

Approved Minutes

October 4, 2016 SAC Meeting

6:15 P. M. – 7:00 P.M.

Location: Arcturas Annex – Room 35-005

Welcome/Introductions

The meeting was called to order by the chairperson. The September 13th meeting minutes were presented for approval. There were no recommendations for amendment to the minutes. M. Hourdas motioned to accept the minutes. J. Jackson seconded. A vote took place. The minutes were approved.

In attendance:

Jim Joyer
Eva Christu
Marilyn Hourdas
Jeff Jackson
Eric McClendon

The CAEC student representative, Edgar Pimental, was absent due to attendance of a course he is taking. He will be present at our next meeting.

Programs

ESOL: Our number continue to stay strong. Total: 415 (day and evening).

ABE/GED: Annex - 105 students are consistently attending. Students who have not been attending are called by the staff. MLK – 6 students Gulf Coast - Coachman - SPC -

Gradpoint: Total: 75 (63 @ Largo, 12 @ CAEC, 5 potential @ ? Dunedin HS has approved to allow CAEC to have an after school program on their campus. Kierstin Hutchins will be the grad coach there

Our total enrollment hovers at the 700 mark. With the expansion of Dunedin we look to exceed the 700 mark.

LCP's to date:

- ESOL – 40
- ABE/GED – 45 (Annex), 2 (MLK), 6 (Coachman)
- Gradpoint – 10 credits were recovered, 3 HS diplomas were awarded

SIP approval

The SIP was submitted to Mr. Hunt and Mary Beth Corace. Feedback was given and corrections were made. Mr. Joyer is waiting for final approval.

Student Progress Concerns

ABE/GED: Two new online programs are initiated, KET Fast Forward and Reading Horizons. Teachers are going to implement immediately.

ESOL: Two new online programs are initiated. **Reading Horizons** is for low ABE and hi-beginning ESOL. **Rosetta Stone** is for ESOL but should be used in a lab situation. The logistics of that lab has yet to be determined.

GradPoint: Adult education progression has a different criteria than K-12.

Recruiting Update

The October 8th Hispanic Concert function is in full swing. Emilio Gonzalez (PT teacher) is organizing the affair. He has volunteers signed up for manning the CAEC booth. Efforts for recruiting continue. A student came to Gulf Coast ESOL program because his "class" disbanded. His church was holding classes and could no longer. Investigation into the community need will be made. All of these efforts are a direct feed into PTC programs. The Frontier Elementary student/parent ESOL project was established.

Requests

M. Hourdas's projector was approved by J. Joyer. E. Christu is submitting her PO for our much needed server.

Open agenda

M. Hourdas stated that the Annex parking lot is extremely dark. Lighting is needed. There is a street light at the parking lot entrance that is not working. She questioned the reason. We also need lights in the back of the Annex building. With reminder J. Joyer will look into the situation.

E. McClendon was proud to announce 3 new programs at PTC, Barbering, Baking and Pastry, Electricity. He presented flyers. M. Hourdas asked Eric if he could send CAEC 100 – 2 page program folders.

E. Pimenta (via E. Christu) submitted a student questionnaire for improvements and needs at CAEC. SAC members approved of the survey. E. Christu will tally results.

Next meeting: November 2, 2016 @ 6:15 PM

M. Hourdas motioned to adjourn the meeting. E. McClendon seconded. The meeting adjourned at 6:50 P.M.