

**HIGH SCHOOL FIRST AND SECOND SEMESTER
FINAL EXAMINATION SCHEDULE
2019-2020**

FIRST SEMESTER

NOTE: Schools may not use 12/20 as a “make-up” exam day, regular exams must run on the last day of semester 1.

- Tuesday, Dec. 17, 2019*** One exam period of at least 90 minutes in length scheduled during the school day for a 7 period day or two exam periods scheduled during the school day for an 8 period day. Class periods will be shortened, with the exception of the lunch period, to accommodate the exam.
- Wednesday, Dec. 18, 2019*** Two exam periods, each at least 90 minutes in length, will be scheduled. Class periods will be shortened, with the exception of the lunch period, to accommodate the exams.
- Thursday, Dec. 19, 2019*** Two exam periods, each at least 90 minutes in length, will be scheduled. Class periods will be shortened, with the exception of the lunch period, to accommodate the exams.
- Friday, Dec. 20, 2019*** Two exam periods, each at least 90 minutes in length, will be scheduled. Class periods will be shortened, with the exception of the lunch period, to accommodate the exams.

SECOND SEMESTER*

NOTE: The five day window is intended for flexibility for conflicts with Graduation Ceremonies **ONLY**. Schools may **NOT** run 5/29 as a “make-up” day only, regular exams must be scheduled on the last day of school.

*See next page for senior exam dates.

- Friday, May 22, 2020*** One exam period of at least 90 minutes in length scheduled during the school day for a 7 or 8 period day. Class periods will be shortened, with the exception of the lunch period, to accommodate the exam.
- Tuesday, May 26, 2020*** Two exam periods, each at least 90 minutes in length, will be scheduled. Class periods will be shortened, with the exception of the lunch period, to accommodate the exams.
- Wednesday, May 27, 2020*** Two exam periods, each at least 90 minutes in length, will be scheduled. Class periods will be shortened, with the exception of the lunch period, to accommodate the exams.
- Thursday, May 28, 2020*** Two exam periods, each at least 90 minutes in length, will be scheduled. Class periods will be shortened, with the exception of the lunch period, to accommodate the exams.
- Friday, May 29, 2020*** Two exam periods, each at least 90 minutes in length, will be scheduled. Class periods will be shortened, with the exception of the lunch period, to accommodate the exams.

SECOND SEMESTER SENIOR EXAMS

NOTE: These dates are exclusively for seniors who do not qualify for exam exemptions second semester

Beginning Tuesday, May 19, 2020

Schools may create schedules/plans to administer semester 2 final exams to seniors ONLY and give consideration as to not exceed 1-2 seniors exams per day (please give senior exams as close to your graduation date as possible)

EXAMINATION REQUIREMENTS:

An exam period is scheduled for at least 90 minutes in length. All teachers giving exams shall be expected to plan for review time prior to the exam day. Review must not be scheduled on a major religious holiday.

EARLY EXAMS

Early exams are available to assist students who must move out of the school district prior to the official exam dates. See policy 5420.03.

Early exams may not be given prior to:

FIRST SEMESTER - Conclusion of school day Thursday, December 5th, 2019

SECOND SEMESTER - Conclusion of school day Wednesday, May 13th, 2020

STUDENT ATTENDANCE DURING EXAMS

1. Co-op Classes (BCE, DCT, DE) - Students will report to these classes for all periods assigned including their assigned job periods unless a completed work verification form is on file. One exam is required for the program with meaningful activities occurring during the remainder of the class periods.
2. Multiple Period Vocational Classes - Students enrolled in a course for several periods will report to class for all periods. One exam is required for the program with meaningful activities occurring during the remainder of the class periods.
3. Executive Internship - Students will report to their executive internship teacher during 5th period for their exams. Since this class is part of the Dual Enrollment Program, students may not exempt this exam. Students who have this course for 4th period will report to someone designated at your school for attendance purposes.
4. Attendance - All students are expected to be in attendance during the examination period.