



# Hollins National Honor Society Bylaws

Chapter Bylaws of the  
Hollins High School Chapter  
of the  
National Honor Society  
Adopted: 2022

## ARTICLE I: NAME

The name of this chapter shall be the Hollins High NHS Chapter of the National Honor Society of Hollins High School. 4940 62nd St N, St. Petersburg, FL 33709. (727) 547-7876

## ARTICLE II: PURPOSE

The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in students of Hollins High School.

## ARTICLE III: POWERS

Section 1: This chapter operates under the direction of and in full compliance with the National Constitution of NHS. See [www.nhs.us/constitutions](http://www.nhs.us/constitutions). In addition, this chapter will maintain active affiliation with the national organization on an annual basis.

Section 2: This chapter will remain an active member of the state association, Hollins High NHS, by paying annual dues and participating in state functions when possible.

Section 3: The chapter adviser is given the authority to supervise the administration of chapter activities, as delegated by the school principal. All NHS sponsored events must be approved and go through the advisor BEFORE the event takes place.

Section 4: Final authority on all activities and decisions of the chapter resides with the school principal.

Section 5: National Honor Society is not able to provide all required volunteer hours for scholarship opportunities such as Bright Futures. It is up to each individual member to accrue hours and to track those hours.

Section 6: Nondiscrimination. Our chapter of NHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member on the basis of race, color, religion, ancestry, national origin, gender, and disability. This policy of nondiscrimination applies to all practices, including the chapter administration and the selection, discipline, and dismissal of members.



## ARTICLE IV: MEMBERSHIP

Section 1: Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of scholarship, service, leadership, and character. As an honor it has obligations and requirements. If those obligations are not being met members may be removed from the club.

Section 2: Membership in this chapter shall be known as active, honorary, and alumni. Active members become alumni members upon graduation. Alumni and honorary members have no voice or vote in chapter affairs.

### Section 3: Eligibility

- a. Candidates eligible for selection to this chapter must be members of the junior, or senior class.
- b. To be eligible for selection to membership in this chapter, the candidate must have been enrolled for a period equivalent to one semester at Hollins High School.
- c. Candidates eligible for election to the chapter shall have a minimum cumulative grade point average of 3.0 on a 4.0 scale.
- d. Upon meeting the grade level, enrollment, and GPA standards, candidates shall then be considered based on their service, leadership, and character. Students must complete the application and have it returned to the class advisor on or before the application due date.

## ARTICLE V: SELECTION OF MEMBERS

Section 1: The selection of members to this chapter shall be by a majority vote of the faculty council which consists of three to five faculty members. The chapter adviser shall be the final, nonvoting, ex officio member of the faculty council.

Section 2: The selection of active members shall be held once a year during the second semester of the school year.

### Section 3: Prior to the final selection, the following shall occur:

- a. Students' academic records shall be reviewed to determine scholastic eligibility.
- b. All students who are eligible scholastically (i.e., candidates) shall be notified and asked to complete and submit the NHS Application form for further consideration.
- c. The faculty shall be requested to evaluate candidates determined to be scholastically eligible using the official input form provided by the chapter adviser.
- d. The faculty council shall review the candidate information forms, faculty input, and other relevant information to determine those who fully meet the selection criteria for membership.

Section 4: Candidates become members when inducted at a special ceremony.

Section 5: An active member of the National Honor Society who transfers from this school will be given an official letter indicating the status of his/her membership.



Section 6: An active member of the National Honor Society who transfers to this school will be automatically accepted for membership in this chapter. The faculty council shall grant to the transferring member one semester to attain the membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain his/her membership.

## ARTICLE VI: OBLIGATIONS OF MEMBERS

Section 1: Annual dues for this chapter shall be \$35 for your Junior Year and \$50 during your Senior Year. Dues will be payable to the chapter within 30 days of induction. These dues pay for induction ceremonies, club t-shirts, graduation stoles, club pins, and national dues.

Section 2: Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall be entitled to wear the emblem adopted by the National Honor Society and list their membership into National Honor Society on college application forms.

Section 3: Any member who withdraws, resigns, or is dismissed from the chapter shall return the emblem to the chapter and may NOT list any affiliation with National Honor Society.

