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| **BUSINESS ETHICS** |
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| 1)  | *Chase, Marina, and Shayn are working on a project together in class. The project involves writing a paper, creating a presentation, and presenting to the class. Chase is a high-achiever who believes that he is one of the smartest students in the class. He thinks Shayn is fairly smart, too, and a talented artist. However, he has noticed that Marina doesn’t participate in class and struggles to keep up with the homework. He thinks that, of the three of them, he is the best writer and speaker, and Shayn is the best artist. Without asking Marina, he starts doing all of the written work and practicing for the presentation. He asks Shayn to create the graphics for the presentation.**When Marina finds out that Chase and Shayn are doing all of the work without her, she asks why they have not included her. Chase tells her that he and Shayn know what they are doing, and that he wants to be sure he gets a good grade, so they need to do the work themselves. At this, Marina becomes angry. She yells at Chase, insulting him and calling him names. She accuses him of being biased against her because she’s female. Chase is offended and tells Marina that he doesn’t want her in the group anymore. Chase does not think that he did anything wrong. He just wants to get a good grade and knows that, by doing all of the work, he and Shayn are helping Marina get a better grade, too.*Chase knows that he is a strong writer and public speaker, but that he is not gifted at visual arts. Chase has taken the time to \_\_\_\_\_. |
|  | A) assess his personal strengths and weaknesses |
|  | B) develop an empathetic mindset |
|  | C) improve his decision-making skills |
|  | D) build teamwork and communication skills |

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| 2)  | Patrick has a hard time understanding math concepts, but he's great at Spanish. Cat struggles in Spanish class, but she always gets good grades in her math classes. Which of the following differences between Patrick and Cat is illustrated in this example? |
|  | A) physical condition |
|  | B) personality |
|  | C) mental ability |
|  | D) lifestyle |

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| 3)  | Which of the following is an example of someone using self-control? |
|  | A) Amir declines more hours at work so he can continue to play sports. |
|  | B) Mia creates a detailed diet plan so she can lose some weight. |
|  | C) Dani creates a schedule to complete a class project on time. |
|  | D) Char wrecks Brett's car, but Brett doesn't get mad or yell at Char. |

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| 4)  | *Chase, Marina, and Shayn are working on a project together in class. The project involves writing a paper, creating a presentation, and presenting to the class. Chase is a high-achiever who believes that he is one of the smartest students in the class. He thinks Shayn is fairly smart, too, and a talented artist. However, he has noticed that Marina doesn’t participate in class and struggles to keep up with the homework. He thinks that, of the three of them, he is the best writer and speaker, and Shayn is the best artist. Without asking Marina, he starts doing all of the written work and practicing for the presentation. He asks Shayn to create the graphics for the presentation.**When Marina finds out that Chase and Shayn are doing all of the work without her, she asks why they have not included her. Chase tells her that he and Shayn know what they are doing, and that he wants to be sure he gets a good grade, so they need to do the work themselves. At this, Marina becomes angry. She yells at Chase, insulting him and calling him names. She accuses him of being biased against her because she’s female. Chase is offended and tells Marina that he doesn’t want her in the group anymore. Chase does not think that he did anything wrong. He just wants to get a good grade and knows that, by doing all of the work, he and Shayn are helping Marina get a better grade, too.*Marina became angry with Chase, yelling at him and insulting him. What would have helped Marina solve this conflict more effectively? |
|  | A) self-control |
|  | B) sympathy |
|  | C) adaptability |
|  | D) transparency |

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| 5)  | The difference between a dilemma and an ethical dilemma is that \_\_\_\_\_. |
|  | A) ethical dilemmas only occur at work |
|  | B) ethical dilemmas pertain to legal issues, while regular dilemmas do not |
|  | C) someone could be harmed in a dilemma |
|  | D) someone could be harmed in an ethical dilemma |

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| 6)  | To be effective members of a workplace team, individual workers should be \_\_\_\_\_. |
|  | A) skilled in avoiding conflict |
|  | B) experienced at working on a team |
|  | C) willing to do whatever is needed |
|  | D) committed to personal career goals |

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| 7)  | You should obtain maximum input from others when you are making decisions that \_\_\_\_\_. |
|  | A) require logical thinking |
|  | B) are routine in nature |
|  | C) involve limited consideration |
|  | D) affect others significantly |

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| 8)  | What nonverbal message is being sent by a listener who yawns frequently while listening to a speaker? |
|  | A) boredom |
|  | B) enthusiasm |
|  | C) interest |
|  | D) anger |

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| 9)  | Choosing to exercise each day is a quick decision with \_\_\_\_\_ consequences. |
|  | A) long-term |
|  | B) immediate |
|  | C) ethical |
|  | D) short-term |

