

# Approved Minutes

March 21, 2017 SAC Meeting

6:15 P. M. – 7:00 P.M.

Location: Arcturas Annex – Room 35-005

## Welcome/Introductions

The meeting was called to order by E. Christu at 6:17 PM. Our student representative, Stacey Burney, has not been to school since our last meeting. J. Jackson said that Stacey has a family situation that is preventing him from attending. We will be looking for another student rep to replace him. A call to approve last month's minutes was made. M. Hourdas motioned to approve February's minutes. J. Jackson seconded. All favored. Minutes approved.

In attendance:

Eva Christu

Jim Joyer

Marilyn Hourdas

Jeff Jackson

## Programs

**ESOL:** Student population= Day – 148; Night – 185. LCP's = Day – 193, Night – 99 (figures are to date. Discussed population decline issues due to Spring Break and end of term. Another Bring a Friend Day will be March 27<sup>th</sup>. The Program will be extended to night.

### ABE/GED:

February

CENTER	ATTEND	LCP'S
Annex	142	32
SPC	33	5
MLK	4	3
GC	21	4
Coachman	14	5

Continuing to look for ways to retain and increase LCP's

**Student Progression Concerns:** E. Christu is having M. Sweeney (tech tech) put an added column on the ESOL databases for "completers." M. Hourdas will visit the evening classrooms to give information to the students about LCP's and program completion.

**Program Updates:** E. Christu reported that the morning orientation program produced 37% program completers. She also reported a 98% retention rate for the Orientation Program. Teachers report that texts and/or email is a better tool for contacting students.

**Requests:** All furniture requests have been submitted for purchase. It came to 300.00 under budget.

**Open agenda:** Nothing noted.

**Next meeting:** May 2, 2017@ 6:15 PM

J. Jackson motioned to adjourn the meeting. J. Joyer seconded. The meeting adjourned at 7:01 P.M.