Section 4: Chapter members who are seniors in good standing shall be granted the privilege of wearing the honor stoles at graduation. If a senior has been dismissed from the National Honor Society they will NOT allowed to wear their stoles, even if they have already purchased them.

Section 5: Club members who fall below the standards set by NHS are subject to probation, and if the situation is not amended, dismissal from the Society, pending a hearing. If a student's probationary period occurs during their final semester of high school, the student may walk at graduation without the NHS stole.

Section 6: Chapter members cannot miss more than two general meetings in a row unless previously arranged and approved by NHS advisor. If member misses more than two general meetings in a row they shall be put on probation.

Section 7: If a Chapter member is put on a probation they may be required to meet with advisor and principal to discuss their probation status.

Section 8: Senior members must accrue 25 hours by May 1<sup>st</sup> of their graduating year to stay in good standing with NHS standards. NHS officers will reach out quarterly if 8-9 hours have not been accrued each quarter. Of the 25 required hours members must be a part of and participate in at least 4 NHS events.

Section 9: Senior members must accrue 15 hours by May 1<sup>st</sup> of their junior year to stay in good standing with NHS standards. NHS officers will reach out quarterly if 8-9 hours have not been accrued each quarter. Of the 15 required hours members must be a part of and participate in at least 2 NHS events.



## ARTICLE VII: OFFICERS

Section 1: The officers of the chapter shall be president, vice president, secretary, treasurer, and online liaison & web designer.

Section 2: Student officers shall be elected at the beginning of the third quarter of each school year. All returning members in good standing with the chapter are eligible to run for a position as an officer. Any active member can nominate an eligible member as a candidate for office. Officers are elected for the following year.

Section 3: Voting shall be by secret ballot. A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

Section 4: It shall be the duty of the president to preside at the meetings of the chapter, and serve as the official representative of the chapter at school and community functions. The president is responsible for holding and attending group meetings, sending out Reminds, being in charge of presenting new volunteering opportunities to club sponsor, organizing events (requires participation in all if not most events and meetings), answering questions asked by club members, ensuring running hours spreadsheet is updated and accurate, creating paper sign in forms for events.

Section 5: The vice president shall preside in the absence of the president and shall also keep a record of members' contributions to leadership and service. The vice president shall aid and assist President in holding meetings, sending out Reminds as needed, helping organize events, requires same amount of participation as President position, helping answer questions asked by members, creating sign up forms for upcoming events.

Section 6: The secretary shall keep the minutes and attendance records for meetings and be responsible for all official correspondence. The secretary is responsible for signing members in and out at events (one secretary at least MUST be present at each event and meeting to do this), taking attendance at meetings, taking notes at meetings and sending those to bookkeeping.

Section 7: The treasurer shall keep the record of business expenses, dues, and all other financial transactions of the chapter. The treasurer is responsible for keeping track of fees and payments required, providing updated logs of students who have paid dues to the President and club sponsor (working with bookkeeping), reminding those who have not paid their dues to do so, taking notes at meetings as needed.

Section 8: The Online Liaison & Web Manager is responsible for ensuring communication between online and in person members during meetings (having Teams open to access the chat on virtual calls, and making sure any questions and concerns are relayed to the other officers). Taking attendance for students online using Teams. This officer is also responsible for keeping website up to date with current volunteer and scholarship information. Club advisor will provide the information, Liaison only needs to input and organize on the NHS website.



Section 9: Officers and the faculty adviser(s) shall collectively be known as the chapter's executive committee. The executive committee shall establish annual goals for the chapter and have general charge of the meetings and the business of the chapter, but any action by the executive committee is subject to the review of the chapter members.

## ARTICLE VIII: MEETINGS

Section 1: Regular meetings of this chapter shall be once a month. Special meetings can be called by the president with approval of the adviser. Section 2: This chapter shall conduct its meetings according to Robert's Rules of Order. Section 3: Members are expected to attend all chapter meetings.

## ARTICLE IX: ACTIVITIES

Section 1: The chapter shall determine one or more service projects for each year.

Section 2: All members shall regularly participate in these projects.

