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| Month | Lit team | Sponsor | President | Others |
| August | Freshman orientation at preschool  Recruit members through English classes  Contact Liz  First lit club meeting | Set up table for freshmen orientation  Run copies for fr. or.  Send email to English teachers about recruitment  Begin a spreadsheet of members & their schedules  Contact Liz  Set up date and write TDEs or passes for lit club meeting | Make sure posters/tri folds etc. ready for orientation  Make a schedule of English teachers who are willing to have lit team members visit  Assign people to visit  Contact Liz  Agenda for lit club meeting | Attend freshmen or.  Help with English class visits  Attend meeting and invite others |
| September | Poetry workshops begin  Book club begins  (Writing group if teacher is willing) | Plan poetry workshop dates with Liz and write TDEs  Set up a remind.com account and have students sign up  Send out reminders for meetings  Order t-shirts (Shane DeMartino, PPHS) | Plan activities for Teen Reads Week Oct. 8 – 14 (check testing schedule)  Remind others of meetings  Have t-shirt designed | Attend meetings  Officers – meet and plan Teen Reads week activities  Someone design a t-shirt and club officers determine a color |
| October | Poetry workshops  Begin poetry jams  Book club  (Writing group if teacher is willing)  Teen Reads Week activities Oct 8 - 14 | Write TDEs  Help with Teen Reads week activities | Teen Reads week activities | Teen Reads week activities  Attend meetings |
| November | Poetry workshops  Poetry jams  Book club  (Writing group if teacher is willing) | Write TDEs  Plan a date for poetry slam in April and put in activity request | Determine a date for poetry slam in April | Attend meetings |
| December | Poetry workshops  Poetry jams  Book club  (Writing group if teacher is willing)  Literacy club meeting | Schedule a lit club meeting  Write TDEs  Collaborate with president and officers for Celebrate Literacy week  Arrange middle school visits? | Agenda for lit club meeting  Plan Celebrate Literacy Week activities with advisor  Collaborate with advisor to go to middle schools | Attend meetings |
| January | Poetry workshops  Poetry jams  Book club  (Writing group if teacher is willing)  Middle school visits? | Write TDEs  Celebrate Literacy Week, Florida! activities | Promote Celebrate literacy week and coordinate with members | Attend meetings and help with literacy week activities |
| February | Poetry workshops  Poetry jams  Book club  Writing group  District literacy conference?  Middle school visits? | Write TDEs  Begin collecting poetry for chapbook (if there are funds) | Remind people to turn in poetry for chapbook (if you are going to publish one) | Attend meetings  Turn in poems |
| March | Poetry workshops  Poetry jams  Book club  Writing group  Dr. Seuss celebration | Write TDEs  Continue collecting poetry for chapbook (if there are funds)  Order trophies from Browns on Central  Activity request for fundraiser? | Talk to community resource manager at B and N about a book fair/fundraiser | Attend meetings  Turn in poems |
| April | Poetry workshops  Poetry jams  Book club  Writing group  POETRY SLAM!  Possible fundraiser | Write TDEs  Organize poetry slam  Publicize poetry slam  Possible fundraiser  Activity request for district slam | Organize slam  Fundraiser? | Attend meetings  Fundraiser? |
| May | Final lit club meeting  Elect officers  District slam! | Write TDEs | Agenda for lit club meeting  Run elections  Help Liz with district slam | Attend meeting  Attend district slam |

Renee Foley at Dunedin High School will be the overall coordinator for district events such as the literacy conference and the district poetry slam. She may move the timeline for those things around a bit.

Liz Prisley, poet mentor is [eprisley@gmail.com](mailto:eprisley@gmail.com). ***Also helpful:***

Danielle Campbell (district reading) Jen Duda (district secondary LA)

Laura Woods (LMT office) Jennifer Halkais (Tarpon Springs media specialist, lit team advisor)

[Crm1986@bn.com](mailto:Crm1986@bn.com) (community resource manager at Barnes and Noble; Liz Dunn 2016)