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| Month | Lit team  | Sponsor | President | Others |
| August | Freshman orientation at preschoolRecruit members through English classesContact LizFirst lit club meeting | Set up table for freshmen orientationRun copies for fr. or.Send email to English teachers about recruitmentBegin a spreadsheet of members & their schedulesContact LizSet up date and write TDEs or passes for lit club meeting | Make sure posters/tri folds etc. ready for orientationMake a schedule of English teachers who are willing to have lit team members visitAssign people to visitContact LizAgenda for lit club meeting | Attend freshmen or.Help with English class visitsAttend meeting and invite others |
| September | Poetry workshops beginBook club begins(Writing group if teacher is willing) | Plan poetry workshop dates with Liz and write TDEsSet up a remind.com account and have students sign upSend out reminders for meetingsOrder t-shirts (Shane DeMartino, PPHS) | Plan activities for Teen Reads Week Oct. 8 – 14 (check testing schedule)Remind others of meetingsHave t-shirt designed | Attend meetingsOfficers – meet and plan Teen Reads week activitiesSomeone design a t-shirt and club officers determine a color |
| October | Poetry workshopsBegin poetry jamsBook club (Writing group if teacher is willing)Teen Reads Week activities Oct 8 - 14 | Write TDEsHelp with Teen Reads week activities | Teen Reads week activities | Teen Reads week activitiesAttend meetings |
| November | Poetry workshopsPoetry jamsBook club (Writing group if teacher is willing) | Write TDEsPlan a date for poetry slam in April and put in activity request | Determine a date for poetry slam in April | Attend meetings |
| December | Poetry workshopsPoetry jamsBook club (Writing group if teacher is willing)Literacy club meeting | Schedule a lit club meetingWrite TDEsCollaborate with president and officers for Celebrate Literacy weekArrange middle school visits? | Agenda for lit club meetingPlan Celebrate Literacy Week activities with advisorCollaborate with advisor to go to middle schools | Attend meetings |
| January | Poetry workshopsPoetry jamsBook club (Writing group if teacher is willing)Middle school visits? | Write TDEsCelebrate Literacy Week, Florida! activities | Promote Celebrate literacy week and coordinate with members | Attend meetings and help with literacy week activities |
| February | Poetry workshopsPoetry jamsBook club Writing groupDistrict literacy conference?Middle school visits? | Write TDEsBegin collecting poetry for chapbook (if there are funds) | Remind people to turn in poetry for chapbook (if you are going to publish one) | Attend meetingsTurn in poems |
| March | Poetry workshopsPoetry jamsBook club Writing groupDr. Seuss celebration | Write TDEsContinue collecting poetry for chapbook (if there are funds)Order trophies from Browns on CentralActivity request for fundraiser? | Talk to community resource manager at B and N about a book fair/fundraiser | Attend meetingsTurn in poems |
| April | Poetry workshopsPoetry jamsBook club Writing groupPOETRY SLAM!Possible fundraiser | Write TDEsOrganize poetry slamPublicize poetry slamPossible fundraiserActivity request for district slam | Organize slamFundraiser? | Attend meetingsFundraiser? |
| May | Final lit club meetingElect officersDistrict slam! | Write TDEs | Agenda for lit club meetingRun electionsHelp Liz with district slam | Attend meetingAttend district slam |

Renee Foley at Dunedin High School will be the overall coordinator for district events such as the literacy conference and the district poetry slam. She may move the timeline for those things around a bit.

Liz Prisley, poet mentor is eprisley@gmail.com. ***Also helpful:***

Danielle Campbell (district reading) Jen Duda (district secondary LA)

Laura Woods (LMT office) Jennifer Halkais (Tarpon Springs media specialist, lit team advisor)

Crm1986@bn.com (community resource manager at Barnes and Noble; Liz Dunn 2016)