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| 10)  | *Chase, Marina, and Shayn are working on a project together in class. The project involves writing a paper, creating a presentation, and presenting to the class. Chase is a high-achiever who believes that he is one of the smartest students in the class. He thinks Shayn is fairly smart, too, and a talented artist. However, he has noticed that Marina doesn’t participate in class and struggles to keep up with the homework. He thinks that, of the three of them, he is the best writer and speaker, and Shayn is the best artist. Without asking Marina, he starts doing all of the written work and practicing for the presentation. He asks Shayn to create the graphics for the presentation.**When Marina finds out that Chase and Shayn are doing all of the work without her, she asks why they have not included her. Chase tells her that he and Shayn know what they are doing, and that he wants to be sure he gets a good grade, so they need to do the work themselves. At this, Marina becomes angry. She yells at Chase, insulting him and calling him names. She accuses him of being biased against her because she’s female. Chase is offended and tells Marina that he doesn’t want her in the group anymore. Chase does not think that he did anything wrong. He just wants to get a good grade and knows that, by doing all of the work, he and Shayn are helping Marina get a better grade, too.*Chase and Marina's communication was not effective because they both failed to be \_\_\_\_\_. |
|  | A) correct |
|  | B) concise |
|  | C) complete |
|  | D) courteous |

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| 11)  | What is **not** a major reason for someone to lose his/her job? |
|  | A) They are unable to get along with others. |
|  | B) They cannot carry out job tasks. |
|  | C) They show up on time. |
|  | D) They are unable to communicate. |

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| 12)  | Personal decisions can be difficult to make because they \_\_\_\_\_. |
|  | A) require you to put others before yourself |
|  | B) always have a big impact on your life |
|  | C) have to be made by you personally |
|  | D) are made frequently throughout the day |

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| 13)  | *Chase, Marina, and Shayn are working on a project together in class. The project involves writing a paper, creating a presentation, and presenting to the class. Chase is a high-achiever who believes that he is one of the smartest students in the class. He thinks Shayn is fairly smart, too, and a talented artist. However, he has noticed that Marina doesn’t participate in class and struggles to keep up with the homework. He thinks that, of the three of them, he is the best writer and speaker, and Shayn is the best artist. Without asking Marina, he starts doing all of the written work and practicing for the presentation. He asks Shayn to create the graphics for the presentation.**When Marina finds out that Chase and Shayn are doing all of the work without her, she asks why they have not included her. Chase tells her that he and Shayn know what they are doing, and that he wants to be sure he gets a good grade, so they need to do the work themselves. At this, Marina becomes angry. She yells at Chase, insulting him and calling him names. She accuses him of being biased against her because she’s female. Chase is offended and tells Marina that he doesn’t want her in the group anymore. Chase does not think that he did anything wrong. He just wants to get a good grade and knows that, by doing all of the work, he and Shayn are helping Marina get a better grade, too.*Marina believes that Chase won't let her work on the project because she is female. If that is true, Chase's actions are an example of \_\_\_\_\_. |
|  | A) discrimination |
|  | B) stereotypes |
|  | C) dishonesty |
|  | D) conflict resolution |

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| 14)  | The statement “All Americans are obese” is an example of \_\_\_\_\_. |
|  | A) a fact |
|  | B) a stereotype |
|  | C) bias |
|  | D) prejudice |

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| 15)  | *Chase, Marina, and Shayn are working on a project together in class. The project involves writing a paper, creating a presentation, and presenting to the class. Chase is a high-achiever who believes that he is one of the smartest students in the class. He thinks Shayn is fairly smart, too, and a talented artist. However, he has noticed that Marina doesn’t participate in class and struggles to keep up with the homework. He thinks that, of the three of them, he is the best writer and speaker, and Shayn is the best artist. Without asking Marina, he starts doing all of the written work and practicing for the presentation. He asks Shayn to create the graphics for the presentation.**When Marina finds out that Chase and Shayn are doing all of the work without her, she asks why they have not included her. Chase tells her that he and Shayn know what they are doing, and that he wants to be sure he gets a good grade, so they need to do the work themselves. At this, Marina becomes angry. She yells at Chase, insulting him and calling him names. She accuses him of being biased against her because she’s female. Chase is offended and tells Marina that he doesn’t want her in the group anymore. Chase does not think that he did anything wrong. He just wants to get a good grade and knows that, by doing all of the work, he and Shayn are helping Marina get a better grade, too.*How could Chase have treated Marina more fairly? |
|  | A) asked her to join a different group |
|  | B) told a white lie to make her feel better |
|  | C) set aside his self-interest and judgment |
|  | D) treated her exactly the same way that he treated Shayn |

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| 1) | A |
| 2) | C |
| 3) | D |
| 4) | A |
| 5) | D |
| 6) | C |
| 7) | D |
| 8) | A |
| 9) | A |
| 10) | D |
| 11) | C |
| 12) | C |
| 13) | A |
| 14) | B |
| 15) | C |