

Azalea Middle School

STUDENT CONDUCT AND SCHOOL DISCIPLINE

The mission of Azalea Middle School is to create a quality educational experience for all students to prepare them for college, career and life. Part of that preparation is to learn appropriate social and behavioral skills. We ask all students to follow our Guidelines for Success: to be respectful, responsible and safe. All students are expected to behave in a manner that supports their own learning and the learning of their peers.

The AMS discipline plan is designed to reduce an over reliance on disciplinary referrals and out of school suspension methods to manage student behavior. A positive and proactive discipline plan starts with well-defined and communicated processes, routines and rules. Azalea Middle School implements a Positive Behavior Support System (PBS) for classroom and school wide behavior systems. CHAMPS strategies and routines are used as the foundation for our Tier 1 processes in the classroom. As a part of PBS, AMS implements a token economy system where students earn “BKC bucks” (Black Knight Chivalry) for positive behaviors. Students use these bucks to purchase items at the BKC store and for entrance into school events.

SEVERITY CLAUSE

Any behavior that seriously impedes the learning of others will be referred to administration. The administrator will assign appropriate consequences based on the nature of the violation.

Azalea Middle School Discipline Matrix

*Top 5 CHAMPS Strategies: Proximity Control, Hit and Run, Student Practice/Positive Practice, Private Student Conference, and Redirection.

The minimum consequences for specific offenses are listed below, however, the administration					
will make the final decision based on a review of the student's record and the severity of the offense.					
Level I Offenses	First	Second	Third	Fourth	Fifth
Class Disruption	1 Detention	2 Detentions	1 ISS	2 ISS	3 ISS
Cutting in lunch line	CAW	Lunch Detention/Detail	Detention	1 ISS	2 ISS
Disrespect (Peers)	CAW	Detention	1 ISS	2 ISS	3 ISS
Dress Code	Change of clothes	2 Detentions	1 ISS	2 ISS	3 ISS
Droopy Pants	Detention	2 Detentions	1ISS	2 ISS	3 ISS
Failure to Produce ID	Detention	2 Detentions	1ISS	2 ISS	3 ISS
Failure to Serve lunch detention	Detention	2 Detentions	1ISS	2 ISS	3 ISS

Failure to serve work detail	Detention	2 Detentions	1 ISS	2 ISS	3 ISS
Failure to Sign In	Detention	2 Detentions	1 ISS	2 ISS	3 ISS
Hitting/Slapping	Detention	1 ISS	2 ISS	3 ISS	4 OSS
Horseplay	Detention	2 Detentions	1 ISS	2 ISS	3 ISS
ID Violation	Detention	2 Detentions	1 ISS	2 ISS	3 ISS
Inappropriate comments/beh	Detention	2 Detentions	1 ISS	2 ISS	3 ISS
Inapp use of cell/tech	Confiscate/PP U	Confiscate/1 ISS	Conf/2 ISS	Conf/ 3 ISS	Confiscate/ 3 ISS
Inapp use of school equip	1 ISS	2 ISS	3 ISS	4 ISS	5 ISS
Littering on campus	2 Lunch Detention/Det ail	2 Detentions	1 ISS	2 ISS	3 ISS
Out of Area	2 Detention	1 ISS	2 ISS	3 ISS	4 ISS
Profanity	Detention	2 Detentions	1 ISS	2 ISS	3 ISS
Public Display of Affection	CAW	Detention	1 ISS	2 ISS	3 ISS
Pushing/Shoving	Detention	2 Detentions	1 ISS	2 ISS	3 ISS
Throwing Objects	Detention	2 Detentions	1 ISS	2 ISS	3 ISS
Unex.Exc. Tardies (After 3)/Quarter	Detention	2 Detentions	1 ISS	2 ISS	3 ISS
Violation of Lunch Procedures	Lunch Detention/Det ail	Detention	2 Detentio ns	1 ISS	2 ISS
Level II Offenses	First	Second	Third	Fourth	Fifth
Altering/Use someone else's ID	Detention	1 ISS	2 ISS	3 ISS	4 ISS
Cheating/Plagiarism	0 on ass/Detention	1 ISS	2 ISS	3 ISS	4 ISS
Contraband	Detention	1 ISS	2 ISS	3 ISS	4 ISS
Defiance of Authority (Severity)	Detention	1 ISS	2 ISS	1 OSS	2 OSS
Disrespect to Staff Member	Detention	1 ISS	2 ISS	1 OSS	2 OSS
Disruption in Detention	1 ISS	2 ISS	3 ISS	4 ISS	5 ISS
Disruption in ISS (Severity)	1 ISS	2 ISS	3 ISS	1 OSS	2 OSS
Failure to report to location	Detention	2 Detention	1 ISS	2 ISS	3 ISS
Failure to serve Detention	1 ISS	2 ISS	3 ISS	1 OSS	2 OSS
Forge/Alter School Document	Detention	1 ISS	2 ISS	3 ISS	4 ISS