Section 3: These projects shall have the following characteristics: fulfill a need within the school or community; have the support of the administration and the faculty; be appropriate and educationally defensible; and be well planned, organized, and executed.

Section 4: Each member shall have the responsibility for choosing and participating in an individual service project which reflects his or her particular talents and interests and as approved by the chapter adviser. This is in addition to the chapter projects to which all members contribute.

Section 5: The chapter shall publicize and promote its projects in a positive manner.

Section 6: National Honor Society is not able to provide all required volunteer hours for scholarship opportunities such as Bright Futures. It is up to each individual member to accrue hours and to track those hours.

## ARTICLE X: DISCIPLINE and DISMISSAL of MEMBERS

Section 1: Any member who falls below the standards of scholarship, service, leadership, or character may be considered for discipline or dismissal from the Hollins High NHS chapter of the National Honor Society. A member of the National Honor Society is expected to maintain his/her academic standing and take an active role in service and leadership to his/her school and community.

Section 2: If a member's cumulative grade point average falls below the standard in effect when he/she was selected 3.0 or higher, he /she will be given a written warning and a reasonable time period for improvement. If the cumulative grade point average remains below standard at the end of the warning period the student will be subject to further disciplinary action by the faculty council that includes consideration of dismissal from the chapter.



Section 3: Violations of the law or school regulations can result in immediate consideration of the dismissal of a member (see Section 5 below). These violations include, but are not limited to DWI, stealing, destruction of property, cheating, truancy, or possession, selling, or being under the influence of drugs or alcohol at school or school-related activities or in the community.

Section 4: Offenders of the school conduct code (such as use of profanity, failure to comply, unexcused absences, excessive tardiness, etc.) will receive written warning notification. A conference may be requested by either party (faculty council or student/parent). If the member is involved in another violation of the school conduct code, the member may be considered for dismissal.

Section 5: Chapter officers, as representatives of the chapter, can be removed from their positions as a consequence of disciplinary action taken by the faculty council. Section 6: In all cases of pending dismissal:

- a. The member will receive written notification from the adviser/faculty council indicating the reason for consideration of dismissal.
- b. The member has the right to respond to the charge(s) against him/her at a hearing before the faculty council prior to any vote on dismissal (in accordance with due process identified in Article X of the National Constitution). The member has the opportunity to present his/her defense either in person or via a written statement presented in lieu of the face-to-face hearing. Following the hearing, the faculty council will then vote on whether to dismiss. A majority vote of the faculty council is needed to dismiss any member.
- c. The results of the faculty council vote will be presented to the principal for review, and then stated in a letter sent to the student and parents. Dismissed members must surrender any membership emblems to the adviser.
- d. The faculty council's decision may be appealed to the building principal and afterwards according to provisions of the school district discipline policies.
- e. A member who is dismissed or resigns may never again be considered for membership in the National Honor Society.

Section 7: In lieu of dismissal, the faculty council may impose disciplinary sanctions upon a member as deemed appropriate.

#### ARTICLE XI: RATIFICATION, APPROVAL, and REVIEW.

Section 1: These bylaws will be approved upon receiving a two-thirds affirmative vote of all active members of the chapter, a majority affirmative vote of the faculty council, and approval by the administration.

Section 2: These bylaws shall be reviewed and if necessary, revised within five years from the date of approval noted on this document.



## ARTICLE XII: AMENDMENTS

These bylaws may be amended by a 2/3 vote of the chapter, provided notice of the proposed amendment has been given to members at least one month prior to the vote. The exceptions are Articles IV, V, and X, which are developed by the faculty council with the approval of the principal. Approved on [Insert date]: (Indicate date of last approved revisions)

PRINCIPAL

ROBERT FLORIO

NHS SPONSOR

RYAN MARONPOT

NHS 2022-23 PRESIDENT

YVETTE YORK

NHS 2022-23 VICE PRESIDENT

ADA LAU

NHS 2022-23 SECRETARY

NGHI CHAU

NHS 2022-23 TREASURER

VICTORIA THOMPSON

NHS 2022-23 ONLINE LIASON & WEB MANAGER

ADRIAN GACRILOVIC