



BAYSIDE HIGH SCHOOL

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Dawn Coffin, Ed.D., Principal

Darrell Kretz, Assistant Principal

Shandy Gregg, Assistant Principal

March 1, 2019

Dear Bayside Potential Graduates and Parents/Guardians:

Congratulations to all of you, who have almost met your goal of high school graduation. This is a special event which requires an appropriate level of decorum. The following important information is for students and parents regarding the proper attire and behavior for the graduation ceremony. It must be signed by both you and your parent/guardian and returned to Mrs. Dibert in the front office by Friday, May 4, 2019. Only those students who meet the dress code requirements may participate in the formal ceremony.

Graduation Fee - is \$60.00.

- The \$60.00 covers your graduation cap & gown, tassel, medallion, and diploma cover.
- The Graduation fee will be collected March 1st- May 15th, by Mrs. Dibert, located in the front office.
- Only **cash** or **money order** will be accepted.

Mandatory Dress Code

- All attire must meet the requirements of Pinellas County School Board.
- Dress and skirt hemlines should not show below graduation gown for the purpose of pictures.
- Tops should cover shoulders and midriff.
- Graduates should wear, neutral, brown, black, beige, silver, gold or white shoes in which they can easily walk up and down stairs. They should **not** wear sneakers or flip flops.
- All pants should be dress pants of dark color; jeans, khakis, cargo pants, crop pants, or shorts are **not** appropriate.
- Graduates that wear pants should wear a white dress shirt with a tie.
- Hair styles must accommodate a graduation cap sitting squarely on the head; bobby pins are recommended to hold the cap in place.
- Note: All students will be photographed as they walk across the stage. Your attire should reflect the dignity of the ceremony.

Behavior Expectations

In order to preserve the formality and dignity of our commencement exercises, the following rules of etiquette apply. Anyone not adhering to the etiquette policies will be asked to leave.

- Graduating seniors may not have a purse, cell phone, car keys, camera, or other electronic device in their possession during the ceremony (please leave these items with a family member

Be Prepared **H**ave Respect **S**how Responsibility

or friend who is attending the ceremony or you may leave them in the graduation reception room which will be locked).

- All guests are asked to turn off all cell phones and electronic devices
- No babies, small children and other guests are allowed to enter the area where the graduates are seated during the ceremony.
- Refrain from any conduct that might detract from the ceremony.
- No food, drinks, or gum will be allowed in the gymnasium.
- Students may not throw graduation caps after the ceremony due to close proximity of the audience.
- Failure to pay fees and fines may result in the denial of participation in the graduation ceremony.

Graduation Rehearsal

Any graduate who does not attend the rehearsal WILL NOT be permitted to participate in the graduation ceremony. Caps and gowns will be distributed at rehearsal.

- Graduation rehearsal will be on Wednesday, May 22, 2019, at 11:15 am.
- All students who plan to walk with Bayside are required to attend the rehearsal.
- There will be a luncheon after rehearsal.
- **Note: If you are only attending for rehearsal and have all other academic requirements met, you may leave after rehearsal. You must have a note from your parent giving you permission to leave if you are under age 18. No bus passes will be given. All arrangements to leave must be made prior to arriving on campus.**
- Students not currently attending Bayside must sign in as a visitor and wait in the lobby to be escorted to the gym.

Graduation Day – Friday, May 24, 2019 @ 8:30 am.

- Students will meet in room 113 no later than 7:50 am.
- Parents will go directly to the gymnasium
- After the ceremony students need to report back to room 113 to pick up their diploma.
- A Lifetouch photographer will take pictures of each graduate as they receive their diploma. Order information will be provided when you pick up your diploma.

Thank you for adding to the dignity of this formal occasion through your courtesy while sharing this special day with us.

Sincerely,


Dawn Coffin, Ed.D.

Principal

Please acknowledge receipt, understanding, and acceptance of all rules and standards set forth in the attached Graduation Letter and return this form to Mrs. Dibert no later than, Friday, May 3, 2019.

PLEASE BE ADVISED THAT ALL GRADUATING FEES REMAINING IN THE GRADUATION CLASS OF 2019 ACCOUNT – WILL BE ROLLED OVER TO FUTURE GRADUATION CLASSES.

THERE WILL BE NO REFUNDS ON GRADUATION FEES.

THANK YOU.

Number of guests attending the ceremony, including the graduate _____

Student

Parent/Guardian

Print Name

Print Name

Signature

Signature