Found in opposite sex area	1 OSS	3 OSS	5 OSS		
Harassment	1 ISS	2 ISS	1 OSS	2 OSS	3 OSS
Inappropriate Comm. To staff	1 ISS	2 ISS	1 OSS	2 OSS	3 OSS
Leave Campus w/o permission	1 ISS/1 OSS	2/ISS/OSS	3 ISS	2 OSS	3 OSS
Lying to staff	1 ISS	2 ISS	3 ISS	1 OSS	2 OSS
Offensive comments	1 ISS	2 ISS	3 ISS	1 OSS	2 OSS
Physical Aggression	1 ISS	2 ISS	3 ISS	1 OSS	2 OSS
Racial slur/offense	1 ISS	2 ISS	3 ISS	1 OSS	2 OSS
Skipping class	Detention	2 ISS	2 OSS	3 OSS	5 OSS
Tobacco Use (referral to Tobacco Clinic)	5 ISS/1 OSS	5 ISS/2 OSS	3 OSS	4 OSS	5 OSS
Tobacco Possession	5 ISS/1 OSS	5 ISS/2 OSS	3 OSS	4 OSS	5 OSS
Trespassing (Property/Function)	1 OSS	2 OSS	3 OSS	4 OSS	5 OSS
Verbal Aggression	1 ISS	2 ISS	3 ISS	1 OSS	2 OSS
Written Profanity or sex inapt. mat.	1 ISS	2 ISS	3 ISS	1 OSS	2 OSS
Discipline Matrix for Azalea Middle School					
Level III Offenses	First	Second	Third	Fourth	Fifth
Alcohol selling/distribution	1-5 OSS (Referral to FACE IT)	5 OSS/Reassignment			
Alcohol use or possession	1-5 OSS (Referral to FACE IT)	5 OSS/Reassignment			
Arson	1-5 OSS (Referral to FACE IT)	5 OSS/Reassignment			
Battery/physical attack/harm	1-5 OSS	3-5 OSS	3-10 OSSS		
Bomb Threat	1-5 OSS	3-5 OSS	3-10 OSSS		
Bullying/ Hazing	1-5 OSS	3-5 OSS	3-10 OSSS		
Campus Disruption- SRO req	1-5 OSS	3-5 OSS	3-10 OSSS		
Computer /technology violation	1-5 OSS	3-5 OSS	3-10 OSSS		
Contraband (Major)	1 ISS	1 OSS	3 OSS	4 OSS	5 OSS

