields and ditches.
- Itinerants are responsible for transporting equipment from site to site and for providing training and lead direction to assisting personnel.
- Trims and cuts shrubbery, bushes, hedges, trees, using hand and power equipment such as hedge trimmers, chain saws, pole saws.
- Removes weeds by hand, with power weed-eater, or through chemical application; identifies pests such as fire ants and refers to appropriate personnel; edges, rakes, sweeps, cleans out ditches, and retention ponds, lays sod and moves dirt; sprinkles and fertilizes as needed.
- School-based positions are responsible for policing outside areas and picking up trash and other debris from lawns, driveways, walkways.
- Maintains flower beds including planting, weeding, fertilizing, and watering.
- Site-based positions may be required to apply knowledge of vegetation sustenance in the transplanting of shrubs, bushes, flowers, plants and trees.
- Transports fuel as the need arises; may be required to pick up and deliver furniture or other items when not involved in groundskeeping tasks.
- High school positions mark athletic fields for sports events and coordinate work schedules with coaches and school administrative personnel.
- May be responsible for clearing undeveloped land for future construction.
- Performs minor repair and maintenance of groundskeeping equipment.
- Site-based positions are responsible for the repair and replacement of sprinkler heads and the minor repair of sprinkler system pipelines.
- Plans work schedules, keeps records, maintains inventories, writes reports.
- May be responsible for the overall maintenance of stadiums and associated locker rooms including cleaning tasks and bleacher repair and painting.
- Applies knowledge of hazards and safety precautions in the performance of job duties.
- When not performing groundskeeping duties, may be required to perform inside custodial tasks or assist with semi-skilled building maintenance including pressure washing walls, loading/unloading trucks, moving furniture.
- Work may involve the lifting of heavy objects on a regular basis and occasional climbing.
- Performs related work as required.

## **GROUNDSKEEPER II**

### **MINIMUM QUALIFICATIONS:**

Two (2) years groundskeeping experience in a school system setting to include experience in operating large tractors and other grounds maintenance equipment. Possession of a valid State of Florida Class E noncommercial driver's license or a valid State of Florida Class A commercial driver's license (CDL) to include "air brake" qualifications.\*

\*Licensing requirements are based on assignment.

### **PREFERRED:**

Successful completion of basic courses in Horticulture and Small Engine Repair.

#### Site-based Groundskeepers:

Successful completion of basic courses in Horticulture and Small Engine Repair plus successful completion of PCSB course in Irrigation Systems.

ISSUED: 12/79 SSN; FORMAT REVISED: 3/88; MQ'S REVISED: 11/91 PBL; BOARD APPROVED: 3/25/92; REVISED: 6/92 PBL; BOARD APPROVED: 11/18/92; REVISED WC: 8/04 LM; REVISION OF DRIVERS LIC: 1/08LM; BOARD APPROVED: 2/26/08

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification, and they are not intended to be construed as an exhaustive list of all responsibilities and duties required of those in this classification.

## GROUNDSKEEPER II

<b><u>WORKING CONDITIONS &amp; PHYSICAL EFFORT:</u></b>	Seldom Or Never	Monthl y	Weekly	Daily	Hourly
1. Lift objects weighing up to 20 pounds				X	
2. Lift objects weighing 21 to 50 pounds				X	
3. Lift objects weighing 51 to 100 pounds				X	
4. Lift objects weighing more than 100 pounds		X			
5. Carry objects weighing up to 20 pounds					X
6. Carry objects weighing 21 to 50 pounds			X		
7. Carry objects weighing 51 to 100 pounds		X			
8. Carry objects weighing 100 pounds or more		X			
9. Standing up to one hour at a time				X	
10. Standing up to two hours at a time			X		
11. Standing for more than two hours at a time				X	
12. Stooping and bending					X
13. Ability to reach and grasp objects					X
14. Manual dexterity or fine motor skills					X
15. Color vision, the ability to identify and distinguish colors					X
16. Ability to communicate orally					X
17. Ability to hear					X
18. Pushing or pulling carts or other such objects					X
19. Proofreading and checking documents for accuracy		X			
20. Using a keyboard to enter and transform words or data		X			
21. Using a video display terminal		X			
22. Working in a normal office environment with few physical discomforts		X			
23. Working in an area that is somewhat uncomfortable due to drafts, noise, temperature variation, or other conditions					X
24. Working in an area that is very uncomfortable due to extreme temperature, noise levels, or other conditions			X		
25. Working with equipment or performing procedures where carelessness would probably result in minor cuts, bruises or muscle pulls				X	
26. Operating automobile, vehicle, or van		X			
27. Other physical, mental or visual ability required by the job	X				

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