

Vision: Supportive communication. Defined expectations. 100% scholar success. One school. One team.

Mission: To prepare all scholars for high school, college, career and life.

Oak Grove Middle School Dress Code Policy

All clothing worn to school must be functional for the school environment (i.e., walking upstairs or participating in P.E.) without exposing boxers, undershorts, bra straps, or any other undergarments.

The clothing scholars choose must follow the guidelines below:

- A. All shirts and blouses must cover midriff, back, sides, and all undergarments.
- B. All shirts, tops, and dresses shall have sleeves and cover the shoulders.
- C. Shorts, skirts, divided skirts, dresses and knee-length pants are allowed. They must be mid-thigh length or longer.
- D. All trousers, pants, leggings, or shorts must totally cover undergarments and must not be see-through.
- E. Jeans with hole or scrapes are permitted as long as under garments are not exposed.
- F. All clothing must be free of the following: profanity; violent images, wording or suggestion; sexually suggestive phrases or images; gang related symbols; alcohol, tobacco, drugs or advertisements for such products.
- G. Hats and sweatshirt hoods may not be worn during any portion of the regular school day without the expressed permission of the principal.
- H. Safe and appropriate footwear must be worn.

Scholars out of dress code will be required to change. If the scholar does not have a change of clothes, their parent/guardian will be contacted to provide a change of clothing. If the scholars clothing is a distraction to the learning environment, the scholar will wait in their grade level office until their change of clothes arrives.

Dress code violations are a minor infraction. Repeatedly choosing not to follow the dress code could result in a lunch detention.

Oak Grove Middle School Electronics/Cell Phone Policy

Electronics/cell phones are to be powered off and kept in a backpack during hallway transitions.

- A. If a scholar's use of electronics is a distraction to the learning environment, teachers will call for a reconnect.
- B. At Oak Grove scholars are permitted to use their cell phone during their assigned lunch period. Scholars should not use their cell phone until they are seated in the cafeteria. Cell phone use during lunch is a privilege that can be lost if behavior in the cafeteria does not meet the Knight Expectations.
- C. Teachers are given the autonomy to create their own set of classroom expectations for electronics/cell phone use during class for instructional activities.
- D. These rules must be shared and posted where scholars can see them.
- E. Teachers permitting cell phone use must require that scholars put their phones away, in their backpack, **before** leaving the classroom.
- F. Substitute teachers are not allowed to give students permission to use cell phones in class.

Electronics/cell phone violations are a minor infraction. Choosing not to follow the electronics/cell phone policy could result in a lunch detention.

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Oak Grove Middle School Absence/Tardy Policy
Pledge to attend school every day because EVERY DAY COUNTS!

Responsibility of Parents and Scholars to Attend School

Parents and scholars must do the following in connection with school attendance:

- A. Ensure daily attendance as required by law. (F.S. 1003.24)
- B. Notify school personnel of their child's absence prior to the end of the school day of the absence, if possible and provide written notification within 48 hours of the child's return to school. Otherwise, the absence will be unexcused.
- C. If requested, provide documentation of illness from a physician or public health unit within 48 hours. The maximum number of days that a scholar may be absent without acceptable documentation justifying the absence is five (5).
- D. Notify the school of any change of address, phone numbers and emergency contact numbers.
- E. Notify school personnel if the family is moving out of town or out of the school's attendance boundary.
- F. Be aware of school district calendar and coordinate trips, vacations, and personal business to support attendance on school days.
- G. Notify the school and request a copy of the Hospital/Homebound referral packet if a scholar is expected to miss at least 15 consecutive school days due to illness, medical condition, or social/emotional reasons, or may miss excessive days intermittently throughout the school year for the same reasons.

Responsibility of Oak Grove Middle Regarding Scholar Attendance

Non-attendance for instructional activities is established by tardiness, early-release, or absences from school.

- A. Oak Grove Middle is required to maintain an attendance record which shows the absence or attendance of each child enrolled for each school day of the year. (F.S.1003.23 (2))
- B. When a scholar accumulates five (5) absences during a grading period, other than out-of-school suspensions, whether excused or unexcused, school personnel shall make a good faith effort to contact the parent by telephone to discuss the reasons for the absences and shall document such contact.
- C. A letter shall be sent to the parent or guardian and a referral will be made to the school's Child Study Team for a scholar who has had at least five unexcused absences, or absences for which the reasons are unknown, within a calendar month, or 10 unexcused absences, or absences for which the reasons are unknown, within a 90-calendar day period.
- D. A child subject to compulsory school attendance not complying with attempts to enforce school attendance, will result in a truancy petition pursuant to the procedures set forth in Section §984.12, Florida Statutes.
- E. Scholars 14-18 years of age who have 15 unexcused absences within 90 calendar days and have a driver's license will have their driver's license suspended by the Division of Highway Safety and Motor Vehicles or will not be issued a license if they apply for one.

Tardies

A scholar is tardy when they are not in the classroom or entering the classroom when the bell rings.

- A. A tardy is excused only if the scholar has a pass.
- B. Habitual tardiness is unacceptable and unfair to other scholars because instruction is interrupted every time a late scholar arrives.
- C. Teachers will allow tardy scholars into class and mark the scholar tardy in Focus.

Repeated tardiness is a minor infraction and could result in a lunch detention.

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