Destruction of School Property	1 ISS	1 OSS	3 OSS	4 OSS	5 OSS
Disorderly Conduct	1 ISS	1 OSS	3 OSS	4 OSS	5 OSS
Extortion	1 ISS	1 OSS	3 OSS	4 OSS	5 OSS
Fighting (possible SESIR)	1-3 OSS	3-5 OSS	3-10 OSS		
Fireworks (possession/use)	1-3 OSS	3-5 OSS	3-10 OSS		
Gang related activity	1-3 OSS	3-5 OSS	3-10 OSS		
Gambling	1 ISS	1 OSS	2 OSS	3 OSS	4 OSS
Intent to poss. an illegal subst.	1-5 OSS (Referral to FACE IT)	3-5 OSS	3-10 OSS		
Intimidation/Threat to Staff	1-5 OSS	3-5 OSS	3-10 OSS		
Instigation	1-5 OSS	3-5 OSS	3-10 OSS		
Physical Battery/ harm (Stu to Staff)	1-5 OSS	3-5 OSS	3-10 OSS		
Physical Battery/ harm (Stu to Stu)	1-5 OSS	3-5 OSS	3-10 OSS		
Possession of a firearm	1-5 OSS	3-5 OSS	3-10 OSS		
Possession of a weapon	1-5 OSS	3-5 OSS	3-10 OSS		
Possession of an illeg. substance	1-5 OSS (Referral to FACE IT)	3-5 OSS	3-10 OSS		
Possession of pepp spray/mace	1-5 OSS	3-5 OSS	3-10 OSS		
Possession of prescription drugs	1-5 OSS (Referral to FACE IT)	3-5 OSS	3-10 OSS		
Possession of stolen property	1-5 OSS	3-5 OSS	3-10 OSS		
Profanity to Staff	1-5 ISS or OSS	3-5 OSS	3-10 OSS		
Sale of illegal substance	1-5 OSS (Referral to FACE IT)	3-5 OSS	3-10 OSS		
Sexual Harass of student/staff	1-5 OSS	3-5 OSS	3-10 OSS		
Sex related activity (incl sexting)	1-5 OSS	3-5 OSS	3-10 OSS		
Theft (school/personal property)	1-5 OSS	3-5 OSS	3-10 OSS		
Trespassing while student Susp.	1-5 OSS	3-5 OSS	3-10 OSS		
Under the influence/drugs/alc	1-5 OSS	3-5 OSS	3-10 OSS		

Vandalism	1-5 OSS	3-5 OSS	3-10 OSS		
Multiple Level III Offenses	1-5 OSS	3-5 OSS	3-10 OSS		
The matrix is used as a guideline and additional or different consequences may escalate depending upon the nature of the offense and/or the discipline record of the student(s) involved.					
CAW- counseled and warned					
ISS-In School Suspension					
OSS-Out of School Suspension					

DRAFT

Top 5 CHAMPS Strategies:

Proximity Control – Simply position yourself near the students that are not displaying appropriate behavior. This can be an effective intervention for low level offenses. It is a basic but underutilized and effective intervention.

Private/Semi Private Student Conference – Either during or after class pull the student aside to discuss what you have observed. Try to avoid doing this when other students are watching. Review and reteach your expectations and ask the student how they could behave the next time this situation arises.

“Hit and Run” – Quietly and as anonymously as possible, redirect/correct behavior, then turn around and immediately walk away. After a moment turn around to see if the behavior has ceased. This intervention is designed to limit class disruption and also not make the student feel put on the spot. The idea here is to NOT square off with the student. EXAMPLE: You can clearly see that one of your students is not paying attention. He isn’t even on the right page of the book. You walk near the student, but the behavior continues. So you quietly and non-confrontationally redirect the student to the correct page, then turn and walk back to the front of the class immediately.

Student Practice/ Positive practice – Have the student practice the correct way to do something. Use this intervention if a student breaks a rule about a procedure that can easily be practiced correctly. EXAMPLE: A student runs from the door of your classroom to her seat. You ask them to go back to the door and walk.

Redirection – Guide the student back to what she should be doing instead of misbehaving. Instead of verbally reminding the student, you literally direct the student to the desired activity.

*Remember these are designed to be **PROACTIVE AND POSITIVE** while interrupting instruction as little as possible.